

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY  
BOARD OF COMMISSIONERS**

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The Jefferson County Board of Commissioners convened in regular session on Monday May 14, 2012 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

Vouchers were reviewed and approved for payment by the Counselor and the Board. A purchase card agreement was signed for the County Attorney. A notice to the township board was signed for Jennifer K. Ping for the McLouth Threshing Bee grounds. Roy moved that the minutes of May 7, 2012 be approved as presented. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department met with the Board. Beth updated the Board on activities in the agency. She also presented final contracts for the IMS/Meditab Public Health software program for the Board's consideration. Richard moved that the contract be signed as submitted. Lynn seconded. All voted in favor of the motion. She announced that the Agency's Uninsured Primary Health Care Clinic will now be a member of the Kansas Association for the Medically Underserved. Also discussed was work done by volunteers and staff members for the programs offered by the agency. Beth discussed a comparison of how Jefferson County ranked in 2011 as opposed to 2010 with regard

to community health. Work on community health assessment was also discussed.

Bill Noll, Planning & Zoning met with the Board. He discussed issues with property located on 70<sup>th</sup> street southeast of Meriden. The address of the property is 4735 70<sup>th</sup> street owned by Larry D. Overkamp. Jessica Whaley, fiancé of Larry D. Overkamp has submitted an application for a conditional use permit for an in-home daycare on the property. The property appears to have several structures that have been built or placed on the property without obtaining a building permit. Because the last permitted building was placed on the property in 1991, Bill asked if he should charge for building permits to rectify the issue or if the Board wished to “grandfather” the structures into compliance. The Board indicated by consensus that he should work with the Appraiser to ensure everything is listed correctly. Lynn moved that the existing structures on the property be grandfathered into compliance. Roy seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge met with the Board. The Board signed right of way permits for a utility company. Crew work was discussed. Bridge #OS32A is complete and the road is expected to open this week. Russ Jobbins, Winchester was present to request that the Board consider vacating a portion of 154<sup>th</sup> street from just past Union St. to just before Wise Road, (from Jean Jobbins’ driveway east to the west side of the Maxine & Roger Perkins driveway). Other adjoining property owners Maxine & Roger Perkins & Jean Jobbins were also present. The Board instructed the group to get a legal description of the parts of the road to be vacated and present a petition and the legal to the Board for consideration of the request.

Ted Roberts, Road and Bridge Equipment Operator/Crew Leader was recognized for 25 years of service with a plaque and pin. He was not present to receive the award.

Linda asked the Board to designate the County Clerk's office as the department to provide assistance at no charge to any person applying for a birth certificate as per the requirements of K.S.A. 25-2358. The Board agreed to the request by consensus.

Linda reported that a petition has been filed by Rural Water District #1 for attachment of lands to the District. The Board instructed the Clerk to select the date and set the public hearing for the attachment.

Richard moved that Resolution 2012-011 prohibiting fishing or jumping from County Bridges be adopted. Lynn seconded. All voted in favor of the motion.

Linda requested clarification of Employee Handbook Policy #512 with regard to reimbursement for meals where no overnight travel occurs. The Board agreed by consensus that the intent of the policy was to reimburse an employee for one meal per day where no overnight travel occurs.

Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 2:20 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:02 p.m. The Board members were the only parties present during the session. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on May 21, 2012.