

**UNOFFICIAL MINUTES OF THE JEFFERSON  
COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday September 12, 2011 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, Jan & Mike Hayes, County Counselors and Linda M Buttron County Clerk.

Vouchers were reviewed and approved by the Counselor and the board. Tax change orders were signed. Lynn moved that the minutes of August 29, 2011 be approved as presented. Roy seconded. All voted in favor of the motion. A travel request was signed for the Register of Deeds. Linda Buttron was designated as the voting delegate at the annual meeting of the Kansas Workers Risk Cooperative for Counties. Richard Malm was designated as the alternate delegate. The Board signed a run-out agreement with Meritain for processing claims received on or after October 1 through March 31, 2012.

Beth Brown, Health Department discussed activities in the department with the Board. Richard moved that a grant application for a grant administered by KDHE for the Medical Reserve Corp program be signed. Lynn seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge Superintendent met with the Board. The Board signed a utility right of way easement. He also presented a traffic count report on West Lake Road. Francis asked for permission to send two employees to the Foley Equipment/Caterpillar Motor Grader Factory Tour on October 4-6 in Little Rock Arkansas. Permission was granted by consensus. With regard to a request by a private company to run a pipeline within County road right of way, the Board recommended that the company try to get a private easement from the property owner on the north side of the road.

Eloise Tichenor, Planning & Zoning met with the Board. The Board considered amended conditional use permit 2010/8 for Zachary Snyder. The petition is for a drinking establishment and associated development plan approval based upon the amended application filed on August 29, 2011 for a drinking establishment on the following described property: A part of the Southeast Quarter of Section 7, Township 10S, Range 17. Lynn moved that amended CU2010/08 be approved as presented. Roy seconded. All voted in favor of the motion.

Zachary Snyder, Lawrence discussed various issues with the Board.

A public budget hearing was held at 2:00 p.m. to consider adoption of the 2012 budget. The chairman asked for public comment. Comment was heard from Norraine Amerine, Perry and Dennis Sharkey, Davis Publications reporter. Lynn moved that the 2012 budget be approved as presented. Roy seconded. All voted in favor of the motion. The 2012 budget was signed.

Kristen Jordan, GIS Project Manager met with the Board to discuss the Employee Day to be held on Columbus Day. Lynn moved that

the Board authorize Kristen to spend up to \$1200 on the event for food and other expenses. Roy seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet in regular session on Monday, September 19, 2011.