

December 17, 2012

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY
BOARD OF COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday December 17, 2012 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, County Counselor, Jan Hayes, and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. The chairman signed notices to township boards regarding applications for beer licenses and three 2013 beer licenses for: Country Harvest Apple Market; Zzzz Convenience Store and Golden Pizza all in Meriden. Lynn moved that the minutes of December 10, 2012 be approved as presented. Roy seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator met with the Board. She asked the Board to approve a few changes to the Sanitation fee schedule. Lynn moved that the new fee schedule for sanitation services be approved, effective January 1, 2013. Richard seconded. All voted in favor of the motion. Beth asked the Board to approve the renewal of software maintenance for the "Care Anywhere" software program used for Home Health and Hospice, (2 yr agreement). The agreement was reviewed by the IT Director. Lynn moved that the agreement be signed as presented. Richard seconded. All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. She asked the Board to sign a contract for an upgrade to the department's Computer Aided Dispatch (CAD) software program. The contract has been reviewed by legal counsel. The update will be paid for from 911 funds. Richard moved that the contract with Global Software be approved as presented. Lynn seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge Superintendent met with the Board. Francis discussed upgrading a fiber optic locator used by the Department.

Robert Fritch & Jerry Bragg of the Rock Creek Fire District #5 Board met with the Commission. Due to difficulty in recruiting board members, they would like to change the membership of the Fire Board from seven members to five. The Fire Board voted on the action at their 12/12/2012 meeting. Prior to 1994 the district had a nine member board. In 1994 they petitioned the Commission to change to a seven member board. At that time the Commissioners adopted Resolution 1994-21 making the change. Richard moved that Resolution 2012-031 be approved changing the membership of Rock Creek Fire District #5 Board from seven members to five consisting of the three township officers and two volunteer firemen. Roy seconded. All voted in favor of the motion.

Justin Holstin, Topeka met with the Board. Richard moved that the Board go into executive session until 2:20 p.m. for the purposes of non-elected personnel (interview). Lynn seconded. All voted in favor of the motion. The Board recessed at 1:35 p.m. Present were Justin and the Board. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

Dustin Avey, Piper Jaffray Co. met with the Board. Dustin discussed the possibility of the savings that could be realized if the County's 2005 bonds were refinanced to take advantage of historically low interest rates. A portion of the bonds are eligible to be refinanced (\$2,315,000) at an average interest rate of 2.1%. The possible savings over the life of the bond would total \$203,000. The costs of issuance (refinancing the bonds) are expected to be between \$45,000 - \$50,000.

Linda discussed the closing of the Treasurer and Clerk's offices at noon on December 31. The staff will be working but the offices closed to the public to allow for year-end processing. The Board will meet at 10:00 a.m. on the 31st to sign vouchers and conduct any necessary year end business.

The Board will also meet on December 27th to sign vouchers and meet in executive session to discuss matters of non-elected personnel (review of interviews for County Counselor)

There being no further business to come before the Board they adjourned to meet in special session on December 27th, 2012 and for regular session on December 31st at 10:00 a.m.