

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY
BOARD OF COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday September 24, 2012 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, Jan Hayes, County Counselor and Linda M. Buttron, County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of September 17, 2012 be approved as presented. Roy seconded. All voted in favor of the motion.

Beth Brown, Health Department, met with the Board. The annual Women Infants and Children (WIC) contract was presented for approval. Richard moved that the contract be approved as presented. Roy seconded. All voted in favor of the motion. The contract was signed.

Mary Underwood, Treasurer met with the Board. She asked about the decision for an abstractor for the tax sale. Lynn moved that the bid of O'Keefe Wilson Abstracting dba Assured Title Company be accepted with the condition of an additional five months to complete the work as proposed in the bid. Roy seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge Superintendent met with the Board. Francis presented the Rural Secondary and Off-System Biennial Bridge Inventory and Appraisal Report done by Cook Flatt and Strobel. The study fulfills a federal requirement for biennial bridge inventory and appraisal. Forty one (41) rural secondary system routes (RS) and one hundred nine (109) off-system county bridges were inspected.

Kevin Wynkoop, Jefferson County Employee Committee chair met with the Board to update the Board on the Employee In-Service Day. He asked the

Board for permission to conduct a door prize drawing granting an employee an additional discretionary day with the requirement that employees be present to win. The Board approved the request by consensus. He asked for permission to put notices on the bulletin boards for various insurance offerings that are not payroll deductions. Permission was granted.

Richard moved that Resolution 2012-022 be approved vacating a part of 154th street as ordered at last week's meeting. Lynn seconded. All voted in favor of the motion.

Paul Webb, Lake Ridge Estates Sewer District #7 Chairman met with the Board to review an annual report of the district. Phil Engelhardt, Sewer Coordinator was also present. Paul reported that the loan for the district has been paid in full. The lagoons are now two years old and are functioning properly and the district is in good financial shape.

At the request of Mark Richards, Auxiliary Services Director (relayed by the County Clerk), Lynn moved that the changes to the contact list for the Douglas-Jefferson Solid Waste Management Committee be approved as presented September 10th. Richard seconded. All voted in favor of the motion.

At 2:00 p.m. a budget hearing was held regarding the adoption of the 2013 budget for Jefferson County and the miscellaneous districts (cemeteries, drainage and sewer districts). No public comment was heard. Lynn moved that the 2013 budget be adopted as presented. Roy seconded. All voted in favor of the motion.

Mike Hayes, County Counselor asked for an executive session to discuss matters of attorney client privilege. Richard moved that the Board go into executive session to discuss matters of attorney client privilege with Mary Underwood, Treasurer invited to stay to facilitate the discussion until 2:20 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:05 p.m. Present during the session were Jan, Mike, Mary and the Board. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session. Richard moved that the Board go back into executive session to discuss the same issue until

2:30 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:22 p.m. Present were the same parties. The Board reconvened at 2:25 p.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Counselor asked for an executive session to discuss matters of attorney client privilege. Richard moved that the Board go into executive session to discuss matters of attorney client privilege until 2:45 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:26 p.m. Present during the session were Jan, Mike and the Board. The Board reconvened at 2:45 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 1, 2012.