

**UNOFFICIAL MINUTES OF THE JEFFERSON  
COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday October 24, 2011 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, County Counselor Jan Hayes and Linda M Buttron County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of October 17, 2011 be approved as presented. Roy seconded. All voted in favor of the motion. The Board signed a purchase card request for the Appraiser's office.

Francis Hubbard, Road and Bridge Superintendent met with the Board. Francis reported he shut down Bridge #OS32A located on 154<sup>th</sup> just east of Ferguson Rd last week. Cook Flatt & Strobel inspected the bridge with Francis and recommended the bridge be closed due to breaks in the center steel beam and other damage. The estimated cost to replace the bridge is \$200,000. Francis will check into options to replace the bridge. Other road issues were discussed.

Linda discussed IRS memo IR2011-93 dated September 14, 2011. The memo offers IRS guidance designed to clarify the tax

treatment of employer provided cell phones. The auditor recommended that if the employee has a substantial non-compensatory business reason for receiving a cell phone stipend from the County for use of their personal cell phone that the stipend would be considered a reimbursement and not a taxable event. The Board indicated by consensus that the policy be changed and that the County no longer tax the cell phone stipend paid to County employees for the business use of their personal cell phone. Employee Handbook Policy # 884 will be modified accordingly.

Lynn moved that William Noll, Oskaloosa be hired as Planning & Zoning administrator conditional upon the results of pre-employment testing. Roy seconded. All voted in favor of the motion, (to be effective 10/31/2011).

Linda asked for an executive session to discuss matters of non-elected personnel until 1:45 p.m. Lynn moved that the Board go into executive session to discuss matters of non-elected personnel. Roy seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were Linda, Jan and the Board. The Board reconvened at 1:45 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 31, 2011.