

OFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday February 25th at 1:00 p.m. Present were Commissioners, Richard Malm, Wayne Ledbetter, Lynn Luck, Josh Ney, County Counselor and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. A travel request was signed for the GIS department. Lynn moved that the minutes of February 11th be approved as presented. Wayne seconded. All voted in favor of the motion.

Mark Richards, Auxiliary Services Director met with the Board. Mark asked for permission to hire two persons for part time summer help. The Board asked about their duties. The workers would mainly be spraying and would work approximately 40 hrs during the summer months. The Board approved the request by consensus. Mark discussed an estimate from Phillips PSC (out of Kansas City) for disposal of goods left from the lab at the County property previously owned by Bio-Foods. The estimated cost is \$6,000. The Board approved using Phillips PSC to do the work as estimated. Mark discussed replacement or repair of the tile in the Health Department lobby. The Board asked that he consult with the Health Department Administrator on the issue.

Francis Hubbard, Road and Bridge Superintendent met with the Board. He discussed the NEK Co Highway Officials Conference on March 27. Work done during the snowstorm last week was discussed as well as the snowstorm expected tomorrow.

As requested by Commissioner Luck, Bill Noll, Planning & Zoning Director met with the Board to announce a change in the building permit process with regard to the driveway access permits and reviews. Bill stated that Francis Hubbard, Road and Bridge Director has requested additional time to complete his review of existing and future driveways. Planning and Zoning Regulations state that the county has 10 working days to issue a building permit and any amendment to that language would require a text amendment to the regulations. Planning and Zoning will send applicants to the Road and Bridge Department for the driveway portion of a building permit and now Road & Bridge will handle all aspects of driveways access permitting. This will allow them to set their own time line for completion. The board discussed their views on the change.

Sheriff Jeff Herrig met with the Board. Jeff discussed the County's policy #510 on Weather Related Closings. He asked that the extra pay be given to those employees who are working for the 24 hour period where the buildings are closed, not just for those that work during the hours the buildings are closed as is stated in the policy. Richard clarified that Jeff meant they should be compensated for the same number of hours that the building are closed not the hours of their shift when their shifts exceed the hours of the closing.

Terry Taylor, Economic Development Commission member met with the Board. The members have discussed reorganizing the Commission to include more entities such as cities and Chambers of Commerce. There is a reorganization meeting scheduled March 26th. The Board discussed their views on reorganizing the Commission and the benefits that could be seen from the program.

Rick Burchman, Hilary Unrein, NEK Gambling Specialist and Gary Pearson, Williamstown Assembly of God Church met with the Board. Rick asked the Board to sign a proclamation designating March 3-9 as Gambling Awareness Week. Lynn moved that the proclamation designating March 3-9 as Gambling Awareness Week be signed. Wayne seconded. All voted in favor of the motion. The Board signed the proclamation. Rick also discussed plans of the Williamstown Assembly of God Church to use the old church building for a half way house ministry. Gary & Rick discussed the way the program would work and addressed questions from the Commissioners.

Wayne moved that Resolution 2013-004 authorizing Oppenheimer & Co. as "Underwriter" and Robert J. Perry as "Bond Counsel" to effectuate the issuance of the County's General Obligation Refunding Bonds, the proceeds from which will prepay and redeem a portion of the county's general obligation refunding and improvement bonds, Series 2005 all pursuant to KSA 10-620 et seq., all as amended and supplemented be approved. Lynn seconded. All voted in favor of the motion.

Richard moved that Resolution 2013-005 exempting Jefferson County from certain requirements of KSA 75-1120(a) (known as the GAAP Waiver) be approved. Lynn seconded. All voted in favor of the motion.

Lynn moved that Resolution 2013-006 creating a moratorium on the issuance of building permits in Lakeside Village Subdivision until June 1, 2013 be approved. Richard seconded. All voted in favor of the motion.

Richard moved that Employee Handbook Policy #510 be amended to change the wording for the payment of "essential" employees who must work during inclement weather. Current policy states that they will be paid at the overtime rate of 1.5 times their regular rate for the hours the courthouse and other buildings are closed". The change will state that they will be "paid at the overtime rate of 1.5 times their regular rate for any hours worked in the 24 hr period of the closure (beginning at midnight of

the day of the closure, up to 8 hrs)” with the change being made retroactive to the Feb 18, 2013. Lynn seconded. All voted in favor of the motion.

Due to the impending snowstorm the Board discussed opening the buildings at 10:00 a.m. on Tuesday February 26th. The process of how the decision is made to close the buildings was discussed. The Board agreed by consensus that the informal policy of the County would be to approve a 2-hr delay the night before to allow time the following morning for assessment of weather conditions to determine if the buildings need to be closed for the day.

Richard moved that the Board go into executive session to discuss matters of attorney client privilege until 2:40 p.m. with James Tweed, Ambulance Director, Mike Baxter, Field Training Officer & Linda Buttron invited to stay to facilitate the discussion. Lynn seconded the motion. All voted in favor. The Board recessed at 2:30 p.m. Present during the session was the Board, Josh Ney and the parties noted above. The Board reconvened at 2:40 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board go back into executive session to discuss matters of non-elected personnel until 2:55 p.m. with the same parties present to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:40 p.m. Present during the session were the same parties. The Board reconvened at 2:55 p.m. The chairman announced that no binding action was taken during executive session. Richard moved that the Board go back into executive session until 3:05 p.m. to discuss the same issue. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:57 p.m. The same parties were present. The Board reconvened at 3:05 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on March 4, 2013.