

January 3, 2007

The Jefferson County Board of Commissioners convened in regular session on Wednesday January 3, 2007. Present were Francis Grollmes, Lynn Luck, David Christy, Mike Hayes, County Counselor and Linda Buttron, County Clerk.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented statistics for housing permits for 2006. Total permits issued in 2006 were 78 for a total construction cost of \$10,568,500. Average cost of construction per dwelling was \$ 135,493.59. Over the last five years the average construction cost per dwelling was \$117,669.48.

Eloise asked if the Board intended to meet on Tuesday following a holiday in 2007 as they did in 2006. The Board indicated by consensus that they did intend to follow the same practice as in 2006.

Eloise asked the Board for an executive session to discuss matters of attorney client privilege. Lynn moved that the Board go into executive session to discuss matters of attorney client privilege until 9:15 a.m. David seconded. All voted in favor of the motion. The Board recessed at 9:02 a.m. Present during the session were Eloise, Mike and the Board. The Board reconvened at 9:15 a.m. The chairman announced that no binding action was taken during executive session.

Jeff Herrig, Undersheriff met with the Board. He asked the Board to approve the contract with Stormont Vail Medical Center for medical services for inmates. Mike Hayes, County Counselor has reviewed and approved the contract. The Board approved the contract by consensus.

George Pogge, Road and Bridge met with the Board. George discussed road projects and maintenance. Lynn moved that the Board go into executive session to discuss matters of non-elected personnel until 9:45 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:33 a.m. Present during the session were George, Mike and the Board. The Board reconvened at 9:48 a.m. The chairman announced that no binding action was taken during executive session.

The Board and the Counselor reviewed and approved vouchers. Tax change

orders were signed. A notice to the Township Board for a cereal malt beverage license for Fast Trax #126 in Kentucky Township was signed. The Board also signed an application for extension for the Lakewood Hills Grant No. 05-PF-519. The application asks for an additional six (6) months with an estimated completion date of July 15, 2007.

Eileen Filbert, Health Department met with the Board. Lynn moved to approve an amendment to the State Preparedness Contract. David seconded. All voted in favor of the motion. The Board signed a preparedness grant with the State of Kansas for additional funds for pandemic influenza epidemic preparation. She also discussed finalization of the Indian Ridge sewer project. Eileen updated the Board on the use of the prescription drug card program through the National Association of Counties. Eileen discussed the purchase of a truck to replace the sanitarian's truck. The Board agreed to the purchase by consensus. The Team Challenge project was discussed. Lynn moved that the Board go into executive session to discuss matters of non-elected personnel until 10:10 a.m. David seconded. All voted in favor of the motion. The Board recessed at 10:02 a.m. Present during the session were Mike, Eileen and the Board. The Board reconvened at 10:10 a.m. The chairman announced that no binding action was taken during executive session.

The Board discussed the County's closing on January 2, 2006 in observance of President Ford's funeral and the resulting costs of closing. Lynn moved that January 2, 2006 be authorized as a holiday in observance of a day of mourning for President Gerald Ford. David seconded. Lynn voted in favor. David voted in favor. Francis voted against.

The Resolution for raising the salaries of certain appointed officials was discussed. As part of the agreement for raising the salaries, the Planning & Zoning Administrator will not receive the \$30.00 per meeting for Planning Commission meetings held after courthouse hours as was stated in Resolution 2006-27. David moved that Resolution 2007-1 be approved amending Resolution 2006-27 and allowing salaries of certain appointed officials to be raised for 2007. Lynn seconded. All voted in favor of the motion.

Lynn moved that the Board go into executive session to discuss matters of attorney client privilege until 10:40 a.m. David seconded. All voted in favor of the motion. The Board recessed at 10:30 a.m. Present during the

session were Mike and the Board. The Board reconvened at 10:42 a.m. The chairman announced that no binding action was taken during executive session.

Jan Hayes arrived at the meeting replacing Mike as County Counselor.

Tim Bailey, Oskaloosa met with the Board regarding an appointment to the Zoning Board. The Board interviewed Tim with regard to his views on zoning, the comprehensive plan and the upcoming regulation review. Lynn moved that Tim Bailey be appointed to the Zoning Commission. David seconded. All voted in favor of the motion. Tim's term of appointment will be today and end January 3, 2010.

Susan Newell, 911 Director met with the Board. Based on the minutes of December 26, 2006, she asked that the minutes reflect that she had no direct or indirect involvement in the termination of Don Haynes. The Board stated that they support that request.

David recused himself from the meeting at 10:53 a.m.

Lynn moved that the Board go into executive session to discuss matters non-elected personnel until 11:15 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:54 a.m. Present during the session were Susan, Jan, Lynn and Francis. The Board reconvened at 11:05 a.m. The chairman announced that no binding action was taken during executive session.

David rejoined the meeting.

Lynn moved that the Board go into executive session to discuss matters of non-elected personnel until 11:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:07 a.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 11:15 a.m. The chairman announced that no binding action was taken during executive session.

Francis presented a plaque to Lynn for her years of service as a County Commissioner from 2003-2007.

Francis discussed a parking issue on the fairgrounds with David Hallauer,

Extension Agent. The Board asked that the fair board post a no-parking sign on the property.

There being no further business to come before the Board they adjourned to meet again on January 8, 2007.

A reception was held for Lynn Luck at 11:15 a.m. in honor of her years of service as County Commissioner 1st District.

Attest: /s/Linda M Buttron, County Clerk /s/Lynn Luck, Chairman

January 8, 2007

Donald Edmonds was sworn in as County Commissioner District #1 at 8:30 a.m. by the County Clerk.

The Jefferson County Board of Commissioners convened in regular session on Monday January 8, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk. Vice-Chairman Francis Grollmes called the meeting to order. The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented Case # Z2006/4 by Marty and Teresa Schnacker for consideration by the Board. The property is located in the N1/2 of the SW1/4 of Section 1, Township 11S, Range 16E. The case was originally presented to the Board in February 2006. Marty Schnacker was present to address questions from the Board. The chairman asked for public comment. Eloise reported that a letter has been received in opposition to the request from Chris and Angie Ross, (provided to the Board). Cindy Mullenix spoke in opposition to the request. Wayne Hosey spoke in opposition to the request. Karen Zachariasen spoke in opposition to the request. Marty Schnacker spoke in favor of the request. Bill Stanley asked about the sanitation planning for the subdivision. David moved that the issue be tabled for one week to allow a representative from KDOT to meet with the Board to address traffic issues. Don seconded. All voted in favor of the motion. Eloise reported that January 23 would be the next meeting with the consultant at 7:30 p.m. with Planning Commission, County Commission and staff to discuss the five major issues outlined at last month's meeting. The Board discussed nominations for the Planning Commission.

George Pogge, Road and Bridge met with the Board. George discussed road projects and maintenance. The Board discussed their concerns with road and bridges.

Eileen Filbert, Health Department met with the Board. The Board signed certificates of completion for Indian Ridge Sewer District #2. They also signed a request for final payment for the project. She also discussed the purchase of a truck for the Sanitarian.

The Board signed beer licenses for Scott Stanley at Country Harvest Apple

Market in Meriden and Fast Trax #126 in Perry. The Counselor and the Board reviewed and approved vouchers.

Mary Underwood, County Treasurer met with the Board for her monthly update. Mary presented a year-end recap of investments for the County. Mary discussed investment procedures for certificates of deposit. She bids the certificates to designated banks. The auditor has recommended that she involve the Board in the bid process. David moved that the bids be presented to the Board where time limits allow and that the Board authorize Mary to proceed with the bid when it is not possible to get it to the Board in a timely manner and that she report to the Board as soon as possible afterwards. Francis seconded. All voted in favor of the motion. She reported that tax collections are 53% to date.

Reorganization of the Board was held. Don moved that the following banks be designated as officials depositories: State Bank of Oskaloosa, Kendall State Bank, Bank of McLouth, Denison State Bank, Mutual Savings Association, First State Bank and Trust and the Municipal Investment Pool. David seconded. All voted in favor of the motion. Francis moved that the Oskaloosa Independent be designated as the official County newspaper. David seconded. All voted in favor of the motion. Francis moved that the courthouse hours be left as they are. David seconded. All voted in favor of the motion. Don moved that David Christy be nominated as chairman and Francis as Vice-Chairman. Francis seconded. All voted in favor of the motion.

The new chairman took over the meeting at this point.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:05 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:50 a.m. Present during the session were Mary, Linda, Jan and the Board. The Board reconvened at 10:05 a.m. The chairman announced that no binding action was taken during executive session.

David moved that the County continue the sealed bid process giving a good and sufficient deed upon completion of the process. Francis seconded. All voted in favor of the motion. Jan, Linda and Mary will work on the procedure for the process and report back to the Board.

Dave moved that the Board go into executive session to discuss matters of attorney client privilege until 10:30 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:10 a.m. Present during the session were Jan and the Board. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

The Board discussed the procedure for interviewing for the Emergency Management position. Don moved that the Board include a representative from State Emergency Management Office and a representative from the County Firefighters Association in the interviews. Francis seconded. All voted in favor of them motion. The Board will begin the interviews next week if the representatives can be present.

The minutes of January 3, 2006 were approved as presented.

Susan Newell, 911 Director met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 11:05 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:47 a.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 11:05 a.m. The chairman announced that no binding action was taken during executive session. Susan updated the Board on the progress of wireless 911, voice over IP and reverse 911.

Eddie Clare, Meriden met with the Board. Eddie discussed getting rock on Oak Road south of Williamstown. He has discussed the issue with George Pogge and reported that George stated the road would not be rocked as it is currently considered a dirt road. He uses the road to access farm ground.

David moved that the meeting be adjourned. Francis seconded. All voted in favor of the motion. There being no further business to come before the Board they adjourned to meet again on Tuesday January 16, 2006.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

January 10, 2007

Chairman David Christy called a special session of the Board for the purpose of ensuring Jefferson County complies with K.S.A. Section 48 regarding so we would be eligible for federal and state emergency funds. All members were in attendance.

The Jefferson County Board of Commissioners convened in special session on Wednesday January 10, 2007. Present were Francis Grollmes, David Christy, Don Edmonds and Linda Buttron, County Clerk.

Don moved that Resolution 2007-2 appointing John Gordon as Interim Coordinator for Emergency Management be adopted. David seconded. All voted in favor of the motion.

The chairman adjourned the special session.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

January 16, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday January 16, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Tax change orders and notices for cereal malt beverage licenses were signed. Vouchers were reviewed and signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented zoning cases to the Board for consideration: Case CU2006/8 by Donna and Edward Speich for use as an Antique and General/Convenience Store. The chairman asked for public comment. Edward Speich spoke in favor of the request. No one spoke in opposition. Francis moved that the request be approved. Don seconded. All voted in favor of the motion. Case CU2006/9 by Selective Site Consultants, Darren Hunter and Katrina Robertson, agents for a Verizon Wireless Communications tower. The chairman asked for public comment. Katrina Robertson spoke in favor of the request. No one spoke in opposition. Don moved that the request be approved with the conditions recommended by the Planning Commission; 1) Require a performance bond to ensure completion of construction as well as removal after 18 months of non-use and that the bond be issued in the name of the County in an amount equal to the construction cost of the tower; 2) Build the tower to the maximum height of 199'; 3) Require that service be provided for up to four providers (including Verizon) at the prevailing rate; 4) Provide space on the tower for Jefferson County Emergency Services in accordance with Verizon's policy. Francis seconded. All voted in favor of the motion. Case Z2006/4 Schnacker case on K4 Hwy. Scott Cushing, KDOT was present as requested in last week's meeting to address traffic concerns on the Schnacker case. The Board addressed questions regarding traffic to Scott. The Board expressed concern over the number of cars entering a day care center on the west side of the road and observations they have made on the heavy traffic in the area. Scott recommended that the Board create a list of questions and forward them to Scott's office to be addressed by the traffic division and that the developer get a traffic study done on the area to determine the traffic issues that exist. David moved that the issue be tabled until such time as a letter can be sent to KDOT and a response can be

obtained from them regarding the traffic. Francis seconded. All voted in favor of the motion. Local residents expressed their concerns with safety issues in the area. Bonnie Kramer, Winchester met with the Board to discuss her possible appointment to the Planning Commission. Francis moved that Bonnie be appointed. Don seconded the motion. All voted in favor of the motion. Term to expire 2010.

David moved that Resolution 2007-3 be adopted exempting Jefferson County from certain requirements under KSA 75-1120(a) (commonly referred to as the GAAP waiver). Don seconded. All voted in favor of the motion.

George Pogge, Road and Bridge met with the Board. The Board signed road-crossing permits for utility companies. George discussed a pre-bid meeting with Douglas County regarding the Lecompton Bridge. The bid opening will be held on January 23 at the Douglas County Courthouse. Keith Browning, Douglas County reported that the bridge will be closed no earlier than March 12, 2007 and will be opened to unimpeded traffic and substantially complete no later than August 10, 2007. There is to be a provision in the contract for liquidated damages of \$10,000 per day for failure to complete the project prior to August 10, 2007. Other road projects were discussed.

Mary Underwood, Treasurer met with the Board to obtain their approval to an investment bid accepted last week. Approval was given by consensus. Mary asked for permission to stay the night in Topeka for late night meetings of the legislative committee for the Treasurer's Association in February. Permission was given by consensus.

Robert Perry, Bond and Ivan Godsey, General Manager for Ernest Spencer Metals, Inc. were present to discuss the reissue of industrial revenue bonds (IRB) for Ernest Spencer Metals, Inc. Ernest Spencer plans to make additional improvements to the property. They are asking that the IRB tax exemption granted in 1999 be continued with the new expansion. Ivan reported that they anticipate adding 11 new employees. David moved that Resolution 2007-4 acknowledging receipt of notice from Ernest Spencer Metals regarding the 1999 issue of Industrial Revenue Bonds be approved. Francis seconded. All voted in favor of the motion.

James Tweed Acting Ambulance Services Director and John Shipley,

Paramedic met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:50 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:22 a.m. Present during the session were James Tweed, John Shipley, Jan and the Board. The Board reconvened at 10:50 a.m. The chairman announced that no binding action was taken during executive session. David moved that John Shipley be suspended for two weeks of ambulance shifts without pay from January 20 to January 31 for a total of 112 hrs for actions unbecoming a Jefferson County Employee. Don seconded. All voted in favor of the motion.

John Shipley discussed a grant received through the Kansas Board of Emergency Services "Education Incentive Grant Program". The grant was tentatively approved for \$5,085.00. Training for this program will begin February 7, 2007. David moved that the EMT-I training class be approved from February 7 through May 2, 2007. Francis seconded. All voted in favor of the motion. John will receive \$190.00 per student for instructing the class. He will not be clocked in as a County employee during the training, as his compensation will be provided through the grant.

Linda reported that the additional personnel cost to the County for allowing January 2 2007, as a County holiday was \$6,325.64.

Don moved that the minutes of January 8 & 10, 2007 be approved as presented. David seconded. All voted in favor of the motion.

The Board discussed the salary of the Emergency Management Director.

The contract for service with the Guidance Center was discussed. David moved that the contract for service be approved as presented. Francis seconded. All voted in favor of the motion. The contract was signed.

The meeting was adjourned at 11:45 a.m.

The Board will meet in regular session on Monday January 22, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

January 22, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday January 22, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented conditional use permits approved at last week's meeting to the Board for signature. The permits were signed.

George Pogge, Road and Bridge met with the Board. George reported on clearing the roads during the snowstorm last weekend. Road maintenance and bridge projects were also discussed.

Eileen Filbert, Health Department met with the Board. Eileen presented bids for the sale of the Sanitarian's pickup. David opened the sealed bids. Nathan Hosler bid \$1,000.00. George Royer bid \$3,060.00. John Heston bid \$3,005.00. David moved that the bid of George Royer in the amount of \$3,060.00 for a 1998 Ford Pickup be accepted. Francis seconded. All voted in favor of the motion. The notice of termination form for Indian Ridge Sewer District #2 project was signed. Other health issues and projects were discussed.

The minutes of January 16, 2007 were approved as presented.

David moved that the Board accept the decision of the grievance committee dated January 16, 2007 in the Steve Scott employment matter.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 9:45 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:30 a.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 9:45 a.m. The chairman announced that no binding action was taken during executive session.

Duanette Baker, GIS Technician met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:00 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:47 a.m. Present during the session were Duanette, Jan and the Board. The Board reconvened at 10:00 a.m. The chairman announced that no binding action was taken during executive session.

Paula Phillips, Douglas County Emergency Management Director and Daryl Chess, Jefferson County Fire District #8 were present to assist in the interviews for Emergency Management Director.

David Samuelson met with the Board to interview for the position of Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (for applicant interviews) until 11:00 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:25 a.m. Present during the session were David Samuelson, Jan, Daryl and the Board. The Board reconvened at 11:00 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss matters non-elected personnel (continuation of interview) until 11:30 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:05 a.m. Present during the session were the same parties and the Board. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive session.

Devan Tucking met with the Board to interview for the position of Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interviews) 12:15 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:32 a.m. Present during the session were Devan Tucking, Jan, Daryl, Paula and the Board. The Board reconvened at 12:10 p.m. The chairman announced that no binding action was taken during executive session.

David Hanna met with the Board to interview for the position of Emergency Management Director. David Christy moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interviews) until 1:00 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:10 p.m. Present during the session were

David Hanna, Jan, Daryl, Paula and the Board. The Board reconvened at 1:00 p.m. The chairman announced that no binding action was taken during executive session.

Michael Cope met with the Board to interview for the position of Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interviews) until 2:00 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 1:11 p.m. Present during the session were Michael Cope, Daryl, Paula, Jan and the Board. The Board reconvened at 1:53 p.m. The chairman announced that no binding action was taken during executive session.

John Rodecap met with the Board to interview for the position of Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interviews) until 2:40 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:54 p.m. Present during the session were John Rodecap, Daryl, Paula, Jan and the Board. The Board reconvened at 2:40 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue (applicant interviews) until 3:00 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 2:45 p.m. Present during the session were the same parties and the Board. The Board reconvened at 3:00 p.m. The chairman announced that no binding action was taken during executive session.

Francis Grollmes left the meeting at 2:55 p.m.

Mark Richards, Auxiliary Services Director met with the Board. Mark reported the chemical bids have been received. Don moved that the bid of J.B. Pearl for chemicals be accepted. David seconded. All voted in favor of the motion.

Jim Schonherr (business address 1003 Walnut St., Oskaloosa) met with the Board. Jim discussed his property taxes for the storage facility located at the south end of Oskaloosa. Kathy Wagner, Appraiser addressed appraisal issues on the property. Jim's issue with the tax is largely due to the assessment rate and valuation process for commercial property. The Board recommended that he pursue legislative change to the law to help alleviate

the problem.

Kathy Wagner, Appraiser met with the Board. Kathy gave her monthly update to the Board. Kathy reported on pending legislation and office activities.

Susan Newell, 911 Director met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 4:30 p.m. David seconded. All voted in favor of the motion. The Board recessed at 3:55 p.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 4:30 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned at 4:15 p.m. They will meet again in regular session on Monday January 29, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

January 29, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday January 29, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Beer licenses were signed for Lake Perry Yacht & Marine and Grantville LLC-Petro. A letter of support was signed for the Jefferson County Service Organization. The minutes of January 22 were approved as presented.

George Pogge, Road and Bridge met with the Board. George discussed work on FEMA bridge projects and other road maintenance. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:05 a.m. Present during the session were George, Jan and the Board. The Board reconvened at 9:20 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. Eileen discussed an invitation to participate in the National Preparedness Summit in Washington D.C. from February 21-23. Her expenses will be paid with state dollars. The Board approved the trip by consensus. She also reported that the department's TEAM Challenge project has over 300 participants, the largest number since it's inception.

Timothy Dooley, Ambulance Service was presented with a service award for 25 years of service to Jefferson County. Other service awards were signed for Deborah Jackson, Meghan Fowler and Kathy Burgess all from the Health Department and John Shipley, Paramedic from the Ambulance Department.

Susan Newell 911 Director, Jeff Herrig Undersheriff, Kirk Vernon Sheriff's Office (Employee Committee Chair), Denise Locklin Auxiliary Services (Employee Committee) Eloise Tichenor, Planning & Zoning, George Pogge Road and Bridge, Wendy Milett, Employee Committee and Kathy Wagner, Appraiser were present to hear the presentations for cell phone service for the County.

Kellie Reese, Verizon Wireless met with the Board regarding the County's cell phone service. Kellie presented a proposal to the Board for consolidating the County's cell phone service into one plan. She proposed 51 lines of service under Verizon's America's Choice for Business Share Plan 200. She proposed 46 lines at \$28.34/month for a monthly total of \$1303.64 and an annual cost of \$15,643.88 and 5 lines for Blackberry phones at \$64.33 per line for a monthly total of \$321.65 and an annual total of \$3,859.80. Also added were 2 lines of Broadband Access at \$48.59 per line for a monthly cost of \$97.18 and an annual cost of \$1,166.16. Text messaging was proposed for 18 lines for a per line cost of \$2.99, monthly cost of \$53.82 and annual cost of \$645.84. All minutes would be pooled and shared by the users. The total proposed annual cost totals \$21,315.68.

Jill Young, Cingular Wireless met with the Board regarding the County's cell phone service. Bruce Davidson, Government Account Manager was also present. Jill gave a power point presentation outlining the Cingular's customer services and company information. No handouts or written proposals were presented to the Board. Jill verbally proposed \$44.99 per line for 450 minutes in pooled plan. Denise Locklin reported that she and Jill had discussed a Business Share plan with 20,000 minutes at \$1,075 per month for approximately 40 phones. Bruce stated that we would not qualify for the Business Share Plan, as it is limited to 40 phones. Other options were discussed. Final price plans will be provided to the Board as soon as possible. David moved that the issue be tabled until written Cingular provides cost estimates. Francis seconded. All voted in favor of the motion.

Tani Ruff, Ambulance Service met with the Board. Tani discussed a voucher request for payment to Don Haynes for \$300. The ambulance service received the non-solicited donation from the Lake Perry Association as an appreciation gift for extra effort and work during 4th of July events. The ambulance crews elected to have the money given to Don Haynes for paying the Direct TV bill for the ambulance service. The money was subsequently deposited in the County Treasurer's office and in order for the money to be given to Don, it must be processed with a voucher. David moved that the \$300 received from the Lake Perry Association be given to Don Haynes to reimburse for the Direct TV bill for the ambulance service. Don seconded. All voted in favor of the motion. She also asked that the Board approve a purchase on the County credit card for \$79.95 for Video Professor Training Videos. They were unable to get receipts for the

expenditure and according to County policy they must provide a receipt. David moved that the bill be paid without a receipt. Francis seconded. All voted in favor of the motion. Tani reported that the part time employee has resigned from the billing office. David moved that the ambulance service be authorized to fill the part time position for office help. Francis seconded. All voted in favor of the motion. Also discussed was the purchase of candy for trick-or-treating on Halloween and the purchase of food for the Employee Benefit Fair on the County Credit Card (as authorized by the previous department head). The Board stated they would pay the bill this time, but the ambulance service should avoid the practice in the future as other departments pay for these type of expenses out of their own pockets and the food and door prizes for the benefit fair were donated by employees, department heads and vendors. David moved that the items be approved for payment but these types of purchases not be made again. Don seconded. All voted in favor of the motion.

A voucher submitted by the Economic Development Commission for their entire 2007 allocation was discussed. David moved that Economic Development be given their appropriation by the County on a quarterly basis. Francis seconded. All voted in favor of the motion. A voucher was signed for a quarterly disbursement.

Karen Weishaar, Deputy Register of Deeds met with the Board. Karen reported 2006 statistics for the office to the Board. The office processed 5,859 transactions, recorded 18,376 pages of documents, receipted total revenue of \$349,278.55 that includes \$242,062.52 in mortgage registration tax. Total dollars financed through mortgages totals \$97,294,104.40. Karen also presented the Board with a memo from the Register of Deeds requesting the transfer of \$25,000 from the Register of Deeds Technology Fund to the General fund as outlined in the K.S.A. 28-115a (g).

Linda reminded the Board that the County's auditor may begin auditing cell phone bills for the County this year. They will be audited for business vs personal use as a result of recent activities of the Internal Revenue Service with regard to IRS Code Section 274. A letter received from Lowenthal, Singleton, Webb & Wilson on February 24, 2006 regarding the issue was discussed with the Commissioners on March 6 & April 3, 2006.

Brian Ebert met with the Board to interview for Emergency Management Director. David moved that the Board go into executive session to discuss

matters of non-elected personnel (applicant interview) until 12:15 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:26 a.m. Present during the session were Brian, Jan, Daryl Chess Jefferson County Fire District #8 Chief, Ron Davis Jefferson County Fire District #12 Chief, Paula Phillips Douglas County Emergency Management Director and the Board. The Board reconvened at 12:30 p.m. The chairman announced that no binding action was taken during executive session.

Joshua Magaha met with the Board to interview for Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interview) until 1:15 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:30 p.m. Present during the session were Brian, and the parties stated in the previous session. The Board reconvened at 1:15 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to continue the applicant interview until 1:30 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 1:17 p.m. Present during the session were the same parties. The Board reconvened at 1:30 p.m. The chairman announced that no binding action was taken during executive session

The Board adjourned for lunch at 1:35 p.m. The meeting resumed at 2:15 p.m. to continue the interview.

Doug Schmitt met with the Board to interview for the position of Emergency Management Director. David moved that the Board go into executive session to discuss matters of non-elected personnel (applicant interview) until 3:00 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 2:18 p.m. Present during the session were Doug, Jan, Daryl, Ron, Paula and the Board. The Board reconvened at 3:00 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to continue the interview until 3:25 p.m. Don seconded the motion. All voted in favor of the motion. The Board recessed at 3:03 p.m. Present during the session were the same parties and the Board. The Board reconvened at 3:25 p.m. The chairman announced that no binding action was taken during executive session.

Francis Grollmes left the meeting at 3:25 p.m.

Don moved that the meeting be adjourned. David seconded. All voted in favor of the motion. The meeting was adjourned at 3:30 p.m.

The Board will meet again in regular session on Monday February 5, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

February 5, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday February 5, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Annie Landis, Deputy County Clerk.

The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning, met with the Board. Discussion on the previous stay of building permits on Jefferson County Farms #2 subdivision was held. George Wright would like to build on Lot 5 of the property. David made a motion to accept George Wright's application for a building project on Lot 5 of JF County Farms #2 subdivision. Francis seconded the motion. All voted in favor of the motion.

George Pogge, Road & Bridge, met with the Board. Bridge projects were discussed. George updated the Board on equipment needing replacement soon. David inquired about fuel additives being used. Don inquired about oil bids. He would like to see the bid process implemented again for oil.

Susan Newell, 911 Communications, met with the Board. The aerial mapping project was discussed. Susan discussed lease purchasing a new printer to replace the several small ones throughout the 911 dispatch office. Don moved that the Board go into executive session to discuss matters of non-elected personnel with attorney client privilege until 9:49 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:29 a.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 9:49 a. m. The chairman announced that no binding action was taken during executive session.

Mark Richards, Auxiliary Services, met with the Board. Call-out pay was discussed. It is \$10.00 now. Mark would like to raise it to \$13 or \$15 dollars for call-out pay. The Board discussed the issue. Don would like to look in to the subject a little further before making a decision, checking with other counties and other departments that have call-out personnel. Mark was asked to find out how much it costs per year currently. The subject was tabled until further information was obtained. The new security system was discussed. More equipment is needed. HHW (Household Hazardous Waste) expansion was discussed. Jefferson County would be the host county and a grant would

be applied for. The Board and the County Counselors will look over the project proposal before making a decision.

David made a motion to approved Resolution 2007-5 authorizing the transfer of \$25,000 from Register of Deeds Technology fund to the General fund discussed at last week's Board meeting. Don seconded the motion. All voted in favor of the motion.

The Board approved a request for Linda Buttron, County Clerk to apply for admission to the FEMA Course for Advanced Public Information Officer training held in Emmitsburg, MD. The expenses will be paid by FEMA.

Don made a motion to approve the minutes of January 29, 2007 as presented. David seconded. All voted in favor of the motion.

The Board reviewed and approved vouchers.

The Board signed a notice to Township Board for Chris Edmonds-Threshing Bee grounds in McLouth Kansas.

Jill Young, Cingular, met with the Board. Jill presented the Board with pricing for service. Having 64 users using 13,000 minutes would cost \$17,817.60 annually. Broadband access would be \$599.88 annually and Blackberry/Treo use would be \$599.88 each annually. (The prices reflect a 20% discount.) Text messaging would also be available. They would offer 6-7 different types of phones to choose from. The Premier plan would include 5-7 free phones. Jeff Herrig, Mark Richards, Duanette Baker and Denise Locklin were also present. David would like to meet with the Sheriff's department for further information. Jeff would like to see a better price for phones if he has to replace the current ones to go with Cingular's plan. At least 35 phones would need text messaging. Jill will send Denise the complete price list for phones, etc. showing the equipment specs and what types are available.

Duanette Baker met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel with attorney client privilege for 20 minutes. Francis seconded. All voted in favor of the motion. The Board recessed at 10:30 a.m. Present during the session were, Duanette, the Board and Jan Hayes. The Board reconvened at 10:50 a.m. The chairman announced that no binding action was taken during executive

session.

David made a motion to go into executive session for non-elected personnel with attorney client privilege until 11:00 a.m. Francis seconded. The Board recessed at 10:51 a.m. Present during the session were Susan Newell, George Pogge, Jan and the Board. The Board reconvened at 11:00 a.m. the chairman announced that no binding action was taken during executive session.

Paula Phillips, Douglas County Emergency Management Director, Daryl Chess, Jefferson County Fire District #8, and Ron Davis, Jefferson County Fire District #12 were present to assist in the interviews for Emergency Management Director.

Devan Tucking met with the Board for a call back interview for Emergency Management Director. David moved that the Board go into executive session for an applicant interview until 12:10 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11: 25 a.m. Present during the session were Devan, Jan, Paula, Daryl, Ron and the Board. The Board reconvened at 12:00 p.m. The chairman announced that no binding action was taken during executive session.

Brian Ebert met with the Board for a call back interview for Emergency Management Director. David moved that the Board go into executive session for an applicant interview until 12:45 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:00 p.m. Present during the session were Brian, Jan, Paula, Daryl, Ron and the Board. The Board reconvened at 12:30 p.m. The chairman announced that no binding action was taken during executive session.

Doug Schmitt met with the Board for a call back interview for Emergency Management Director. David moved that the Board go into executive session for an applicant interview until 1:15 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 12:30 p.m. Present during the session were Doug, Jan, Paula, Daryl, Ron and the Board. The Board reconvened at 1:15 p.m. The chairman announced that no binding action was taken during executive session.

Don made a motion to go into executive session for attorney client privilege until 1:37 p.m. Francis seconded. All voted in favor of the motion. The

Board recessed at 1:22 p.m. Present during executive session was Jan and the Board. The Board reconvened at 1:37 p.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Attorney, met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 2:40 p.m. Don seconded the motion. All voted in favor of the motion. The Board recessed at 2:10 p.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 2:40 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the meeting be adjourned. David seconded. All voted in favor of the motion. The meeting was adjourned at 3:05 p.m.

The Board will meet again in regular session on Monday February 12, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

February 12, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday February 12, 2007. Present were Francis Grollmes, David Christy, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented a zoning case to the Board for consideration. Petition Z2007/1 by John and Verla Wells to change the District zoning Classification from "RR" Rural Residential to "SR" Suburban Residential on land described as approximately 3.62 acres located in the east part of Lot 3 Wells Addition No 2. of Section 14, Township 10, Range 17E. The chairman asked for public comment. John Wells spoke in favor of the request. No one spoke in opposition. Francis moved that the request be approved as presented. Don seconded. All voted in favor of the motion.

The Board signed tax change orders, reviewed and approved vouchers, signed a shared sick leave donation, signed a notice to the Township Board for a cereal malt beverage license and a cereal malt beverage license for Chris Edmonds, McLouth Threshing Bee.

George Pogge, Road and Bridge met with the Board. George updated the Board on bridge projects.

Linda discussed a request received from Michael Dodson regarding placing a travel trailer on the lots he purchased through the sealed bid process in Lakeside Village Campgrounds. Mr. Dodson and Linda verified with Bob Tavis, Lakeside Village Board of Directors that permanent residential structures are not permitted in the campgrounds. Bob stated that according to their subdivision regulations mobile homes and doublewide mobile homes are allowed, but sticks built structures are not. In the Counselor's opinion this prohibits a buyer who purchases lots in the campgrounds from meeting the restrictions placed on the lots. David moved that the Board authorize an addendum to the contract made through the sealed bid process for Lots 7 & 8 Block E Lakeside Village Campgrounds with Michael Dodson removing the restrictions for building a "permanent residential structure" within one year and authorizing the County Counselor to extend the same addendum to

those sealed bid properties with contracts pending the satisfaction of meeting the same restrictions and providing a “good and sufficient deed” to the purchasers as required by Kansas Statute. Francis seconded. All voted in favor of the motion.

Eileen Filbert, Health Department met with the Board. Eileen discussed grants and other health issues. Statistics for 2006 were presented to the Board. Unduplicated persons served in 2006 totaled 52,740.

Doug Schmitt met with the Board. David moved that the Board offer the position of Emergency Management Director to Doug for an annual salary of \$40,000, (to be paid bi-weekly) contingent upon passing pre-employment tests with another \$2,000 to be awarded upon a successful evaluation at the end of 6 months. Doug stated that he accepted the offer. David moved that Resolution 2007-6 appointing Doug as Emergency Management Director for Jefferson County be signed and Resolution 2007-2 regarding a previous appointment be rescinded. Don seconded. All voted in favor of the motion. The Resolution will be forwarded to the Kansas Department of Emergency Management as required by K.S.A. 48-929.

Susan Newell, 911 Director met with the Board. Susan discussed the purchase of a copy machine for the office. She has bids from two vendors for a combination printer/copier/scanner, (IKON, Manhattan-\$9,000 and Logan Business Machines, Topeka-\$6,095). The Board agreed by consensus to the purchase from Logan Business Machines. She also discussed the installation of computer aided dispatch mapping in the Dispatch Center. When a 911 call comes in a map is generated on the screen pinpointing the location of the residence that initiated the call. The system was installed last week and is functioning well. David moved that the Board go into executive session to discuss matters of attorney client privilege and non-elected personnel until 10:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:00 a.m. Present during the session were Susan and the Board. The Board reconvened at 10:20 a.m. The chairman announced that no binding action was taken during executive session.

Sherry Seifert, 4-H Program Assistant and Cindy Williams, Extension Agent met with the Board. Sherry discussed the recent 4-H Carnival and other 4-H events. Cindy updated the Board on Extension District events and training offered by Extension.

Mary Underwood, Treasurer met with the Board. Mary and Jan have been working on resolving old personal property tax warrants. The County has unpaid warrants dating back to 1969 and in order to make those warrants “dormant”, resolutions must be adopted by the County Commissioners. The Board asked for time to consider the impact of passing the resolutions. They asked that she come back to the Board in 30 days for a decision.

Jim McGrath and Allen Wise, representing Economic Development met with the Board. Jim discussed activities within Economic Development. An offer has been received on the industrial park. Jim asked for an executive session to discuss matters of real property in the industrial park. Francis moved that the Board go into executive session to discuss matters of real estate until 11:10 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:55 a.m. Present during the session were Jim, Allen Wise, Eloise Tichenor and Kathy Wagner, Appraiser and the Board. The Board reconvened at 11:10 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue until 11:25 a.m. Don seconded the motion. All voted in favor of the motion. The Board recessed at 11:10 a.m. Present during the session were the same parties. The Board reconvened at 11:25 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board decline the offer made on the industrial park and a counter offer be made for \$105,000. Don seconded. All voted in favor of the motion.

Mark Richards, Auxiliary Services met with the Board. He discussed call-out pay with the Board. Last year it totaled \$290 for his employees. He asked in a previous meeting to raise the amount to \$15 per call out. David moved that the call-out pay be raised to \$13.00 per call out for the Auxiliary Services department. Don seconded. Don voted in favor. David voted in favor. Francis voted against. Mark presented the Noxious Weed annual report to the Board for signature. David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:00 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 11:35 a.m. Present during the session were Mark, Jan, Mike Hayes and the Board. The Board reconvened at 12:00 p.m. The chairman announced that no binding action was taken during executive session.

Kathy Wagner, Appraiser met with the Board. Kathy reviewed the legal

notice to be published this week regarding the annual market study analysis.

Linda Buttron, County Clerk and James Tweed, Acting Ambulance Director met with the Board. Tani Ruff, Ambulance Department Financial Manager was also present. Linda discussed an issue with the payment of an ambulance employee for teaching EMTI classes under a grant received from the Kansas Board of Emergency Services. In a previous meeting the Commissioners decided that the money allocated in the grant for the instructor's wages be paid to the employee by voucher and that the employee not be clocked in as a County employee while conducting the training. After discussion with the auditor regarding how to report the payment, Linda stated that, as the money is being paid to a non-exempt County employee it must be treated as wages and paid through the payroll system according to the method prescribed in the Fair Labor Standards Act Tab 520 (Computation of Regular Rate and Overtime Compensation-Hourly Rate and Bonus). The process of how this might be accomplished and the additional cost of benefits when paid through payroll was discussed and the Board decided by consensus to pay the amount as a lump sum payment with the next payroll. The Board then asked that future grant proposals include the cost of benefits in the budget for the instructor's pay. James briefly discussed a request for a mutual aid contract with AMR in Topeka.

Duanette Baker, GIS Technician met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 12:50 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:30 p.m. Present during the session were Duanette, Jan and the Board. Duanette left the session at 12:35 p.m. Susan Newell joined the session at 12:40 p.m. The Board reconvened at 12:50 p.m. The chairman announced that no binding action was taken during executive session.

Chris Schmeissner, GIS/IT Director met with the Board. Chris gave his monthly update to the Board. Chris discussed the installation of the Computer Aided Dispatch system in 911. Chris also discussed installation of a new program for end users to make and track work orders to IT electronically. The impact to the County's computer system of the change of the start of daylight savings time was discussed. The County's upgrade to Microsoft's new operating system was discussed. Chris reported that the County plans to migrate email from Lotus Notes to Microsoft Outlook. David moved that the Board go into executive session to discuss matters of

security and non-elected personnel until 1:15 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:00 p.m. Present during the session were Chris, Jan and the Board. The Board reconvened at 1:15 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet on Tuesday February 20, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

February 20, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday February 20, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Beer licenses were signed for Robert and Karen Barnes for the Dam Store and Donna Speich for Country Home Antiques and General Store. A purchase card request for the Emergency Management Director was signed.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed the zoning resolution for John Wells approved at last week's meeting.

George Pogge, Road and Bridge met with the Board. George discussed the cleanup of the roads after the snowstorm on Friday. Francis moved that subject of paying for our share of the Lecompton Bridge project be reopened for discussion. Don seconded. All voted in favor of the motion. The Board discussed their views on the issue. Francis moved that Jefferson County pay their share of the cost of the project for the Lecompton Bridge. Don seconded the motion. Don voted in favor of the motion. Francis voted in favor of the motion. David voted against the motion. The Board asked that the bills be sent to Jefferson County for payment of our share of the cost.

Jan Hayes, Counselor discussed a proposed resolution regarding the prohibition against the possession or carrying certain firearms while upon Jefferson County property. The Board suggested the addition of the 4-H fairgrounds to the property listing of places prohibited for concealed carry. Francis moved that Resolution 2007-9 be approved subject to the addition of the 4-H Fairgrounds. Don seconded. All voted in favor of the motion. She also discussed changes to the employee handbook (recommended by the departments heads) for the Emergency Closing Policy and the Glossary of Terms. The department heads are recommending that wording be added to the Emergency Closing policy clarifying that essential personnel such as dispatchers, sheriff's employees or road and bridge employees must report to work when County facilities are closed as defined by their department head. The Board discussed the Emergency Closing policy and the rate of pay for

those employees (essential personnel) that must work when the other county facilities are closed. David moved that those employees (essential personnel) who must work when County facilities are closed shall be paid at the overtime rate of 1 ½ times their regular rate of pay. Don seconded. All voted in favor of the motion. The Board agreed by consensus to add the following wording to the policy: ...other than the essential Public Safety and Emergency Response personnel as defined by the Department Head. ... The essential Public Safety and Emergency Personnel shall be paid 1.5 times the regular rate of pay.....” With regard to the Glossary of Terms, the department heads recommended that aunt, uncle and cousin be added to the definition of immediate family mainly for use in the Bereavement policy. The Board discussed the definition of “Immediate Family” in the glossary of terms. Don moved that the definition be tabled until next week. David seconded. All voted in favor of the motion.

Jim McGrath, EDC Director and Andy Winsor, Grantville met with the Board. David moved that the Board go into executive session to discuss matters of the sale of real estate and associated negotiation until 9:55 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:40 a.m. Present during the session were Jan, Jim, Andy, Kathy Wagner-Appraiser and the Board. Andy and Kathy joined the session at various times after the Board recessed. The Board reconvened at 9:52 a.m. The chairman announced that no binding action was taken during executive session. David moved that the real estate offer for the remaining acreage (approximately 45 acres) in the County’s industrial park made by Andy Winsor be accepted and the Board agree to provisions listed on page three of the contract for a sale amount of \$100,000. Francis seconded. All voted in favor of the motion.

Kathy Wagner, Appraiser met with the Board to give her monthly update. She discussed pending legislation. Also discussed was the mailing of valuation notices and the appeal process. The schedule for the implementation of the new CAMA system was also discussed.

The Board discussed the issue regarding old personal property tax warrants. David moved that Resolution 2007-7 regarding dormant personal property tax warrants be tabled until further review by the County Counselor. Francis seconded. All voted in favor of the motion.

Don discussed recognizing the outstanding achievements of citizen’s in

Jefferson County through the award of certificates or some similar document. Don moved that the Board recognize citizens when they perform outstanding achievements. Francis seconded. All voted in favor of the motion.

Francis moved that the minutes of February 5 & 12, 2007 be approved as presented.

Bud Cowan, Attorney for the County's liability insurance carrier, KCAMP met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:15 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:47 a.m. Present during the session were Bud and the Board. The Board reconvened at 11:15 a.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Attorney joined the meeting.

Marlene Bosworth, WRAPS Coordinator met with the Board. Also present were Gary Satter, Glacial Hills RC& D Director and Dennis Peterson, Director of Big Lakes Regional Household Hazardous Waste Program and Riley County Noxious Weed Director. They discussed Jefferson County's participation and hosting of a regional household hazardous waste program for northeast Kansas (Jefferson, Jackson, Brown, Atchison and Nemaha counties). The program would involve the creation of a regional council to govern the program. Dennis discussed Riley County's participation in a ten-county regional project, (Big Lakes Regional Household Hazardous Waste Program). From Big Lake's Regional Household Hazardous Waste Program's experience it would appear that the program might require building a facility to house the program as well as hiring a staff person to dedicate to driving to each County and collect the household hazardous waste for transport back to Jefferson County as a collection point. Whether or not all hazardous waste or only that waste that needs to be handled by a contractor would be an option in the setup of the program.

George Pogge, Road and Bridge met with the Board in reference to call-out pay for the Road and Bridge department. His employees asked that the rate be the same for them as it is for Auxiliary Services. The Board discussed the request. David moved that Auxiliary Services, Road and Bridge and Information Technology employees that are called out for less than 2 hours

receive call-out pay in the amount of \$13.00 and pay for the hours they work, but when call out lasts longer than 2 hours they will only be compensated for the hours they work. Don seconded. Don voted in favor of the motion. David voted in favor of the motion. Francis voted against the motion. The Board asked that the minutes reflect that this policy does not apply to exempt employees.

Denise Locklin, Auxiliary Services met with the Board. Denise discussed the plan offered for cell phone service from Cingular. She announced that the representative that met with the Commissioners a couple weeks ago has taken another job and that Mike Lewis would be the new contact for the company. He quoted \$164.99 on the Treo Model 680 and stated that all other pricing offered by the previous representative would remain the same.

Susan Newell, 911 Director and George Pogge, Road and Bridge Superintendent met with the Board. Debbie Miller, Road and Bridge Office Manager was also present. David moved that the Board go into executive session to discuss matters of non-elected personnel until 1:05 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 12:33 p.m. Present during the session were Susan, George, Debbie and the Board. The Board reconvened at 1:05 p.m. The chairman announced that no binding action was taken during executive session.

Francis left the meeting at 1:05 p.m.

David moved that the Board go into executive session to discuss the same issue until 1:20 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 1:07 p.m. Present during the session were Susan, Mike, Jan and the Board, (except for Francis). The Board reconvened at 1:20 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the meeting be adjourned. David seconded. All voted in favor of the motion. The Board will meet on Monday February 26, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

The Jefferson County Board of Commissioners convened in regular session on Monday February 26, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Don moved that the minutes of February 20, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

The Board signed tax change orders and a draw down request for Lakewood Hills Grant # 05-PF-519. The Board and the Counselor reviewed and signed vouchers. The Board approved a job advertisement for the position of Ambulance Services Director. The Board signed the real estate contract for the sale of the remainder of the industrial park, (sale approved at last week's meeting).

George Pogge, Road and Bridge Superintendent met with the Board. George reported that a group from Kansas Department of Transportation will be present at the Commission meeting on April 9 to respond to the questions raised by the Board with regard to the Schnacker rezoning case. Work on bridge projects was discussed. Gary Thoma, Equipment Maintenance Manager was present to assist in the bid opening. Sealed bids for fuel delivery were received from Haag Oil, Co., Inc. and Jackson Farmers Inc. The bids were as shown below.

Bids for Delivery of Fuel
Jackson Farmers, Inc.

Units	Unleaded	Biodiesel-B5	Diesel	Tank Capacity in Gallons
Patrols No 1-9		47,000 Bid \$.0525	47,000 Bid \$.0525	9 @ 550
Valley Falls Shop	4700 Bid \$.0525	42,000 Bid \$.0525	42,000 Bid \$.0525	2,000 2,000
Total	4700	89,000	89,000	

Gallons				
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Haag Oil Co.

Units	Unleaded	Biodiesel B5	Diesel	Tank Capacity in Gallons
Patrols 1-9		47,000 Bid \$.065 + .015 Freight	47,000 Bid \$.059 + .015 Freight	9 @ 500
Valley Falls Shop	4700 Bid \$.059 + .015 Freight	42,000 Bid \$.065 + .015 Freight	42,000 Bid \$.059+ .015 Freight	2,000 2,000
Total Gallons	4,700	89,000	89,000	

Sealed Bids for road graders were received from Martin Tractor, G.W. Van Keppel Co., Murphy Tractor and Berry Tractor.

Bidder	Model/Make	Base Bid	Option 1	Option 2	Option 3
Martin Tractor	Caterpillar 12H	\$191,500	\$117,000	\$360/yr	2ZK07581-\$130,000; 2ZK07587-\$135,000
Murphy Tractor Co	John Deere JD670D	\$177,912	\$95,000	Included in price	2ZK07581-\$112,500 2ZK07587-\$123,500
G.W. Vankeppel	Volvo G930	\$191,000	\$113,000	\$420/yr	2ZK07581-\$119,000, 2ZK07587-\$119,000
Berry Tractor Co.	Komatsu GD655-3EO	\$193,321	\$105,000	Free for first 5 yrs	2ZK07581-\$130,000, 2ZK07587-\$130,000

Vendors from the companies that bid were present for the bid opening. George and Gary will review the bids and return to the Board next week with a recommendation.

Linda discussed the postage meter lease. The current lease will expire at the end of 2007. Pitney Bowes has indicated that a new postage meter is necessary to be able to handle the change in the postage rates coming in May 2007. An increase to the postage rate for regular envelopes and a new shape based pricing system will be instituted for mail. The current meter costs the County \$10,020 per year. Linda priced a slightly smaller meter capable of handling the new postage requirements for \$7,428 per year. Don moved that Linda be authorized to proceed with the lease on a new postage meter. Francis seconded. All voted in favor of the motion.

Dave moved that the County adopt a County Road Improvement Plan. Francis seconded. All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. Susan showed the report a map made by the Department spotlighting accidents that occurred on February 16, 2007 demonstrating the capability of the new 911 mapping system.

George Pogge asked for an executive session to discuss matters of non-elected personnel. Dave moved that the Board go into executive session to discuss matters of non-elected personnel until 10:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:00 a.m. Present during the session were Susan, George and the Board. The Board reconvened at 10:20 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue until 10:35 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:23 a.m. Present during the session were Duanette Baker, George, Susan and the Board. The Board reconvened at 10:37 a.m. The chairman announced that no binding action was taken during executive session. Dave moved that a new position be created in the Road and Bridge department for a GIS Technician effective today. Don seconded. All voted in favor of the motion. David moved that the Board transfer Duanette Baker, GIS Cartographer, from the GIS Department to Road and Bridge department effective today. The portion of the GIS budget that includes this Cartographer salary, along with the computer will also be transferred to the Road and Bridge department. This new position as GIS Technician in the Road and Bridge department will also service Auxiliary Services. Don seconded. All voted in favor of the motion.

Ron Karn, Berry Tractor met with the Board. Ron gave an overview of the Komatsu brand to the Board. He showed a short video clip about Komatsu.

Mark Richards, Auxiliary Services Director met with the Board. Mark asked the Board for approval to allow kids to work for the department fulfilling Community Service requirements for schools or court order. The Board agreed by consensus to allow the practice. He discussed removal of trees on the courthouse lawn. The Board would like to inspect the trees before they are removed. Don moved that the Board go into executive session to discuss matters of attorney client privilege until 11:15 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:05 a.m. Present during the session were Mark, Jan and the Board. The Board reconvened at 11:15 a.m. The chairman announced that no binding action was taken during executive session.

Doug Rogers, Schaffer Manufacturing, George Pogge and Gary Thoma, Equipment Maintenance Manager met with the Board. Doug discussed the services provided to the County. Schaffer has serviced Jefferson County for the last eleven years. Schaffer provides oil and lubrication products to the County.

Jeff Draffen, Universal Lubricants met with the Board. He discussed the programs offered by his company.

Jan discussed legal issues with the Board.

There being no further business to come before the Board they adjourned to meet again on March 5, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

March 5, 2007

The Jefferson County Board of Commissioners convened in regular session at 9:00 a.m. on Monday March 5, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved. Two purchase card accounts requests were signed for employees. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning met with the Board. She reviewed the discussion at last week's Planning Commission regarding revisions to the zoning regulations. The new digitized maps that FEMA is generating were discussed.

George Pogge, Road and Bridge met with the Board. George presented photographs to the Board of bridge projects in the County showing the status of each project. George recommended that the Board accept the bid of Jackson Farmers Inc for fuel delivery, (opened at last week's meeting). Francis moved that the bid of Jackson Farmers Inc. be accepted as presented at last week's meeting. Don seconded. All voted in favor of the motion. The bid award document was signed. George and Gary Thoma, Equipment Maintenance Manager reviewed grader bids. He discussed his review of the grader bids. Martin Tractor was the low bid based on up front cost and cost of ownership. George recommended that the Board accept Martin Tractor's bid. Francis moved that the bid of Martin Tractor be accepted as presented at last week's meeting. Don seconded. All voted in favor of the motion. The bid award document was signed.

Eileen Filbert, Health Department met with the Board. Eileen discussed a presentation to Indian Ridge Sewer District #2 homeowners regarding their sewer project, 2007 funds for State Preparedness funds, grant applications, USD 339 transport agreement review and an update on the rehab progress at Hilldale Sewer District #3. David moved that grant applications be approved as presented. Francis seconded. All voted in favor of the motion. The chairman signed grant applications for the department.

Linda reported that she has been accepted to FEMA Public Information

Officer Training at their training center in Emmitsburg Maryland. She will be attending August 13-17.

Jan discussed the department head's recommendations for changes to the Bereavement Leave policy; they included the addition of stepparent and stepchild to the definition of immediate family and the removal of pallbearer from a section (as there are other services an employee might provide at a funeral). The Board discussed the policy. They removed the statement regarding one paid day for the death of a co-worker. David moved that the bereavement leave policy be approved with the modification of removing the section regarding being paid for one day to attend the funeral of a co-worker. Don seconded. All voted in favor of the motion.

Don moved that the Board go into executive session to discuss matters of attorney client privilege until 10:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:07 a.m. Present during the session were Mike Hayes, George Pogge, Linda and the Board. The Board reconvened at 10:20 a.m. The chairman announced that no binding action was taken during executive session.

Jan discussed the proposed sealed bid sale procedure. She is proposing that the Board approve the publication of all properties (1369 parcels) eligible for sale by sealed bid. Mary Underwood, Treasurer was also present to discuss the procedure. Sealed bids would then be taken on the properties to be opened by the Commissioners on April 9, 2007. Don moved that the Board accept the proposal and procedure or sale of sealed bid properties. Francis seconded. All voted in favor of the motion.

The Board discussed the proposed policy for disposal of surplus property. Section D, Paragraph 1(g) regarding disposal of personal property less than \$10,000 by the Department Head was discussed and the Board requested that it be modified so that Department Heads obtain prior approval by the Commissioners before disposal of such property. David moved that Resolution 2007-10 be adopted with the change to Section D, Paragraph 1(g) requiring prior approval of disposition of personal property less than \$10,000. Francis seconded. All voted in favor of the motion.

Jan and Linda discussed a previous Commission action (January 13, 1997) authorizing pay for those employees who are called away from their jobs to serve as volunteer firemen or first responders. They would like to see the

policy added to the Employee Handbook. Don moved that the Board approve the addition of the policy to the employee handbook as was stated in the 1997 motion. Francis seconded. All voted in favor of the motion.

David discussed a request from Lake Ridge Estates for the acquisition of County owned lots, Lot 66 Blk Q to expand their park and Lot 8 Blk X on Kiowa Drive to place material such as sand or rock. David moved that the Board authorize the County Counselor to draft deeds transferring the above-mentioned properties to Lake Ridge Estates. Francis seconded. All voted in favor of the motion.

Don moved that the minutes of February 26, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Delia Heston, Register of Deeds met with the Board to give her monthly update. She discussed the technology developments in the department and other issues.

Jeff Herrig, Undersheriff met with the Board. With regard to the cell phone contract, he reported that after discussion with the Sheriff the department is not going to pursue using the Treo devices as originally bid by Cingular. They will use the regular phones and would like a couple extra phones for emergency use. They would like to purchase Razr phones for the patrol officers. David will contact Cingular to make the revisions to the proposal and return it to the Board for action.

There being no further business to come before the Board they adjourned to meet on March 12, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

March 12, 2007

The Jefferson County Board of Commissioners convened in regular session at 8:30 a.m. on Monday March 12, 2007. Present were David Christy, Francis Grollmes, Don Edmonds and Linda Buttron, County Clerk.

The Board recessed at 8:30 a.m. to view roads and bridges in the south part of the County. The chairman announced that they plan to reconvene at 10:45 a.m.

The Jefferson County Board of Commissioners reconvened in regular session at 10:45 a.m. on Monday March 12, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk. The chairman announced that no binding action was taken during their roads and bridges tour.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed.

George Pogge, Road and Bridge met with the Board. George updated the Board on bridge projects. The Board discussed putting gravel on Oak Road south of Williamstown. Eddie Clare, landowner was present at the Commission meeting on January 8, 2007 to discuss graveling the road. Francis moved that road be maintained without gravel and that a letter be sent asking that the irrigation system be kept off the road. The motion died for lack of a second. Don moved that the issue be tabled for one week. Francis seconded. All voted in favor of the motion.

Jeanette Anderson, Network/Security Administrator met with the Board. Jeanette asked for an executive session to discuss matters of non-elected personnel. David moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 11:30 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:00 a.m. Present during the session were Jeanette, Jan and the Board. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. The chairman signed contracts with Kansas Department of Health and Environment for Family

Planning and Maternal Child Health Services. Other health issues were discussed. Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 11:45 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 11:40 a.m. Present during the session were Eileen, Jan and the Board. The Board reconvened at 11:45 a.m. The chairman announced that no binding action was taken during executive session.

Bob Perry, Bond Counselor met with the Board to discuss the payment of bills on the Lecompton Bridge project from Series 2005 bond funds. Mike Hayes, County Attorney was also present. Bob stated that as long as Jefferson County receives proof of payment it is permissible for Jefferson County to pay the bills for the project by reimbursement to Douglas County. He recommended that a copy of the warrant or check from Douglas County be attached to the voucher along with other supporting documentation. Discussion of the procedure for payment and details of an agreement between the Counties was discussed.

David Hallauer, Cindy Williams and Sherry Seifert, Meadowlark Extension District #7 met with the Board. David discussed upcoming activities. He will be conducting a demonstration of a controlled burn near Meriden. There will be two horticulture presentations in March and April. Cindy discussed the radon project being administered by the agency. "Walk Kansas" was also discussed. Sherry reported on County and Regional 4-H Club days. Preparation for the 4-H fair was discussed.

Byron Young, Lakewood Hills resident (8745 Longview Rd.) met with the Board. Byron discussed assessments placed on residents by Lakewood Hills. He feels that residents are being asked to pay twice for things such as the maintenance of the road, annual assessments, sewer fees and mowing as the district has a mill levy and puts special assessments on the tax statement. Mary Underwood, Treasurer and Kathy Wagner, Appraiser were also present. Mike Hayes, County Attorney discussed the issue. As the issue he has involves the internal assessments, Mike recommended that Byron go back to the Lakewood Hills Board to find answers to his questions.

Kathy Wagner, Appraiser discussed testimony she gave on a bill in the House regarding the valuation of boats.

Susan Newell, 911 Director met with the Board. Susan reported for Doug

Schmitt, Emergency Management Director as to his activities as he was working to resolve issues with the first warning siren test of the season. He reported that he has hosted two storm spotter-training sessions. He has also attended two meetings regarding the annual bike race in the County as well as several local and regional emergency management meetings. Susan discussed a request from the Attorney General's office to make a presentation regarding the Amber Alert System. A less costly method of contacting dispatchers during off duty time was discussed. Using a different type of pager could save up to \$3,000 per year for the department. Susan asked the Board for clarification of the handbook policy regarding election of supervisory employees to the Employee Committee. The Board stated by consensus that the wording in the policy refers to a supervisor who supervises people and they intended that such supervisor is not eligible to serve on the Employee Committee. Susan asked for an executive session to discuss matters of non-elected personnel. David moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 1:05 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:56 p.m. Present during the session were Susan, Jan Mike and the Board. The Board reconvened at 1:05 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the minutes of March 5, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Jeff Herrig, Undersheriff met with the Board. The Board asked Jeff about a voucher for firearms certification for officers.

Linda discussed various issues with the Board. The Board signed a letter to department heads regarding a challenge for department heads and employees to find ways to save tax dollars. At last week's meeting the Board moved that two lots be transferred to Lake Ridge Estates. Francis moved that Resolution 2007-11 transferring real property pursuant to K.S.A. 28-2811(a) be approved, (transfers two lots, Q66 & X8) to Lake Ridge Estates). Don seconded. All voted in favor of the motion.

Jan Hayes asked for an executive session to discuss matters of attorney client privilege. David moved that the Board go into executive session to discuss matters of attorney client privilege until 1:30 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:17

p.m. Present during the session were Jan, Mike, Linda and the Board. The Board reconvened at 1:30 p.m. The chairman announced that no binding action was taken during executive session. Dave moved that the Board go back into executive session to discuss the same issue until 1:45 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were the same parties and the Board. The Board reconvened at 1:45 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go into executive session to discuss the same issue until 2:00 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:45 p.m. Present during the session were the same parties and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet again on March 19, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

March 19, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday March 19, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor, (Jan joined the meeting at 9:50 a.m. due to a prior legal commitment).

The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented a zoning case to the Board for consideration. Case Z2007/2 by the Ethel Ousdahl Trust and C.R. Snyder, Trustee Zachary Snyder on land described as: approximately 8 acres owned by C.R. Snyder and approximately 20 acres owned by the Ethel O. Ousdahl Trust, both in the SE ¼ of Section 36, Township 11S, Range 19. The chairman asked for public comment. Wayne Ousdahl spoke in favor of the request. Zachary Snyder spoke in favor of the request. Karen Fenza, 17554 3rd St spoke in opposition to the request. The Board discussed their views on the case. Francis moved that the request be approved as presented. Don seconded. All voted in favor of the motion. With the approval of Z2007/2 and in response to letters received from the public, Dave commented that the County Commissioners have no intent nor have they discussed lowering the speed limit on Wellman Road.

George Pogge, Road and Bridge met with the Board. Road and bridge projects were discussed. Gravel on Oak Road was discussed. The Board decided by consensus to allow George and Don Edmonds work through the issue with landowners and decide how to proceed. The Board signed Emergency Relief Supplemental Agreement No. 1 covering the responsibilities of the County and the Department of Transportation in connection with projects resulting from the October 1, 2005 flood, (44 ER-C-4354-01, 44 ER-C-4355-01, 44 ER-C-4356-01 and 44 ER C-4357-01).

Terri Lassen from Lake Dabinawa met with the Board. David Murphy Chairman of Silt Committee was also present. They discussed the dam at Lake Dabinawa and safety training regarding the dam. They reported that the dam gets regular inspections and it's status monitored. They wanted to reassure the Commission that they are prepared to respond in case of an emergency with the dam.

Susan Newell, 911 Communications met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 10:10 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:02 a.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 10:10 a.m. The chairman announced that no binding action was taken during executive session.

David moved that the Board go into executive session to discuss matters of attorney client privilege regarding the purchase of real estate until 10:25 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:12 a.m. Present during the session were Susan, Doug Schmitt, Emergency Management Director, Jan and the Board. The Board reconvened at 10:25 a.m. The chairman announced that no binding action was taken during executive session.

Jan discussed the proposed resolution for opening burning. The Board discussed their views on the issue. Don moved that Resolution 2007-12 be approved outlining requirements for permits for open burning pursuant to changes in Sections 1 & 10 to be effective July 1, 2007. David seconded. All voted in favor of the motion.

Jan reported that the Board has been involved in study sessions regarding the regional household hazardous waste program discussed on February 20, 2007 meeting. The Board has taken no formal action on the program to date.

Kathy Wagner, Appraiser met with the Board. Kathy gave her monthly update to the Board. She reported that current assessed valuations indicate an approximate 5.1% increase over 2006 values. The Board approved by consensus that Kathy try having the State host the new CAMA system on their servers. Other appraisal issues were discussed.

Mary Underwood, Treasurer met with the Board for a decision on the resolution making old personal property tax warrants (20 years and older) dormant and to give her monthly update. Mary reported that tax summons for the tax sale 06CV84 are being distributed. She also discussed the replacement of four computers in her office. She will be going to dual monitors so that they staff can have tax running on one monitor and VIPS on the other. Discussion was on the issue of the old tax warrants. David moved

that Resolution 2007-13 be adopted authorizing the Clerk of the District Court to release personal property tax warrants 20 years and older (1969-1986) Don seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters attorney client privilege of until 11:45 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:30 a.m. Present during the session were Mary, Mark Richards-Auxiliary Services Director, Jan, Linda and the Board. The Board reconvened at 11:45 a.m. The chairman announced that no binding action was taken during executive session.

Mark Richards, Auxiliary Services Director met with the Board. Mark discussed issues regarding the regional household hazardous waste program. Mark discussed a contract for maintenance on the courthouse elevator. He will have Jan review the contract and return to the Board for signature next week. Mark announced the implementation of a new electronic work order system. He also asked the Board for an official decision regarding the use of the old ambulance building as an office for Emergency Management and requested changes. The Board indicated by consensus that only a few records were being moved and everything else was to stay the same for now and that use of the office part of the building and the first vehicle bay are approved for use by the Emergency Management Director. Mark discussed the installation of equipment, which results in electrical issues after the fact. The Board will draft a memo to Department Heads instructing them to contact the Auxiliary Services department before making any purchase that involves electricity so that power needs can be addressed prior to installation.

David moved that the Board pass a variance to the Environmental Sanitation Code 1-3.6. Francis seconded. All voted in favor of the motion.

David moved that the Bridge Cooperative Agreement between Douglas County and Jefferson County be executed as presented. Francis seconded. All voted in favor of the motion.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Don moved that the minutes of March 12, 2007 be approved as presented. Francis seconded. All voted in favor of the motion. The Board signed a shared leave request and donation.

Mike Hayes, County Attorney joined the meeting at 12:15 p.m. Legal issues were discussed.

Don discussed assessing a surcharge on those who dump trash in the Hamm's landfill for use in maintaining and improving roads. Jan will research the ability to assess such charge.

There being no further business to come before the Board they adjourned to meet again on March 26, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

March 26, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday March 26, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

The Northeast Kansas County Officials Spring meeting will be held April 13, 2007 in Emporia. The Commissioners may be attending and wish to give public notice of the meeting.

The Board and the Counselor reviewed and approved vouchers. A tax change order was signed. A Notice to the Township Board for a beer license was signed. The memo mentioned at last week's meeting to Department Heads regarding notifying Auxiliary Services prior to the purchase of any equipment requiring electrical connection was signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed the denial of an agricultural lot split request made by Sandy Poverlein on property located south of Oskaloosa at 5917 Buck Creek Road. Sandy Poverlein was present to discuss the request. Francis moved that the agricultural lot split be approved as presented. Don seconded. All voted in favor of the motion.

George Pogge, Road and Bridge met with the Board. George discussed progress on bridge projects. Road maintenance issues were discussed. He indicated that a crew would be working in the Sarcoxie Township area next week. Don asked about the work to be done on the Davis property along Wellman Road. Dorothy Davis was present. Dorothy discussed the condition of the silt screens on Wellman road that were used during the construction project.

Eileen Filbert, Health Department met with the Board. Eileen discussed the selection of a new representative on the JAAA Board of Directors. Joyce Volmut would be willing to serve. The Board agreed by consensus to the recommendation. The Chairman signed a letter of appointment for Joyce. She also informed the Board that Lou Jeffers has agreed to serve as the Oskaloosa City representative on the JAAA Board of Directors. Eileen

updated the Board on sewer districts and other health department issues.

Service awards were signed for Tani Ruff, Ambulance Department for five years of service; Yvonne Hewitt, Sheriff's Department for five years of service and Marlin Youngquist, Road and Bridge Department for five years of service.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:33 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:10 a.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 10:33 a.m. The chairman announced that no binding action was taken during executive session.

Todd Wyss, Platinum Services met with the Board regarding offering an income protection plan for catastrophic health conditions to County employees. The company does not payroll deduct, it is a voluntary plan handled outside the County payroll system. The Board instructed Todd to meet with the Employee Committee for a recommendation.

David moved that the minutes of March 19, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

The Board discussed an offer from Cingular Wireless for cell phone service. The offer totals \$1152.00 per month for 64 users with \$3.99/ month/user for 250 text messages. Don moved that the Board accept the offer and proceed to contract. Francis seconded. All voted in favor of the motion.

Kansas Resource Housing Corporation asked for a proclamation from the Board proclaiming the month of April Fair Housing Month. David moved that the Board sign the proclamation. Francis seconded. All voted in favor of the motion.

James Tweed, Acting Ambulance Service Director met with the Board to interview for the position of Ambulance Services Director. David moved that the Board go into executive session to discuss matters of non-elected personnel until 11:15 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 11:05 a.m. Present during the session were Jan, James and the Board. The Board reconvened at 11:15 a.m. The chairman announced that no binding action was taken during executive session.

Dave moved that the Board go back into executive session to discuss the same issue until 11:25 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 11:16 a.m. Present during the session were Jan, James and the Board. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive session.

Dave moved that the annual salary of the Ambulance Director be set at \$52,000 per year. Don seconded. All voted in favor of the motion. Dave asked if James would accept the position. James stated that he would accept the position at that salary.

James asked the Board for permission to hire employees to fill vacant positions within the department. The Board agreed to the request by consensus.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 12:00 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:40 a.m. Present during the session were Linda, Jan and the Board. The Board reconvened at 12:00 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go into executive session to discuss the same issue until 12:25 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:07 p.m. Present during the session were Jan, Linda, Mike Hayes and the Board. The Board reconvened at 12:25 p.m. The chairman announced that no binding action was taken during executive session.

Mark Richards, Auxiliary Services Director met with the Board to discuss the regional household hazardous waste proposal. The Board discussed their views on the issue. Dave moved that Mark put together a budget and the involved counties put together budgets and the parties bring the budgets to the meeting next Monday at 2:00 p.m. at the Sheriff's annex. Francis seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet on Monday April 2, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

April 2, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday April 2, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Eloise Tichenor, Planning & Zoning met with the Board. She presented plats to the Board for approval. David moved that the final plat of subdivision for Roit Subdivision be approved as presented. Don seconded. All voted in favor of the motion. David moved that the final plat of Bob's Nob Acres subdivision be approved as presented. Francis seconded. All voted in favor of the motion. David moved that the final plat for Ousdahl Subdivision be approved as presented. Don seconded. All voted in favor of the motion. David moved that the final plat of subdivision for Denneker Heights be approved as presented. Francis seconded. All voted in favor of the motion. David moved that Resolution Z2007/2 for Ousdahl/Snyder be approved. Don seconded. All voted in favor of the motion. Other zoning issues were discussed.

George Pogge, Road and Bridge met with the Board. George discussed concrete work being done on bridge projects. Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 9:35 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 9:20 a.m. Present during the session were George, Jan and the Board. The Board reconvened at 9:35 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:55 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 9:38 a.m. Present during the session were Eileen, Jan and the Board. The Board reconvened at 9:55 a.m. The chairman announced that no binding action was taken during executive session. Eileen announced that due to late clinic not being used, the Health Department will discontinue the clinic on May 1, 2007.

Mark Richards, Auxiliary Services met with the Board. The regional household hazardous waste program was discussed. Mark prepared budgets for the costs of the program. Startup and first year costs are estimated at \$156,882 if Jefferson County were to administer the program. Startup costs would be supplemented by a grant from Kansas Department of Health and Environment Grant for 60% of the startup cost. Annual costs would be borne by the four counties that asked Jefferson County to host the program, (Brown, Doniphan, Jackson and Atchison). Jan recommended that \$15,000 be added to startup costs for writing and administering the grant. The Commissioners decided by consensus that they would propose that Jefferson County would administer the program. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 10:30 a.m. Dave seconded. All voted in favor of the motion. The Board recessed at 10:20 a.m. Present during the session were Mark, Jan and the Board. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

Susan Newell, 911 Director met with the Board. She asked the Board to sign a proclamation honoring the dispatchers. David moved that a proclamation designating April 8-14, 2007 as National Public Safety Telecommunications Week be signed. Don seconded. All voted in favor of the motion. The Board signed the proclamation. Susan reported that she will replace a phone system in the dispatch area. She stated that 50% of the cost would be paid from wired funding (the 75 cents on the phone bill) and 50% from wireless funding, (the 25 cents on the cellular phone bills). She also discussed using one room of the Emergency Management office for a secondary dispatch center. The old phone system mentioned above may be used in the secondary dispatch center. She hopes that grant funds can be used to pay for expenses in establishing the second dispatch center.

Chris Schmeissner, GIS/IT Director met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 11:20 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:50 a.m. Present during the session were Chris, Jan and the Board. The Board reconvened at 11:22 a.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Attorney joined the meeting.

Don moved that the minutes of March 26, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Jan discussed the policy changes recommended by the Department Heads on the employee handbook. A policy on rest and meal period policies was discussed. Changes to the Business Travel Expenses policy were discussed. The Board discussed a provision for allowing for travel to high-cost areas. The whistleblower policy recommended by the auditor was discussed. Jan will return to the Board next week with the policies as amended for adoption by the Board.

Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:10 p.m. David seconded. All voted in favor of the motion. The Board recessed at 11:48 a.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 12:10 p.m. The chairman announced that no binding action was taken during executive session.

David moved that the minutes of March 5, 2007 be amended to reflect that sealed bids will be opened April 9 not April 2. Don seconded. All voted in favor of the motion.

Shared sick leave donation forms were signed. The Board signed a letter to Cingular Wireless regarding adding two towers in Jefferson County. A beer license was signed for Shannon Showalter for Kaw Valley Grill at 10772 Perry Park Dr., Perry.

There being no further business to come before the Board they adjourned to meet again on April 9, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

April 9, 2007

The Jefferson County Board of Commissioners convened in special session to canvass the results of the April 3, 2007 election at 8:00 a.m. on Monday April 9, 2007. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Jefferson County Board of Commissioners convened in regular session on Monday April 9, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning met with the Board. First quarter statistics were presented to the Board. To date twelve permits have been issued for a total construction cost of \$1,727,000. Eloise discussed a zoning complaint with the Board on Oak Road. Francis moved that the complaint be forwarded to the County Attorney for prosecution.

George Pogge, Road and Bridge met with the Board. George discussed progress on bridge projects. The Board signed final contracts for the road graders purchased recently. George reported that both machines have been delivered and are in service. George reported that most of the silt fences have been cleaned up along Wellman Road. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:35 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 9:18 a.m. Present during the session were George, Jan and the Board. The Board reconvened at 9:35 a.m. The chairman announced that no binding action was taken during executive session.

Jeanette Anderson, Network/Security Administrator met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:50 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:42 a.m. Present during the session were Jeanette, Jan and the Board. The Board reconvened at 9:50 a.m. The chairman announced that no binding action was taken during executive session.

Mary Underwood, Treasurer and Jan Hayes met with the Board for the

purpose of conducting a sealed bid sale for County owned properties. Bids were received on 99 of the 1,369 properties offered for sale by sealed bid. Competitive bids were received on three of the properties. The chairman opened the competitive bids first. The high bidders were announced. The other bids were opened. Dave moved that the high bids be accepted on the properties with competitive bids and that upon verification by the Treasurer all other bids be accepted as presented. Don seconded. All voted in favor of the motion. The Counselor will return to the board next week with a resolution for adoption officially recognizing the sale of the properties. The Counselor discussed the next steps with the bidders that were present.

Cindy Williams, Extension Agents met with the Board. Sherry Seifert, 4-H Assistant was also present. Sherry discussed plans and activities in 4-H with the Board. Training for 4-H leaders was discussed. Cindy discussed the "Walk Kansas" program. It is a twelve-week fitness program with groups of six. Jefferson County has ten teams participating. The "Serve Safe" program was also discussed.

John Shipley, Ambulance Department and Vice-Chair of the Employee Committee met with the Board. Jennifer Marquette, Committee Recorder was also present. The committee met last week and organized for the year. He asked the Board for direction for the Committee for the coming year. The Board indicated that they will come up with ideas for the committee to work on. He also asked the Board if they were still considering the recommendations made last year with regard to vacation leave. Jennifer and John discussed the committee reviewing the recommendations and will re-submit them to the Board for consideration.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Shared leave request and donation forms were signed. Don moved that the minutes of April 2 be approved as presented. Francis seconded. All voted in favor of the motion. A memo was signed asked the department heads to attend the E911 meeting on Thursday April 12 regarding Reverse 911.

Linda reported that a rebate was received from UMB Bank for Jefferson County's use of the Visa Purchasing Card Program. The County transaction volume for 2006 was \$573,513.00 generating a rebate of \$2,982.27.

David moved that Resolution 2007-14 transferring 2006 funds from various

funds/departments to the County Equipment Reserve fund be approved as presented. Francis seconded. All voted in favor of the motion. David moved that Resolution 2007-15 transferring 2006 monies from the Ambulance Fund to Ambulance Capital Outlay Fund be approved as presented. Don seconded. All voted in favor of the motion. David moved that Resolution 2007-16 be approved transferring 2006 monies from the Noxious Weed Division in the General fund to Noxious Weed Capital Outlay. Francis seconded. All voted in favor of the motion. David moved that Resolution 2007-17 transferring 2006 monies from Road and Bridge to the Special Road and Bridge Machinery fund be approved as presented. Don seconded. All voted in favor of the motion.

Chris Huffman, Assistant Chief Traffic Engineer with Kansas Department of Transportation, (KDOT) met with the Board. Also present from KDOT were Dan Scherschlight-District 1 Engineer, Catherine Patrick-Metro Engineer, Dave Church-Chief of Traffic Engineering and Scott Cushing, Permit Coordinator. Chris discussed the questions posed by the Commission regarding the proposed subdivision for Marty and Teresa Schnacker along K4 highway. Dan discussed his views on the issue. Donna and Robert Cogswell spoke to the Board regarding the issue. Marty Schnacker spoke to the Board with regard to the issue. David moved that the Board approve case number Z2006/4 changing the zoning from (AG) Agricultural to (SR) suburban residential with the following restrictions: the developer has to comply with Jefferson County subdivision regulations; the developer has to comply with Jefferson County Health Department recommendations by using options 1, 2 or 3 & 4; and must comply with recommendations with regard to storm water drainage and adhere to the declarations of restrictions from Stone Ridge Estates Subdivision dated 12/7/2006 and comply with any recommendations made by KDOT with regard to the safety issues on the driveway. Francis seconded. All voted in favor of the motion.

Mike Hayes, County Attorney joined the meeting.

Keith Rickard, The Guidance Center met with the Board. David moved that Pat Happer be approved as a member on the Advisory Board for the Guidance Center. Don seconded. All voted in favor of the motion. Keith discussed the annual report and audit for the Guidance Center. Services provided to the County were discussed.

Mike Lewis, Cingular Wireless met with the Board. Mike presented two proposals to the Board, one for 64 lines and one for 100 lines. The monthly cost of 64 lines would be \$1,708.00. The monthly cost for 100 lines would be \$2,687.20. The Board asked why the figures presented today are significantly higher than the numbers presented at previous meetings. Mike indicated that the previous spreadsheet totals contained formula errors and the spreadsheet presented today offers the correct numbers. The Board indicated by consensus that as the numbers are significantly higher they would prefer to look at Verizon Wireless's proposal again. The Board discussed their views on the cell phone issue.

Chris Schmeissner, GIS/IT Director met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 1:00 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:25 p.m. Present during the session were Jan, Mike, Chris and the Board. The Board reconvened at 1:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business the Board adjourned to meet again on Monday April 16, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

April 16, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday April 16, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A shared leave donation form was signed. A purchase card request was signed. The books recording the final election results were signed. Road crossing permits were signed. The minutes of April 9 were approved as presented.

Jennifer Marquette, Planning and Zoning Administrative Assistant met with the Board. (Eloise Tichenor, Director was absent due to a family emergency.) Jennifer presented a zoning case to the Board for consideration. Case CU2007/1 by Robert Linton and Ellen Saling for use as a Bed and Breakfast on land described as: 30 acres on the Northeast Quarter (NE1/4) in Section 1, Township 11 S., Range 17. The chairman asked for public comment. No comment was heard. Francis moved that the request be approved with the stipulation that a water source be established in conformance with the Kansas Department of Health and Environment's requirements for operation of a bed and breakfast and that verification of such be provided to the Planning & Zoning office before any permits are issued. Don seconded. All voted in favor of the motion.

The Commissioners honored local students who were elected to State office in the Kansas Future Business Leaders of America (FBLA) organization. Dillon Robbins, Oskaloosa High school was presented with a certificate of achievement for being elected as Kansas State FBLA Treasurer. Talsa Hutchinson, Jefferson County North High School was presented with a certificate of achievement for being elected as Kansas State FBLA Executive Vice-President. Callie Barnett, Jefferson County North High School was presented with a certificate of achievement for being elected as Kansas State FBLA Historian.

George Pogge, Road and Bridge met with the Board. Road and bridge projects were discussed. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:35 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at

9:27 a.m. Present during the session were George, Jan and the Board. The Board reconvened at 9:35 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. Eileen discussed Medical Reserve Corp training, advertising to replace one full time registered nurse with a part time registered nurse to cover school health time and assist with agency clinics, uncompleted waste water applications forwarded to the County Counselor and notice from the federal government that the Older American Funding Act which will impact our Senior Services programs. She also gave the Board an invitation to the Kansas Public Health Site Visit on April 25 at the Shawnee County Health Agency.

Doug Schmitt, Emergency Management Director met with the Board to give his monthly update. Doug reported on meetings attended during his first two months of service, including coordination of evacuation of local nursing homes in case of emergency. Siren testing and severe weather response was discussed. Work on the Emergency Operations Plan was discussed. Doug asked for clarification of having Non-County employees driving County vehicles. The Board asked Jan to review the law on the issue. The County's insurance company will also be contacted regarding the issue.

Tim Byers, Sheriff's Department Captain met with the Board regarding the Amber Alert System. Tim asked to put Amber Alerts on the County's radio system to further broaden the scope of the alert. The Board agreed by consensus to allow the County radio system to be included in the Amber Alert System.

Linda announced that a refund of insurance premium has been received from the worker's compensation insurance vendor for the 2007 premium in the amount of \$14,282.00. The refund results from audited payroll for 2007 being less than was estimated in 2006.

The Board asked that public notice be given that all three Board members may be attending the Kansas County Commissioner's conference from May 9-11, 2007 in Hutchinson.

Don moved that Universal Oil's bid be accepted for a period of one year. The motion died for a lack of a second. Dave moved to table the issue for one week. Francis seconded. All voted in favor of the motion.

The Board discussed the hours that the courthouse doors are unlocked. They decided by consensus to have the hours on the door repainted to reflect the hours that the offices are open.

There being no further business to come before the Board they adjourned to meet again on April 23, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

April 23, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday April 23, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds and Linda Buttron, County Clerk. Jan Hayes, County Counselor was absent due to in-service training.

The Pledge of Allegiance was recited.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed the conditional use permit for the case CU2007/1 approved at last week's meeting. Eloise asked the Board to review pictures of three zoning complaint cases she will be submitting to the Counselor for prosecution. David moved that legal proceedings be authorized on the cases. Don seconded. All voted in favor of the motion.

The weekly vouchers were not signed or reviewed, as the County Counselor and County Attorney were both absent and could not provide the required approval before Commission signature.

George Pogge, Road and Bridge met with the Board. George discussed an agreement with Leavenworth County regarding maintenance on a joint road on the east side of the County. A speed limit in front of the Catholic Church in Mooney Creek was discussed. A resolution will be prepared for next week's meeting. Other road issues were discussed. Francis asked that the potholes on Coal Creek road be temporarily patched as soon as possible. David moved that the oil contract be brought back up for discussion. Francis seconded. All voted in favor of the motion. George stated that a representative will be dropping off a proposal tomorrow for the contract. The Board agreed by consensus to table the issue for one more week.

Linda discussed the Rest and Meal Period Policy recommended by the Department Heads. David moved that Policy 506 regarding rest and meal periods be adopted. Francis seconded. All voted in favor of the motion.

David moved that Resolution 2007-18 officially accepting the sealed bid sales opened at the meeting on April 9, 2007 be approved. Don seconded. All voted in favor of the motion.

Francis moved that the minutes be approved as presented. David seconded.

All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. Susan updated the Board on issues in her department. She discussed a program that will be purchased from the 911 fees. It is a pre-employment testing program that allows testing of prospective employees for skills that will lend themselves well to dispatch. This software will assist in keeping the costs of replacing employees as low as possible. The purchase price is \$3,315.00. The CISCO server shared by the Sheriff's Department and Dispatch was discussed. She asked for approval to purchase a replacement server to be housed in Dispatch for \$3,349.20 to be paid from 911 fees. (She stated the subsequent maintenance fees could also be paid from 911 fees in the coming years.) The old server will continue to be used in the Sheriff's office in a lesser capacity. She also discussed the purchase of a computer for the office. This will be paid from equipment reserve for \$1,239.00. The Board approved the purchases by consensus.

David moved that the Board go into executive session to discuss matters of courthouse security until 10:35 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:05 a.m. Present during the session were Doug Schmitt, Chris Schmeissner, Mark Richards, Jeff Herrig, Susan Newell and the Board. The Board reconvened at 10:35 a.m. The chairman announced that no binding action was taken during executive session.

Teresa Hattemer, Appraiser's Office received a service award for twenty years of service. Service awards were also signed for Larry Stephens-Road and Bridge for twenty years and Tim Byers-Sheriff's Department for five years.

Terry Burris, representing Old Settler's Committee met with the Board. She asked permission to use the courthouse and grounds for the celebration June 27-29. The Board stated that the group's certificate of liability insurance must be on file in the Clerk's office before the event. The group will be allowed to use the County's electrical outlets and County staff as they have in the past. Mark Richards, Auxiliary Services Director was present. The Board agreed to the use of the facilities and grounds by consensus.

Kathy Wagner, Appraiser met with the Board to give her monthly update. Kathy discussed implementation of the new CAMA system. Personal property valuation notices will be mailed on April 30, 2007. She also

discussed using the State's server to host the new CAMA system. In light of recent interruption of service by our Internet provider she is reconsidering her option of having the State host. The Board indicated that she should determine the best option and proceed. Pending legislation regarding the Appraiser's office was discussed.

Mark Richards, Auxiliary Services Director met with the Board. Mark presented two bids for elevator maintenance. Thyssen-Krupp Elevator bid \$2037 annually and Otis Elevator Company bid \$1488 annually. Don moved that the Board accept the bid of Otis Elevator Company pending approval of the contract by the Counselor. Francis seconded. All voted in favor of the motion. Mark discussed synchronizing the courthouse clocks. A possible solution would be purchasing atomic clocks for an approximate cost of \$500 for the courthouse. The Board asked that Mark institute a program whereby the maintenance staff synchronizes each clock in the Courthouse once a week.

Carl Chalfant, McLouth City Superintendent met with the Board. He stated that the City and USD 342 are asking for a letter of support to Kansas Department of Transportation to install and maintain sidewalks in areas near the school. Don moved that the Board send a letter of support. Francis seconded. All voted in favor of the motion.

Pat Barnes, Lakeshore Estates met with the Board. Pat asked for the County's help in fixing up the main road (Delaware Drive) in the subdivision. He asked for some asphalt to patch the holes in the road. Don moved that the issue be tabled for one week. David seconded. All voted in favor of the motion. The Board will contact Pat with a decision. Chris Schmeissner, GIT/IT Director met with the Board. Chris asked on behalf of the Department Heads for an extension on the deadline for the submission of budgets. The Board agreed by consensus to extend the deadline to May 7, 2007.

There being no further business to come before the Board they adjourned to meet again on April 30, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

April 30, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday April 30, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A notice to the Township Board for a beer license for Rock Creek Marina was signed. A letter to KDOT supporting the efforts of McLouth City to improve sidewalks near the school was signed.

Mike Hayes, County Attorney met with the Board to discuss the zoning issue with Dale Heston. Mike stated that from his research he has determined that the property of Mr. Heston was “grandfathered” in under the old zoning regulations. In his opinion that would allow a building permit to be granted for a residence on a 5-acre tract of land provided the ownership of the property doesn’t change. David moved that the property be “grandfathered” and the Commissioners sign the building permit. Francis seconded. All voted in favor of the motion.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed zoning resolution for case Z2006/4 for Marty Schnacker. She recommended that in order to clarify the condition in the future, the wording in Condition #2 in the Resolution be changed. David stated that he made the motion as he was aware of a fourth option that the Health Department had for conditions on the case and discussed the same with Mr. Schnacker. David moved that Condition #2 be changed to say “That the developer comply with the Jefferson County Health Department’s recommendations.” Francis seconded. All voted in favor of the motion. The Resolution was signed as amended. The Board reviewed a plat of subdivision for Wells Addition #3. David moved that Wells Addition #3 be signed as presented. Francis seconded. All voted in favor of the motion. Eloise discussed the reappointment of Planning Commission member, Paul Johnson. Francis moved that Paul Johnson be reappointed to the Planning Commission. Eloise reported on the zoning regulation update project.

George Pogge, Road and Bridge met with the Board. George presented Resolution 2007-19 setting a 35 mph speed limit in front of the Catholic Church on Rogers Road to the Board for consideration. Don moved that Resolution 2007-19 be adopted subject to the addition of statutory authority for the action, (determined to be K.S.A. 8-1560). Francis seconded. All voted in favor of the motion. The Board signed two utility easements. George discussed the contract for oil. Currently oil products are not purchased under contract. They are purchased as needed. He stated that he works in conjunction with the Sheriff's Office, Ambulance and Auxiliary Services in the purchase of products. Handouts outlining the costs of oil products from several vendors (Schaeffer, Universal, Allied & Allied #2) were presented and discussed. The Board asked that he refigure the costs with all vendors' costs based on the same mileage to make the comparison fair. Mark Richards, Auxiliary Services discussed his views on using different oil products and the possible consequences. Don asked that new oil products be tested on a vehicle and the oil analysis reviewed for comparison to the current oil products. The resulting oil analyses are to be presented to the Board for review. Don reported on a call received for road repair at 2849 Linn Rd. The caller complimented George and the crew for getting his work done quickly.

Jan asked that all Resolutions be forwarded to the Counselor for review before presentation to the Board.

Eileen Filbert, Health Department met with the Board. Eileen reviewed a letter she plans to send to Kansas Department of Health and Environment on the proposed changes to K.A.R. 28-1-5 & 28-1-6 regarding communicable disease control regulations. Eileen discussed staffing issues in the department. Eileen reported that 315 people participated in 2007 Team Challenge. Beth Brown and Heidi Hawk recently received certification as Hospice Nurses. She also reported that John Heston has completed the Kansas Environmental Health Leadership Program.

Mary Underwood, County Treasurer met with the Board. Mary presented an investment report to the Board. Mary asked the Board for permission to schedule a class for County employees. Property Valuation has a class regarding Property Tax Law that would provide good information to all employees. The Board agreed to the request by consensus. Mary asked for an executive session to discuss matters of attorney client privilege with regard to sealed bid sales. David moved that the Board go into executive

session to discuss matters of attorney client privilege until 10:45 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:25 a.m. Present during the session were Mary, Jan, Linda and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session. David moved that the legal description of properties sold to Jeremy McGraf at the recent sealed bid sale be corrected. The lots sold were Lake Shore Estates Lots 7-9 Block AA and should have been Lots 18-20 Block AA. Don seconded. All voted in favor of the motion. David moved that a minimum bid of \$210 be set for the lots that did not sell at the sealed bid sale. Don seconded. All voted in favor of the motion.

Delia Heston, Register of Deeds met with the Board to give her monthly update. Statistics for the department were given. Delia discussed record preservation with the Board. She has received a bid from Lockwood to repair transfer records in her office. The total cost is \$4200 for the repairs. The Board agreed to the repair by consensus. The project will be paid from Equipment Reserve funds. Delia also discussed climate control in the building for the preservation of records. Humidity is becoming an issue in her office and affects the records. She will work with Auxiliary Services to monitor the humidity level.

Mark Richards, Auxiliary Services Director met with the Board. The Board signed a purchase card request for an employee. Mark discussed the elevator contract. David moved that the elevator contract be opened for re-bid. Don seconded. Don voted no. David voted yes. Francis voted no. Motion failed. Francis moved that the contract be left as is. Don seconded. All voted in favor of the motion. David moved that the Board go into executive session to discuss matters of security until 11:10 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:00 a.m. Present during the session were Jan, Mark and the Board. The Board reconvened at 11:10 a.m. The chairman announced that no binding action was taken during executive session.

Jerry White Lakeside Village Board of Directors met with the Board. Jerry asked how the Lakeside Village Board of Directors could work with the County Commissioners to provide animal control and police protection for Lakeside Village. Jeff Herrig, Undersheriff and Mike Hayes, County Attorney were also present. Mike discussed the Sheriff's role in police protection in the subdivision according to Kansas Statute 19-2766(a) & 19-

2766(b). Jerry asked that the Sheriff patrol the improvement district on a regular basis, (as staffing would allow). Mike stated the he would recommend that Lakeside Village consult their attorney to assist with drafting resolutions that would give the Sheriff the authority he needs to provide police protection for the improvement district. Jerry also asked about the County cleaning up their properties in the improvement district. The Board asked Lakeside Village Board of Directors to compile a list of lots that were unbuildable or could be used for parks (that are on the County's sealed bid sale list) and the Board would consider deeding the lots to the improvement district where appropriate.

Don moved that the minutes of April 23, 2007 be approved as presented. David seconded. All voted in favor of the motion.

Jan reported on the department head meeting held last Friday. Business travel expense, computer and Internet usage, computer service interruption and advertising for positions policies were discussed.

The cell phone contract was briefly discussed. (Another proposal has been received from Cingular.) The issue was tabled until next week.

Mike discussed the Boards' questions on vouchers for juvenile housing. Jeff Herrig was also present. Jeff discussed the voucher for the purchase of special coins referred to as "challenge coins" for the Sheriff's employees to trade with fellow law enforcement agents. The voucher was submitted for payment for the Special Law Enforcement Trust Fund. David stated that other agencies have their employees pay for the coins. Jeff will take the voucher back to the Sheriff for review.

The concealed carry legislation and its impact on the County were discussed.

There being no further business to come before the Board they adjourned to meet again on May 7, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

May 7, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday May 7, 2007 at 9:00 a.m. Present were Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor. David Christy was absent due to helping with flooding in the County.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Susan Newell, 911 Director met with the Board. Susan presented her 2008 budget proposal to the Board. Susan discussed calls received on flooding in the County.

David arrived at 9:30 a.m.

Eileen Filbert, Health Department met with the Board. She reviewed her 2008 budget request with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 9:50 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:40 a.m. Present during the session were Eileen, Jan and the Board. The Board reconvened at 9:50 a.m. The chairman announced that no binding action was taken during executive session. David moved that the contracts between the Health Department and USD 338 & USD 340 be signed as presented. Don seconded. All voted in favor of the motion. The Board signed USD 338 & USD 340 school contracts for nursing services.

The Board signed a building permit for Dale Heston (Permit No. 11209) as was discussed at last week's meeting.

Linda reported that all departments have filed inventory reports with the Clerk's office for 2007. Linda discussed the Business Travel Policy proposed for adoption. The Board discussed the policy. The Board asked that a change be made to the section regarding overnight travel to state that the employee will be paid for travel time when traveling on a non-working day. Linda will revise the policy and return it to the Board next week for consideration.

Don moved that the minutes be approved as presented. Francis seconded.

All voted in favor of the motion.

Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 10:15 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:08 a.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 10:15 a.m. The chairman announced that no binding action was taken during executive session.

The resolution regarding concealed carry was discussed. The issue was tabled for further research with regard to recent legislative action.

David moved that Resolution 2007-20 be approved designating the training room in the Sheriff's Annex as the Official Emergency Operations Center as well as a training room. Francis seconded. All voted in favor of the motion.

David moved that hearing and vision testing be required for new employees and the Health Department be utilized for the testing. Francis seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:40 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 10:30 a.m. Present during the session were Linda, Jan and the Board. The Board reconvened at 10:40 a.m. The chairman announced that no binding action was taken during executive session.

George Pogge, Road and Bridge met with the Board by phone. George reviewed road closures due to flooding. He reported that US24 Hwy is closed from Barton Road to Douglas Road. Many roads north of US24 are closed due to flooding. Currently while he is seeing erosion and clogged driveway tubes, he has not seen structure damage (to bridges) but will re-evaluate after the water recedes.

Mike Hayes, County Attorney met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:30 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:12 a.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive

session.

David announced that Don and David will be attending the annual State conference of County Commissioners in Hutchinson from Wednesday through Friday.

There being no further business to come before the Board, Don moved that the Board adjourn to meet again on May 14, 2007. Francis seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

May 14, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday May 14, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented Petition Z2007/3 by Delmer and Donald Wischmeier to change the zoning classification from Agricultural to Suburban Residential and a Final Plat Review on land described as: an approximate 7.99 acre parcel in the Northeast and Northwest Quarter of Section 36, Township 10 South, Range 16 East. The chairman asked for public comment. No comment was heard. Don moved that the request be approved as presented. Francis seconded. All voted in favor of the motion. Eloise discussed next week's meeting with the Planning Commission and the consultant.

George Pogge, Road and Bridge met with the Board. George updated the Board on road and bridge conditions after last week's flooding. Other road projects were discussed. The roads in Lakeshore Estates were discussed. It was reported by Dale Heston that fresh gravel has been put down on the roads through local efforts of the subdivision.

Eileen Filbert, Health Department met with the Board. Eileen discussed services provided by the department for flood victims and workers. She also discussed the services the department can provide for pre-employment hearing and vision screening for new hires. She would like the department head to call or email the department notifying them when someone will be sent for testing. Use of GIS (Geographic Information Systems) for special populations was discussed for emergency response purposes. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:00 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:48 a.m. Present during the session were Eileen, Jan and the Board. The Board reconvened at 9:52 a.m. The chairman announced that no binding action was taken during executive

session.

Cindy Williams and David Hallauer Meadowlark Extension District #7 met with the Board to give a monthly update. David discussed honors received by Jefferson County 4-H children. Freeze damage to crops was discussed. Cindy discussed the conclusion of the radon grant for the Extension District and other extension training.

Jane Metzger, Meals on Wheels for Shawnee and Jefferson County met with the Board to discuss the agency's 2008 budget request and services provided to Jefferson County citizens. They are asking for \$8,000 for 2008. The change in minimum wage and the price of fuel will impact the agency in the coming year.

Sharon Spratt, Phil Bentzinger, Jim Thomas and Angela Drake Cottonwood, Inc. met with the Board to discuss the agency's 2008 budget request. The agency is requesting the same funding as was received in 2007, (\$83,593).

Linda discussed the proposed Business Travel Policy for the Employee Handbook. The changes that were requested at last week's Commission meeting were made and the policy resubmitted for consideration. The Board discussed their views on the policy. Don moved that Employee Handbook Policy #512 regarding Business Travel Expenses be approved as presented with Item 6 removed on the Travel Time Pay portion of the policy. Francis seconded. All voted in favor of the motion.

The Board discussed the Cell Phone Contract offered by Cingular Wireless. The current offer is \$1181.49 per month for 10 groups of 5 users on 700 minutes plans (\$999.60 per month) and 3 groups of 5 users on 1400 minutes plans (\$349.89 per month) with a 20% government discount on the primary plan. Data connect for laptops at \$59.99 minus 20% discount-(\$47.99) per month and 250 text messages, per line \$3.99 per month. Jeff Herrig, Undersheriff was present and indicated that he thought the Sheriff's department would need approximately 18 lines with text messaging. The total annual cost for the above stated items would be approximately \$16,000. Don moved that the Cingular Wireless contract be accepted as presented. Francis seconded. All voted in favor of the motion.

Margaret Dick, Jefferson County Historical Society Treasurer met with the Board. She discussed projects to update Old Jefferson Town. The group is

requesting the same funding for 2008 as 2007, (\$12,000) but would appreciate any additional funding as the cost to maintain the buildings and grounds is continually increasing. County funding is primarily used for utilities and insurance costs.

Mark Richards, Auxiliary Services Director met with the Board. Mark requested permission to use the Courthouse basement for a storm shelter. There is a County employee in town that will be responsible for locking and unlocking the building in the event of a storm. The Clerk asked that the employee sign a memorandum of understanding of the responsibility included by locking and unlocking the building. The Board agreed to the request by consensus.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:35 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 11:20 a.m. Present during the session were Mike, Jan, Linda and the Board. The Board reconvened at 11:35 a.m. The chairman announced that no binding action was taken during executive session.

Kathy Wagner, Appraiser and Mary Underwood, County Treasurer met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:00 p.m. Don seconded. All voted in favor of the motion. The Board recessed at 11:38 a.m. Present during the session were Mike, Jan, Linda, Kathy, Mary and the Board. The Board reconvened at 12:00 p.m. Mary and Kathy left the session at 11:52 a.m. The session continued with Mike, Jan, Linda and the Board until 12:00 p.m. The chairman announced that no binding action was taken during executive session.

The voucher for “challenge coins” for the Sheriff’s department to be paid from the Special Law Enforcement Trust Fund was resubmitted to the Board for approval. After research and legal review of the use of funds, Mike stated that in his opinion the purchase of the coins from the fund is appropriate. The Board signed the voucher upon the opinion issued by the County Attorney.

Mike discussed imaging of District Court records, which will begin in July 2007. There will be changes to the Court’s computer network. They will be obtaining an Internet connection just for the 3rd floor. The cost will be split

between the County attorney's office and the District Court, (estimated to be \$85/month). A vendor contracted by the District Court will maintain the network. The County Attorney and the District Court will no longer be a part of the County's network system. (County Information Technology staff will no longer be responsible for maintaining or securing the new system.)

Doug Schmitt, Emergency Management Director met with the Board. Doug reported on the flooding in the County last week. He held an emergency meeting last Sunday with the County's Fire District chiefs, Sheriff, Undersheriff, Road and Bridge Superintendent, 911 Director and the Commissioners to implement a plan to notify the general public in the areas where flooding was likely to occur. The plan was successfully executed with the assistance of the volunteer firemen and other County officials. Other emergency management issues and activities were discussed.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed a request by a County employee for a volunteer internship in the Information Technology department. Employment law will not allow a County employee to volunteer their services to their current employer.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 1:05 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 12:55 p.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 1:05 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the minutes of May 7, 2007 be approved as presented. David seconded. All voted in favor of the motion.

Linda requested an executive session to discuss matters of non-elected personnel. David moved that the Board go into executive session to discuss matters of non-elected personnel until 1:15 p.m. Francis seconded. All voted in favor of the motion. The Board recessed at 1:07 p.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 1:12 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board Don moved that the Board adjourn to meet again on Monday May 21, 2007. Francis

seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

May 21, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday May 21, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed a zoning resolution approved at last week's meeting, (Case Z2007/3). Eloise discussed the Federal Emergency Management Association's (FEMA) update to electronic flood insurance rate maps. FEMA needs an agreement signed between Douglas and Jefferson County regarding a levee that stretches into Jefferson County. Jan will review the agreement and return to the Board with a recommendation. Eloise discussed recent legislation to allow Jefferson County to have a "Codes Court" for zoning compliance cases and an amendment put into this year's legislation regarding the issue. Jan will research the impact of putting a "Codes Court" in place and return to the Board with more information.

George Pogge, Road and Bridge met with the Board. George discussed road and bridge projects. George discussed resurfacing the Landfill Access Road this summer. He has worked with Hamm's to develop a durable mix design that will handle the loaded trucks that travel the road. He would suggest the work be done this summer. The Board agreed to the planned maintenance by consensus. The agreement between Douglas and Jefferson County with regard to tipping fees used to maintain the road was discussed. Work on roads south of McLouth was discussed.

Eileen Filbert, Health Department met with the Board. Eileen reminded the Board of the Community Disease Containment Exercise on May 24 in Atchison. The Board signed a nursing contract for USD 341 for the 2007-08 school year. She asked for pre-approval for meal costs that might exceed the employee handbook policy limits (high cost geographic area) for Jane Shirley to attend the Nation Association of County and City Health Officials

(NACCHO) conference in Columbus Ohio. (All meal, travel, registration and lodging costs will be reimbursed by the Northeast Corner Initiative Region). The Board approved the request by consensus. Eileen updated the Board on the KAC Collaborative Medical Supply cost reduction work. Eileen reported on a salmonella case in Jefferson County.

Susan Newell, 911 Director met with the Board. Susan reported that in addition to the Department Heads that recently completed the Effective Supervisory Skills program done by Kansas Association of Counties, Mike Henning also completed the program. She showed the Board several mapping projects completed by the GIS Technician in her department. New fire district policies were discussed. Other departmental issues were discussed.

Keith Rickard, The Guidance Center met with the Board. Keith updated the Board on Mental Health issues and services. He also discussed his 2008 budget request to the Board.

David moved that the minutes of May 14, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

David moved that Jan be authorized to proceed with contempt charges with regard to the racetrack near Meriden. Francis seconded. All voted in favor of the motion.

Don moved that Resolution 2007-21 authorizing the Wine Tasting Booth on the Courthouse yard be approved. Don seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 11:02 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:53 a.m. Present during the session were Linda, Jan and the Board. The Board reconvened at 11:02 a.m. The chairman announced that no binding action was taken during executive session.

Kathy Wagner, Appraiser met with the Board. Kathy reviewed her 2008 budget request with the Board. She also discussed department activities with the Board.

Connie Milner, District Court Clerk and Chief District Judge Gary Nafziger met with the Board to discuss the department's 2008 budget request. Jefferson County will again be the host County for the 4-County Court Expenses. Connie discussed imaging court records and other projects. Judge Nafziger also discussed details of the budget request.

James Tweed, Ambulance Director met with the Board. James gave his monthly update to the Board. This week is National EMS Week. The department will be holding a Jefferson County EMS Week Celebration Saturday May 26 in Meriden. James updated the Board on training provided to employees. Coroner Scene Investigation programs and Advanced Skills lab training are being attended by staff. The training is located in St. Louis, Missouri at a medical school. He expects to have all paramedics trained by 2009. Other training programs were discussed. Policy regarding destruction of restricted drugs for the department was discussed. James reported that the revision of the Standard Operating Procedures for the department is in the final stages.

An issue regarding Jefferson County Fire District #11 and the Jefferson County Ambulance Service was discussed. Susan Newell received a letter from Jefferson County Fire District #11 dated May 18, 2007 which stated that the fire district would no longer require Jefferson County Ambulance to be paged or respond to calls in their district, (signed by John Gordon and James V. Rider, D.O.). Present for the discussion were: James Tweed, Tani Ruff, Ambulance Financial Manager, John Shipley, Tim Dooley, Phil Briney and Mike Hutchens-Paramedics, Susan Newell-911 Director, Sherry Mabary-911 Assistant Director/GIS Technician, Mary Underwood, County Treasurer, Mary Jane Burns, Jefferson County Fire District #11 Board President, Wayne Coleman, Fire Board member, Paul Burns and Mike Hayes, County Attorney. (Mary Jane Burns and Wayne Coleman met with the Board as private individuals of Valley Falls not as official representatives of the Fire Board regarding an issue with Jefferson County Fire District #11.) James Tweed discussed his views on the issue. According to the charter resolution that establishes the Jefferson County Ambulance District and an opinion issued in 1996 from the County Attorney, the County has an obligation to all citizens of the County to provide ambulance service. Based on that and other law, James stated that the Jefferson County Ambulance Department can't honor the request made in the letter dated May 18, 2007. Mary Jane Burns, Jefferson County Fire District #11 Board President stated that the Board had no knowledge of the

letter that was sent. Wayne Coleman also indicated he had no knowledge of the letter and discussed his views on the issue. James discussed possible resolutions to work toward a new mutual aid agreement for the departments. Mike Hayes discussed the issue. Mary Jane Burns stated that she could only speak for herself as a Board member but she hoped that the ambulance service would act in the best interest of the person(s) needing care. Wayne stated that he agreed with Mary Jane's comment. David moved that the request from Jefferson County Fire District #11 in the letter dated May 18, 2007 not be honored by the Jefferson County Commissioners or Jefferson County Ambulance Service. Francis seconded. All voted in favor of the motion. The Commissioner's recommended by consensus that the Fire Board President call an emergency meeting of the Fire District Board to discuss how dispatch of County ambulances is handled when calls occur in the Jefferson County (Delaware) Fire District #11. David moved that effective today, on a temporary basis, the County's Ambulance Department policy will be modified to cover responding to any location in Jefferson County including those in the area of Jefferson County Fire District #11. Don seconded. All voted in favor of the motion. Susan discussed a request from John Gordon for a record of the out-of-county calls he has taken during his time in Greensburg, Kansas. She stated that they will only be assigning one call number for that time, not multiple numbers.

Denise Locklin, Auxiliary Services met with the Board. She presented a copy of the Jefferson/Douglas County Regional Solid Waste Management Plan for the Board to review. The Board took the document under review but took no action. She also discussed the offer from Cingular Wireless. There is no formal contract to sign. Denise reported that current and proposed phones for each department are as follows: Auxiliary Services-9, Appraiser-2, Information Technology-2, 911 Dispatch-2, Road & Bridge-5, Emergency Management-2, Planning & Zoning -1, Sheriff's Office-29, Jefferson County Health Department-6, Attorney-2, Ambulance-4. There are free phones on the plan. Upgrade phones, (Motorola phones including Razr's) are \$29.99 each are also available. David moved that Denise be authorized to order the upgraded phones for each user, (67 phones) and to coordinate the installation with each department head by consensus. Don seconded. All voted in favor of the motion.

Don moved that the Board adjourn to meet again on Tuesday May 29, 2007. David seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

May 29, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday May 29, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Don moved that the minutes of March 21, 2007 be approved as presented. David seconded. All voted in favor of the motion.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise asked the Board to sign a plat of subdivision for H & M Estates in the NE ¼ & NW ¼ of Section 36, Township 10S, Range 16E. David moved that the plat be signed as presented. Don seconded. All voted in favor of the motion. Eloise discussed the agreement with Douglas County discussed at last week's meeting. Jan recommended that the Board sign the agreement. Don moved that the agreement be signed. Francis seconded. All voted in favor of the motion. The Board signed the agreement. Eloise discussed a "Codes Court". Jan discussed her views on the issue and it's cost and implications. Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 9:40 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 9:20 a.m. Present during the session were Eloise, Jan and the Board. The Board reconvened at 9:40 a.m. The chairman announced that no binding action was taken during executive session.

George Pogge, Road and Bridge met with the Board. George reported on progress of bridge projects. The Commissioners discussed various road issues with George.

Ted Roberts, Road and Bridge was present to receive a service award for 20 years of service to Jefferson County.

Linda asked for an executive session to discuss matters of non-elected personnel. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:15 a.m. Don seconded. All voted

in favor of the motion. The Board recessed at 10:05 a.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 10:15 a.m. The chairman announced that no binding action was taken during executive session.

Gayle Bickel, Grantville met with the Board. The Board presented Gayle with a Certificate of Achievement for 31 years of service to the citizens of Jefferson County and Jefferson County Fire District #1 as Fire Chief, (a.k.a. Kaw Fire District). The Board expressed their appreciation of the contribution that Gayle makes to the Community.

Tanya Newell, Health Department was present to receive a service award for 5 years of service to the County.

Mary Underwood, Treasurer met with the Board. Mary updated the Board on activities in her department. Mary reported that she has sold 42 lots for a total of \$8,820 since the sale was published, (sealed bid sale properties). With a tax payment deadline of May 10, 2007 Mary reported that collections are at 93% of taxes charged. A new project involving investment of County funds for optimal interest return was discussed. Mary reviewed her 2008 budget request with the Board.

Steve Moring, Oskaloosa met with the Board. Steve met with the Board to discuss awareness of County leaders on energy conservation. He asked that the Board consider creating a Community Sustainability Taskforce or Advisory Group, within the next two years, to study the specific sustainability needs and issues specific to our county and community.

Mike Hayes, County Attorney joined the meeting.

Byron Young, Lakewood Hills resident met with the Board. Byron asked that the Board look into the fees being charged to the residents of Lakewood Hills. He discussed the damage caused by the installation of the sewer system to his property and other issues with the subdivision. Jan discussed the Commissioner's legal position with regard to the subdivision.

Francis left the meeting at 11:45 a.m.

Linda and Jan discussed employee handbook policies ready for consideration of the Board. The Department Heads completed their review

of Policy #116-Job Posting and are recommending it be adopted by the Board. David moved that Employee Handbook Policy #116 be adopted as presented. Don seconded. All voted in favor of the motion.

Mike Hayes, County Attorney met with the Board. Mike presented the Board with a copy of the contempt charges to be filed on the racetrack near Meriden.

Don moved that the Board adjourn to meet again on June 4, 2007. David seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

June 4, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday June 4, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed.

James Tweed, Ambulance Director met with the Board. James discussed preventative maintenance on the Zoll defibrillators. He has received a bid of \$6,246.25 annually for an extended warranty and preventative maintenance for five defibrillators. The Board approved the purchase by consensus.

Don moved that the Board go into executive session to discuss matters of attorney client privilege until 9:15 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:05 a.m. Present during the session were James, Jan and the Board. The Board reconvened at 9:15 a.m. The chairman announced that no binding action was taken during executive session. Don moved that the Board go back into executive session to discuss matters of attorney client privilege until 9:21 a.m. Francis seconded. All voted in favor of the motion. The Board recessed at 9:15 a.m. Present during the session were James, Jan and the Board. The Board reconvened at 9:21 a.m. The chairman announced that no binding action was taken during executive session.

George Pogge, Road and Bridge met with the Board. George discussed the progress on bridge projects. Carl Chalfant, McLouth City Superintendent was present to discuss the County's project of overlaying asphalt on Union Street. The City is requesting that the County consider continuing the asphalt overlay another 1,000 ft. south of the city limits for control of dust on the road. George will calculate the cost of the request for the Board's information.

Susan Newell, 911 Director met with the Board. Susan discussed internal office policy regarding personal cell phones and re-programming of pagers and radios. Susan announced that she would soon have an opening for a

dispatcher. Susan asked the Board for permission to purchase a Canon 700 plotter for use in dispatch and other departments. The Board agreed to the purchase by consensus.

Diana Welch-Shelter Manager, Kathy Clark-Humane Society Board member &, Keith Haynie-Board Member met with the Board regarding the Humane Society Shelter. Keith reported on statistics at the shelter, since they opened the shelter has taken in 820 animals. The Board is requesting that the County consider funding one-half of the payroll expense of the shelter in the amount of \$22,088 for 2008. The other half will be split between the cities. The Board will take the request under consideration.

Jeff Herrig, Undersheriff met with the Board. Mel Abbott, KPER'S representative was also present. Sheriff's officers were also present as well as James Tweed, Ambulance Director. The ambulance department was not included in this study but can ask for their own study to determine cost for their employees. Jeff discussed the County's possible participation in the Kansas Police and Fire Retirement system, (KP & F). The actuarial study showed that a buyback cost for the County would be \$97,743 annually for 24 years. This would start in 2009. The first year contribution rate would be 16% for the employer's share, for an increased cost of approximately \$105,000 over KPERS. The second year (2009) would drop to 13.88%. The employee would contribute 7% (for those employees that qualify). Jeff stated that the employees are willing to give up their merit increase for the foreseeable future to help fund the plan, even if it were to mean the next 24 years, (2032). The Clerk reported that the amount of that offer would be approximately \$20,000 per year. He also stated that the department would use Equipment Reserve funds to pay for the increased annual cost (payable from Employee Benefit) and the buyback cost (payable from Law Enforcement) where possible. This would require the funds to be re-transferred to the Law Enforcement fund, (as per the auditor's instructions). The plan would cover 22 employees of the Sheriff's office, (commissioned officers). Mel discussed the option of starting the program now (future service) without buying back the old service years. He also discussed the difference between KPERS retirement and KP & F. New employees become members immediately upon hire under KP & F. Death benefits are provided for on the job or off the job death. Disability benefits are also provided. The years of service are worth 2.5% of final average salary instead of 1.75% as KPERS is. David moved that the issue be tabled until such time as additional information can be gathered and other options be

explored. Don seconded. All voted in favor of the motion. James asked the Board if they would approve a study for the Ambulance Service. The Board asked that James wait until the Board decides on this issue.

The chairman signed an inmate-housing contract with Johnson County.

Members of the Jefferson County Soil Conservation Board met with the Commissioners. John Wunder discussed programs and activities in the Conservation District.

Melissa Maas, Platinum Services met with the Board. Melissa will be meeting with the Employee Committee regarding the services they offer.

Carl Eyman, Kansas Worker's Compensation Cooperative for Counties (KWORCC) Claims Specialist met with the Board. Carl reported on Jefferson County's claims through 2006. The loss ratio for the last five years is 55%. Most of the claims originate from Road and Bridge and Law Enforcement. The most common inquiry is due to slips, trips or falls. Carl regularly conducts safety training for Road and Bridge employees and other County employees.

Mike Hayes, County Attorney met with the Board. Mike discussed the authorization for designation of emergency vehicles for firefighters. Kansas Statute (8-2010a) states that the designation shall be done by the County Commissioners in written form. The Board discussed liability issues regarding the permits. The Board agreed to draft policy to address the procedure for issuing the permits and a review of those that currently hold such permits.

Jan and Linda discussed the proposed cell phone usage policy & cell phone policies recommended for adoption by the Department Heads and Officers. By consensus the Board asked that a statement be added that prohibits pornographic images on County owned cell phones. The policies will be returned to the Board for adoption next week.

Dave moved that the minutes of May 21, 2007 be amended to read as follows: Mary Jane Burns and Wayne Coleman met with the Board as private individuals of Valley Falls not as official representatives of the Fire Board regarding an issue with Jefferson County Fire District #11. Don seconded. All voted in favor of the motion.

Don moved that the minutes of May 29, 2007 be approved as presented.
Francis seconded. All voted in favor of the motion.

Other legal issues were discussed.

Francis moved that the Board adjourn to meet again on June 11, 2007. Don
seconded the motion. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

June 11, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday June 11 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds and Annie Landis, Deputy County Clerk. Jan Hayes and Linda Buttron were absent attending conferences.

The Pledge of Allegiance was recited.

Prior to today's meeting, vouchers were reviewed and approved by the County Counselor. The Board reviewed and approved the vouchers. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning Director, met with the Board. Four cases were presented to the Board for consideration:

1. Petition Z2007/4 was for Kenneth Senn to change the district zoning classification from AG to SR and a final plat review of Senn Subdivision no 1 and 2. Property located at Sec 9, Twnshp 9S Range 17E. No one was present for or against the application. Don made a motion to approve the final plat of Senn Subdivision 1 and 2. Francis seconded the motion. All voted in favor.
2. Petition Z2007/5 by Timothy and Laurie Woolbright to change from RR to SR. Property located at 62nd and Clark Road. Eloise had a written objection to the change from a neighboring landowner. Laurie Woolbright was present to speak in favor of the change. No one was present to object. Don made a motion to approve the change on petition Z2007/5 from RR to SR as presented. Francis seconded the motion. All voted in favor.
3. Conditional Use permit CU2007/2 by Carolyn Jeffries for use as a Boarding Kennel on 65 acres Sec 109, Twnshp 11S, Range 18E. There were several concerns and opposition from neighboring landowners. The Planning commission had voted unanimously to deny the request. Mrs. Jeffries has asked what needs to be done in order to get the request approved. After discussion with the Planning and Zoning office, she has made some changes to her original request to become in compliance. A protest petition was received on this request. Carolyn Jeffries was present to answer questions from the Board and to discuss the changes that have been made. Dave made

a motion that due to the amount of changes the Board would remand the case back to the Planning Commission for further review. Francis seconded the motion. All voted in favor of the motion.

4. Conditional Use permit CU1982/3 by George T Jeffries for the same parcel as above to operate a boat and camper trailer storage on the west side of Ferguson Road between 39th and 33rd streets was presented. Carolyn Jeffries was present for discussion. Francis stated there should be an annual review/inspection on the property to make sure they remain in compliance and the property owners would have 5 working days to become in compliance when requested. Francis made a motion to approve CU1982/3 with the 3 conditions put on by the Planning Commission as well as the additional condition that the Planning & Zoning office inspects the property randomly and annually and that Planning and Zoning office will be allowed on the property for the inspections to make sure the property is in compliance. Don seconded the motion. All voted in favor of the motion.

George Pogge, Road and Bridge met with the Board. George discussed the progress on street & bridge projects.

Extension Office, met with the Board. Cindy Williams and David Hallauer reported on activities of 4h and extension. The Board was asked to judge baskets at the upcoming fair. They will receive more information at a later date. The Board of Commissioners recognized three unit members for years of service. Present were Bertha Hamon, 70 years of service, Jeanne Gantz, 55 years of service, and Ann Irwin who was not present for an award for 55 years of service.

Eileen Filbert, Health Department Administrator, met with the Board. Eileen updated the Board on activities in her department. Don made a motion to approve the contract between the Health Department and JCN. Francis seconded. All voted in favor of the motion. The Health Department will be increasing fees for service effective July 1, 2007. This includes all services provided by the Jefferson County Health Department. It has been 3 years since the last increase.

Kathy Wagner, Appraiser, met with the Board. She updated the Board on activities in the Appraiser's office. The state will pay for the servers for the CAMA updates if the State's hosted environment does not work for our County. The June certification of Personal Property appraised and assessed

valuation was presented. The 2006 final real estate appraisal/sales ratio study was presented.

Jim McGrath, Economic Development Director, met with the Board with an update on activities in the County and presented his 2008 budget request. The Economic Development requests \$67,220.00 for 2008. Allen Wise was present to discuss the selling of the County Properties. The Board of Commissioners signed a Kansas Warranty Deed Joint Tenancy for the sale of the property. Also signed a lien affidavit regarding the same issue. The Board gave Jim McGrath authority to sign the HUD statements at closing on the property. Jim reported the new business directory was going out today.

Chris Schmeissner, Gis/IT Director met with the Board. Dave made a motion to go into executive session to discuss non-elected personnel until 11:15 am. Don seconded the motion. Chris and the Board were present during executive session. The Board recessed at 11:04. The Board reconvened at 11:15. The Chairman announced that no binding action was taken during executive session.

The Cell Phone Policy #884 and Cell Phone Use #526 policies for the handbook were reviewed. The Board will talk to the County Counselor before taking action.

A letter was received from Delaware Township Board recommending Gary Bernasek to fill the position of Trustee due to the death of Bob Zieg. Francis made a motion to appoint Gary Bernasek to fill the position of Trustee until the next election. Don seconded the motion. All voted in favor.

Don moved that the minutes of June 4, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Francis moved that the Board adjourn to meet again on June 18, 2007. Don seconded the motion. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

June 18, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday June 18 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed zoning cases approved at last week's meeting.

Debbie Miller, Road and Bridge met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel. Francis seconded. All voted in favor of the motion. Present during the session were Debbie, Jan and the Board. The Board recessed at 9:10 a.m. The Board reconvened at 9:25 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. Eileen updated the Board on the testimony she gave concerning changes to the communicable disease regulations in Kansas's law. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:00 a.m. Don seconded. All voted in favor of the motion. Present during the session were Eileen, Jan and the Board. The Board recessed at 9:45 a.m. The Board reconvened at 10:00 a.m. The chairman announced that no binding action was taken during executive session.

Susan Newell, 911 Director met with the Board. Susan discussed a complaint received on Go-Carts and ATV's (All Terrain Vehicles) on County roads. Her research indicates that it is not illegal to ride such vehicles on County roads in the daytime. Susan discussed a verbal request from Rock Creek Fire #5 for a change in their dispatch to medical calls from 142nd street to 122nd street. Previous procedure had Delaware Fire District #11 being dispatched to handle medical calls in that area. Rock Creek Fire District #5 now has the trained staff to respond to such calls in that area. James Tweed, Ambulance Director was also present for the discussion. The Board indicated that as long as the public is being properly served they

would approve the request once it has been received in writing from Rock Creek Fire District #5.

John Shipley and John Heston representing the Employee Committee met with the Board. Ron Herring and Linda Smatla, (committee members) were also present. John discussed a proposal from the committee regarding the accumulation of vacation leave for County employees. The proposal would allow employees to accrue vacation leave on a bi-weekly basis. It would increase the total accrual to a maximum of 6 weeks for a 15-year employee. It would also allow employees to carry over 80 hours of unused vacation per year. The Board discussed their views on the proposal and the current policy. The Board will take the proposal under consideration.

David moved that Resolution 2007-23 correcting the dates of the Old Settler's Festival and rescinding Resolution 2007-21 be adopted as presented. Francis seconded. All voted in favor of the motion.

David moved that Resolution 2007-22 transferring funds from Equipment Reserve back to the General fund to correct a clerical error in the 2006 General Ledger. Don seconded. All voted in favor of the motion.

David moved that Cell Phone Policies # 526 & # 884 for the Employee Handbook be adopted as presented. Don seconded. All voted in favor of the motion.

Don moved that the minutes of June 11, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

David moved that a letter of concern be signed and sent to Lakewood Hills Improvement District Board regarding complaints received on the sewer projects in the district. Don seconded. All voted in favor of the motion. The letter was signed.

David stated that the Board members may all be present Wednesday evening June 20 attending the 4-H Businessmen's Picnic.

Mark Richards, Auxiliary Services Director met with the Board. Mark asked the Board if they had reviewed the solid waste management plan submitted earlier this year. David moved that the Douglas/Jefferson County Solid Waste Management Plan be approved as presented. Francis seconded.

All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:00 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Jan and the Board. The Board recessed at 10:45 a.m. The Board reconvened at 11:00 a.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Attorney joined the meeting.

James Tweed-Ambulance Services Director and Tani Ruff-Ambulance Financial Manager met with the Board. James discussed car kits for the new cell phones. The kits will cost \$544 each unit for equipment and installation, (\$2,176 for 4 ambulances). James discussed the replacement of stretchers for the ambulance service. The cost will be \$4100 for one stretcher or \$7500 for two. The Board approved the purchase of the car kits and two stretchers by consensus. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:30 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Mike, Jan, James, Tani and the Board. The Board recessed at 11:12 a.m. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes discussed the operation of ATV's on County roadways. K.S.A. 8-15,100 discusses the operation of such vehicles. The Board expressed concern with the age of those operating such vehicles and the purposes for the use of such vehicles on County roadways but took no action at this time.

Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:00 p.m. Don seconded. All voted in favor of the motion. Present during the session were Mike, Jan and the Board. The Board recessed at 11:40 a.m. The Board reconvened at 12:00 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the Board adjourn to meet again on June 25, 2007. David seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

June 25, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday June 25 2007 at 9:00 a.m. Present were Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Don moved that the minutes of June 18, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Vouchers were reviewed and approved by the Counselor and the Board.

Jan and Linda discussed a recommendation by the Department Heads to delete Policy #205-Introductory Period from the Employee Handbook. The Board discussed the issue. Don moved that Policy #205 be deleted from the Employee Handbook. Francis seconded. All voted in favor the motion. Jan discussed other legal issues.

The chairman signed purchase card requests for two employees.

Eileen Filbert, Health Department met with the Board. Don moved that the Board approve the contract for health services for USD 342-McLouth. Francis seconded. All voted in favor of the motion. Eileen discussed a memo being sent by her office to Cities, Homeowners Associations, Improvement Districts and Rural Water Districts regarding land application of domestic wastewater and sludge. The Board initialed the memo for distribution.

Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 10:30 a.m. Don seconded. All voted in favor of the motion. Present during the session were Linda, Jan and the Board. The Board recessed at 9:55 a.m. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

Buddy Nunamaker, Meriden met with the Board. Buddy discussed an issue with a low water crossing on 54th street south of Meriden. He has lived in the area for 25 years and discussed the things he has seen occur at the low

water crossing. He asked about the status of construction of a bridge to replace the low water crossing. He asked that the County at least post signs prohibiting fishing or parking off the low water crossing. The Board indicated that they thought the project was on the schedule to be done this year.

Francis moved that the meeting be adjourned to meet in regular session on July 2, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

July 2, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday July 2, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A working draft of the 2008 budget was presented to the Board for review.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed Case CU2007/2 by Carolyn Jeffries for use of a Boarding Kennel on land described as: A 300' x 300' section of Tract I in the SW1/4 of the NE ¼ of Section 10, Township 11 South, Range 18 East. The case was remanded to the Planning Commission for reconsideration after the applicant revised her application to the County Commissioners on June 11, 2007. Upon receipt of the revised application the Planning Commission heard the case again and recommended approval with conditions, 1) a mandatory review with the Planning Commission to occur in January 2008; 2) a violation noted either in person, by staff, or written letter, shall be corrected within five (5) working days, or the permit shall be subject to cancellation; 3) All dogs kenneled outside have working bark collars; 4) The Planning and Zoning Office complete an annual inspection of the property and : 5) The Planning and Zoning personnel be allowed on the property in order to complete said inspection. The chairman asked for public comment. No comment was heard. Francis moved that the request be approved as revised with the conditions made by the Planning Commission as noted above with the requirement that a letter of substantiation regarding the spay or neuter of the dogs currently on the property be provided to the Planning and Zoning office. Don seconded. All voted in favor of the motion. Eloise also discussed the ongoing review of the Zoning Regulations specifically with regard to having an agricultural zone in the County.

George Pogge, Road and Bridge met with the Board. George updated the Board on bridge construction projects and road maintenance.

Susan Newell, 911 Director met with the Board. She discussed the use of a hands on applicant testing program recently purchased. It proved to be a valuable tool in the hiring process. Other activities in the department were

discussed.

Don moved that the minutes of June 25, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Mark Richards, Auxiliary Services Director met with the Board. Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 10:35 a.m. Don seconded. All voted in favor of the motion. The Board recessed at 10:20 a.m. Present during the session were Mark, Jan and the Board. The Board reconvened at 10:35 a.m. The chairman announced that no binding action was taken during executive session.

Don moved that the Board adjourn to meet again in regular session on July 9, 2007. Francis seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

July 9, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday July 9, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Chris Schmeissner, GIS/IT Director and Kristen Jordan, GIS Technician met with the Board. Chris discussed a program being offered by the Kansas Rural Water Association (KRWA) to locate water, sewer and fire hydrant lines in cities at a relatively low cost. They will create GPS data points at the location of the infrastructure and we would assist in joining the points to create lines and maps for the infrastructure. KRWA, the County and the Cities would then share the data. In the City of Greensburg such maps were created and according to a recent article in the Kansas Government Journal are being used to recover from the tornado that hit the city earlier this year. Chris proposed that the County consider a cost share with the cities for the project with the County's cost being estimated at \$2,000. The Board discussed the issue. The Board agreed to the proposal by consensus.

George Pogge, Road and Bridge met with the Board. George reported on progress on the Kansas River bridge project. Work on FEMA bridges was reviewed. Other road issues were discussed.

Mary Underwood, Treasurer met with the Board. Mary asked that the Board approve a bid award for investment. The Board signed the bid award. Mary updated the Board on tax collections and other office activities. She also discussed county property sales. As of the deadline of June 30, 2007 the office sold 97 lots for a total of \$20,370.

David moved that the minutes of July 2, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Linda discussed a program offered by Worlds of Fun to provide discount admission tickets for County employees. The County Clerk's office will manage the program. Don moved that the contract with Worlds of Fun be

approved pending review by the Counselor. Francis seconded. All voted in favor the motion.

Kathy Wagner, Appraiser met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:15 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Kathy, Jan and the Board. The Board recessed at 10:03 a.m. The Board reconvened at 10:15 a.m. The chairman announced that no binding action was taken during executive session.

David Hallauer, Extension Agent met with the Board. David reminded the Board that gift basket judging for the 4-H Fair would be held on August 8, 2007. David discussed crop issues with the Board.

Kathy Wagner, Appraiser discussed office activities with the Board. Data conversion for new CAMA will begin this evening with a data pull. She also discussed the new legislation regarding the proration of watercraft. The annual agricultural review was also discussed.

Kathy Karl, Appraiser's Office Field Appraiser was presented with a service award for 20 years of service to the County. Judy Kimmel-Miller, Appraiser's Office Personal Property Supervisor was presented with a service award for 10 years of service to the County.

The Board discussed legal issues and policy updates with Jan.

Discussion was held regarding the 2008 proposed budget.

Tani Ruff, Ambulance Department Financial Manager met with the Board. Susan Newell, 911 Director was also present for the discussion. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:45 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Jan, Tani, Susan and the Board. The Board recessed at 11:15 a.m. The Board reconvened at 11:45 a.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet again on July 16, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

July 16, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday July 16, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. An extension of time to complete the project on Lakewood Hills Sewer Grant No 05-PF-519 was signed by the chairman.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented Case No. Z2007/6 by Martha Summerville to change the district zoning classification from "AG" Agricultural to "SR" Suburban Residential and a final plat review of "C" and "M" Subdivision on land described as an approximate 5 acre parcel in the SE1/4 of Section 7, Township 11, Range 19. The chairman asked for public comment. Rodge Moore spoke in favor of the request. No one spoke in opposition. Don moved that the request be approved as presented. Francis seconded. All voted in favor of the motion. Don moved that the plat of subdivision for C & M Subdivision be approved as presented. Francis seconded. All voted in favor of the motion. Carolyn Jeffries was present to discuss her views on the Conditional Use Permit C2007/2 approved for her at the July 2, 2007 meeting. She requested that she not be required to spay or neuter all the dogs on the property as was set out in the permit issued on July 2. The Board discussed requiring that only the females be spayed. Carolyn agreed that she would spay the remaining three females that she has on the property, (the fourth is already spayed) within six months. Don moved that the conditional use permit be amended to allow for the spaying of the remaining three females on the property and not require that the males not be included in the sterilization. David seconded. All voted in favor of the motion. The amended permit will be signed by the Board at next week's meeting. The Board signed the plat of subdivision for C & M Subdivision.

George Pogge, Road and Bridge met with the Board. George discussed bridge projects and road maintenance with the Board. The Board discussed

roads in their areas.

Eileen Filbert, Health Department met with the Board. Don moved that the contract with USD 343 be approved as presented. Francis seconded. All voted in favor of the motion. The Board signed the USD 343 contract for health services for the 2007-2008 school year. Eileen discussed training for the volunteer Medical Corp for Emergency Response. Other department activities were discussed. A resolution setting the amount of special assessments for sewer districts was discussed. David moved that Resolution 2007-25 be approved as presented setting 2007 special assessments for Indian Ridge Sewer District #2, Hilldale Sewer District #3, Three Hills Sewer District #10, Hilldale South Sewer #11 & Westshore Sewer District #12 with the requirement that any district with an increase be notified by mail. Don seconded. All voted in favor of the motion.

James Tweed, Ambulance Department met with the Board. James introduced staff members: John Shipley, Jeremy Rodecap, Phil Briney, Mike Baxter, Michael Hutchins and Tani Ruff. Also introduced were: Robert Waller, Executive Director of the Kansas Board of EMS, Dave Cromwell Director of Operations Kansas Board of EMS. Mike Hayes, County Attorney was also present. James discussed the assessments of patients and their associated transport and the legal requirements. Dave Cromwell discussed the Technical Assistance Program provided by Kansas EMS Board to local emergency service providers. The review would provide a tool to use over time to assess the effectiveness of the services offered by the department and other emergency response agencies in the County. The review takes about 3-4 months to complete at no cost to the County. The Board agreed to participate in the program by consensus. A letter will be drafted to the Kansas Board of EMS. James asked for approval for Tani Ruff to be reimbursed for meals in a high-cost geographic cost area while attending a conference in New York. David moved that she be allowed to exceed the limit in the County Policy while attending the conference. Don seconded. All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 10:35 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Susan, Jan and the Board. The Board recessed at 10:25 a.m. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during

executive session.

Mary Underwood, Treasurer met with the Board. Mary asked the Board to approve an award of investment bid. The bid netted the County \$3,440 over what the state interest rate for the Municipal Investment Pool (MIP) would have been. The Board signed the award. Mary discussed the disposal of the remaining lots owned by the County. Jan discussed the Commissioner's options for disposal of the property. The Board agreed by consensus to leave the decision of the creation of the procedure to dispose of the property up to the Counselor and the County Treasurer.

Kathy Clark and Kip Elliot Jefferson County Humane Society Board members met with the Board. Kip discussed recent developments at the shelter. Contrary to rumors currently circulating he stated that the shelter is not closing. There has been a change in the shelter manager. Kip indicated that the goal of the shelter is to eventually be completely self-funded. He discussed mechanisms such as increased fundraising, free and low cost veterinarian supplies, free or low cost food and supplies, grants, shelter management and corporate sponsors to assist in meeting this goal. Until they can meet the goal of self-funding, they are looking at funding from the County and Cities to help cover personnel cost, shelter fees, donations and fund raising for 2008.

Department Heads were present at the Commission's request to begin discussion of the 2008 budget. Fourteen department heads were present. The Commissioner's stated that they would not approve the budget as it currently stands with an 11.295 mill increase. They asked the Department Heads to review their budgets and come back to next week's meeting with budget reductions.

Don moved that the minutes of July 9, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Don moved that Commissioner's awards be presented to: Derek Williams, McLouth; Jenna Petesch, Meriden (4-H Projects); Daisy Johnson, Perry (DARE) and Allen Wise, Oskaloosa for their accomplishments and service. Francis seconded. All voted in favor of the motion.

Mike Hayes and George Pogge met with the Board. David moved that the Board go into executive session to discuss matters of attorney client

privilege until 12:05 p.m. Francis seconded. All voted in favor of the motion. Present during the session were George, Mike, Jan and the Board. The Board recessed at 11:55 a.m. The Board reconvened at 12:05 p.m. The chairman announced that no binding action was taken during executive session. Mike discussed a recent ruling by the State Board of Tax Appeals with regard to Cingular Wireless. Other legal issues were discussed.

Don Moved that the Board adjourn to meet again on July 23, 2007 in regular session. Francis seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

July 23, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday July 23, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Jan Hayes, County Counselor and Linda Buttron, County Clerk. (Jan Hayes, County Counselor arrived at 10:05 a.m. due to court commitments.)

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A letter to the Kansas Board of EMS requesting a technical assistance audit was signed. A shared sick leave request and donation was signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise updated the Board on building statistics in the County. Twenty-five building permits were issued in the 2nd quarter of 2007. This meets the average 100 building permits issued each year. The Board signed the conditional use permit approved at last week's meeting.

George Pogge, Road and Bridge met with the Board. The Board signed utility easements. George discussed the upcoming bridge inspections. The Commissioner's addressed road issues in their areas.

Eileen Filbert, Health Department met with the Board. Eileen discussed recommendations for appointments to the JAAA Advisory Council. Mel Gray, Perry is willing to replace Scott Hanson. Lynn Luck, Oskaloosa is willing to replace Eileen when her term expires in September. Their terms will start October 1, 2007. The Board approved the recommendations by consensus and signed appointment letters. Eileen discussed the upcoming training for the Jefferson County Medical Reserve Corp volunteers.

Kathrine Shade, Appraiser's office was presented with a service award for 5 years of service to Jefferson County.

Francis moved that the minutes of July 16, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

Linda asked for an executive session to discuss non-elected personnel.

Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 10:10 a.m. Don seconded. All voted in favor of the motion. Present during the session were Linda and the Board. The Board recessed at 9:55 a.m. The Board reconvened at 10:05 a.m. The chairman announced that no binding action was taken during executive session.

Jan joined the meeting at 10:05 a.m. The Board discussed legal issues with the Board. The Board discussed when to hold an election for the 1% sales tax proposed for road improvements. Don moved that Resolution 2007-26 calling for an election on November 4, 2008 with regard to the 1% sales tax for financing road improvements be adopted. Francis seconded. All voted in favor of the motion. A Whistleblower policy was also discussed. David moved that Employee Handbook Policy #885-Whistleblower Policy be adopted as presented. Francis seconded. All voted in favor of the motion. The Board briefly discussed revision of the grievance policy in the Employee Handbook.

Department heads were present to participate in the budget discussion for 2008. Fifteen department heads and staff were present. Budget reductions offered before the meetings created a mill levy decrease of 1.258 mills. Budget reductions were offered by the Clerk, Emergency Management, Information Technology, GIS, 911 Communications, Planning & Zoning, Auxiliary Services, County Attorney, Appraiser and Ambulance, The Commissioners agreed by consensus that no more than a 2 mill increase will be approved for 2008. Other discussion was held regarding reducing road and bridge expenditures. The department heads were charged with further reducing their requests by \$1,116,954 to meet the goal of holding the mill levy increase to 2 mills. Further discussion will be held at next week's Commissioner's meeting.

Discussion was held on the maintenance of roads in Lakeshore Estates subdivision. The Board intends to view the roads next month.

David moved that the Board adjourn to meet in regular session on July 30, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

July 30, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday July 30, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds and Linda Buttron, County Clerk. Jan Hayes, County Counselor was absent.

The Pledge of Allegiance was recited.

Vouchers were reviewed by the Counselor on July 26 and signed by the Board today. The Board signed a shared sick leave donation. The chairman signed a FY08 Community Corrections and SB123 Supervision Budget Summary and Budget Narrative for Adult Intensive Supervised Probation.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise asked the Board to approve a plat of subdivision for Kelly's Addition consisting of 10 acres in the SE1/4 of 12-10-19. David moved that the Board approve the plat as presented. Don seconded. All voted in favor of the motion. The plat was signed. Eloise reviewed discussion from the last meeting on updating the zoning regulations.

George Pogge, Road and Bridge met with the Board. George discussed progress on the Kansas River Bridge (Lecompton Bridge) project. Other road maintenance projects were discussed. The Board asked George about a voucher for a survey for \$6,000. Two property owners had their property surveyed and there was a dispute over the results of the survey. According to statute, the property owners then come to the "County Surveyor" to have the problem resolved. Since the County Surveyor participated in the original disputed survey the matter was remanded to an outside surveyor for resolution, resulting in the voucher for service.

Kathleen Harnish-Doucet representing the Kansas Collaborative met with the Board. The Kansas Collaborative has been working with the Kansas Association of Counties, the League of Municipalities, State of Kansas and Team-Tech Inc to solve budget-busting problems, improve governmental efficiencies, and network leaders. Kathleen indicated that The Kansas Collaborative asked the Board's permission to showcase Jefferson County's integrated GIS deployment across the organization as part of a pre-conference workshop on Sunday November 18, 2007 at the 32nd Annual Kansas Association of Counties conference. The Board agreed to the

request by consensus.

Susan Newell, 911 Director met with the Board. Susan reported on the community project in Grantville developing emergency response plans. They are working with County departments to organize a local response plan. Other activities in the department were discussed. The State 911 Wireless Grant was discussed. Upcoming departmental purchases were discussed. David moved that the Board go into executive session to discuss matters of non-elected personnel and security until 10:20 a.m. Don seconded. All voted in favor of the motion. Present during the session were Susan and the Board. The Board recessed at 10:00 a.m. The Board reconvened at 10:20 a.m. The chairman announced that no binding action was taken during executive session.

Delia Heston, Register of Deeds met with the Board. Delia reported on revenue for the Register of Deeds. Revenue is steady, with no significant increase from 2006, (\$177,000). Records preservation projects were discussed. Delia discussed information she received at a recent conference with regards to records recovery after a disaster. She will be formulating an emergency recovery plan for the records from her office. Delia discussed her 2008 budget request. She indicated that she would like to contribute to the budget cuts but as her 2008 request (exclusive of payroll) was \$2 more than the office's 2007 budget request she does not have any extra to contribute.

Mary Schwinn, Oskaloosa discussed finishing a 28' x 28' shed started two years ago on her property. They received a notice to stop construction, as they were not in compliance with zoning regulations. Eloise Tichenor was present for the discussion. Eloise discussed the history of the issue. The Board discussed the issue. They stated they would need to consult with legal counsel to determine if they can grant a variance under the current regulations. The regulation that is stopping them from putting the shed on the property may be removed in the updated zoning regulations, but until that time Eloise has no authority to grant a building permit on the parcel under the current regulations. The Board asked Eloise to help the Schwinn's start the rezoning process to get the zoning issues cleaned up as much as possible until such time as the new regulations are adopted.

Mary Underwood, County Treasurer met with the Board. Mary asked the Board to sign off on an investment bid. The bid should net an additional

\$1,375 in interest income. She reported that interest income for 2007 is at 89% of what was earned in 12 months in 2006.

Discussion of the 2008 budget was held. Thirteen department heads or representatives were present for the discussion. Linda reported that funds have been contributed to Road and Bridge and the Sheriff to aid in budget reductions resulting in a mill levy of 67.087. An alternate funding source for aerial photography was discussed. \$40,000 can be removed from the General Fund if the Counselor approves the funding mechanism of using Register of Deeds Technology Fees transferred to the General fund along with contributions from Equipment Reserve-Planning, 911 Communications, and Emergency Management funds. The Commissioners directed that one mill be taken from the Health Department Equipment Reserve, one mill from the Sheriff's Department-Equipment Reserve, one mill from Road and Bridge. 911 Communications offered to reduce their overtime budget in payroll by \$7,000. The Board directed that \$78,000 be transferred from Equipment Reserve-Miscellaneous to the General fund. The Board reduced Economic Development's request to the amount received in 2007, (\$42,220). Also reduced to 2007 levels were requests from JAAA, Meals on Wheels and the Guidance Center (Mental Health). The resulting estimated mill levy from the reductions stated above totals 63.131, which is less than the goal stated last week, (2-mill levy increase from 2007). The Board stated that, as they required that reductions be made to submitted budget requests, if the budget reductions cause a significant problem in 2008 the affected department head should come to the Board to ask for an emergency appropriation at that time.

Francis moved that the minutes of July 23, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

Francis moved that the Board go into executive session to discuss matters of non-elected personnel (preparation of an annual evaluation) until 12:20 p.m. Don seconded. All voted in favor of the motion. Present during the session were Linda the Board. The Board recessed at 12:00 p.m. The Board reconvened at 12:10 p.m. The chairman announced that no binding action was taken during executive session.

The Board discussed the process of determining road projects.

The Board approved by consensus Don's looking into using Lansing inmates

to cut brush in the County.

Francis moved that the Board adjourn to meet again in regular session on August 6, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

August 6, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday August 6 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed by the Counselor and approved by the Board. Don moved that the minutes be approved as presented. Francis seconded. All voted in favor of the motion.

Annette McNaul and Patty Tolin, The Mental Health Consortium met with the Board regarding the County's drug and alcohol testing program. The County had previously contracted with Blue Lab Connections but was recently informed that the company is no longer in business. The Consortium manages drug and alcohol testing programs for Department of Transportation (DOT) requirements and had the contract with the County prior to March of this year. Annette discussed the services and pricing offered by the company. The company recently changed their pricing structure to break out the monthly fee for testing from the fee for the Employee Assistance Program, (EAP) monthly fee \$3.50 per employee per month for testing and \$1.50 per employee per year for the EAP program). Annette explained the Employee Assistance Program at the Board's request. DOT requires that the employer be responsible for making referrals for treatment of employees with positive drug test results. EAP services include other types of service as well, such as personal family legal services, business legal services, estate planning and tax preparation. Such services are available to all County employees whether or not they are required to participate in the drug-testing program. There are approximately 40 employees that are required to be under the DOT drug and alcohol-testing program. David moved that the issue be tabled for one week for review. Don seconded. All voted in favor of the motion. George Pogge, Road and Bridge was present for the discussion.

Linda Southiere, Deputy County Treasurer met with the Board. She asked the Board to approve a bid investment award. The Board signed the award as presented.

George Pogge, Road and Bridge met with the Board. He reported that the Lecompton Bridge should be open Friday. FEMA bridge projects are nearing completion. George discussed the purchase of a dump truck through KCR International for a base purchase price of \$60,456.00. Jefferson County is able to get a price awarded through the Kansas City Metro Vehicle bid program. Modifications needed for Jefferson County bring the purchase price to \$66,000. Jan discussed the survey issue brought up at last week's meeting.

Susan Newell, 911 Director met with the Board. Susan asked for an executive session to discuss matters of non-elected personnel. David moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 10:10 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Jan, Susan and the Board. The Board recessed at 9:55 a.m. The Board reconvened at 10:10 a.m. The chairman announced that no binding action was taken during executive session.

Daisy Johnson, Lecompton met with the Board to receive a certificate of Achievement from the County Commissioners for winning a statewide DARE (Drug Abuse Resistance Education) essay contest.

Kathy Wagner, Appraiser met with the Board. Kathy updated the Board on department activities. Progress on implementation of the new CAMA system was discussed. Kathy plans to run both the old and new systems through certification of values for 2008. Property Valuation is urging that the office inspect each parcel record to ensure that data converted properly. Kathy indicated that with 14,639 parcels, this process is expected to take a year or more. Kathy asked for approval for an employee to exceed the meal allowances, as they will be traveling to a high cost geographic area to attend the IAAO Conference in Atlanta, Georgia. The Board approved the request by consensus. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:55 a.m. Present during the session were Kathy, Jan and the Board. Don seconded. The Board recessed at 10:45 a.m. The Board reconvened at 10:55 a.m. The chairman announced that no binding action was taken during executive session.

Doug Schmitt, Emergency Management Director met with the Board. Doug asked the Board to sign a participation statement for the 2008

Cooperative Agreement for Kansas Emergency Management (KDEM) for counties receiving State and Local Assistance (SLA) funds. Doug discussed other grants for emergency programs. Doug discussed remaining grant funds from Homeland Security that might be used to enhance building security for County buildings.

Nine department Heads were present for a discussion of the proposed 2008 budget. James Tweed, Ambulance Director reported that the ambulance grant he discussed last week will not be awarded until the end of the year. The Board directed that an additional \$10,000 be taken from Equipment Reserve-Auxiliary Services and returned to the General Fund for 2008. After discussion the Board decreased the Guidance Center (Mental Health) request by \$9500. The Board also discussed the Humane Society request. They decided by consensus to fund \$4100 of the request. They also decided by consensus to allow \$5,000 more in the salary of the County Counselor. David moved that the budget be published with a 1.186 mill increase. Francis seconded. All voted in favor of the motion. The Board thanked the department heads for their work on the 2008 budget. The budget hearing will be set for August 27 at 11:00 a.m.

David moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 12:00 p.m. Francis seconded. All voted in favor of the motion. Present during the session were George Pogge, Jan & Mike Hayes and Scott Ribordy, Assistant IT Director. The Board recessed at 11:30 a.m. The Board reconvened at 12:00 p.m. The chairman announced that no binding action was taken during executive session.

George Pogge returned to the Board with information regarding the statutes authorizing payment of the survey discussed earlier in the meeting. He clarified that the payment was for settling differences between surveys not a dispute between landowners regarding the section corners. Jan discussed her views on the issue and stated that she would not offer an opinion until she had time to review the statutes and the facts surrounding the issue.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:20 p.m. Francis seconded. All voted in favor of the motion. Present during the session were Mike, Jan and the Board. The Board recessed at 12:12 p.m. The Board reconvened at 12:20 p.m. The chairman announced that no binding action was taken

during executive session.

Francis moved that the Board adjourn to meet again in regular session on August 13, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

August 13, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday August 13 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Annie Landis, Deputy County Clerk and Jan Hayes, County Counselor. Linda Buttron was absent, attending FEMA training for Public Information Officers.

The Pledge of Allegiance was recited.

Vouchers were reviewed by the Counselor and approved by the Board.

Don made a motion to approve resolution 2007-27 expressing the property taxation policy of the Board of Jefferson County Commissioners with respect to financing the 2008 annual budget for Jefferson County. Francis seconded the motion. All voted in favor of the motion.

Eloise Tichenor, Zoning Director, met with the Board. Eloise had 2 cases to present to the Board.

Item 1. Petition Z2007/7 by the Louis R Madden, Sr Living Trust to change the District Zoning Classification from Rural Residential to Suburban Residential on property on the SW corner of Ferguson Rd & Kingman Rd. Lot 1 Deer Haven Heights No 2 of Sec 28, Township 10S, Range 18E. Mr. Madden requests a zoning change in order to split his acreage. Louis Madden was present to speak in favor of the rezoning. There was one opposition to the rezoning on record. No one was present to speak in opposition. Don made a motion to approve Petition Z2007/7 zoning change. Francis seconded the motion. All voted in favor of the motion.

Item 2. Conditional Use Modification of CU1998/2 by Russell and Dina Brown to supplement and extend the current conditional use of retail sales and services at R Bar B Saddle Tack & Trailer on land in the SE Quarter of Sec 1, Township 11S, Range 16E. The property is located on the N side of 39th St between K4Hwy and Detlor road. The owners intend to add to the retail sales and increase the number of trailers allowed on the property. Russell Brown was present to speak in favor of the permit. No one was present to speak in opposition of the request. One letter in opposition to the expansion/modification of the conditional use permit was received citing traffic, hours of operation, noise and volume of activity at the site. There

was one phoned opposition to the request. Don made a motion to approve CU1998/2 with the following condition: that there be a limit of 35 trailers on the property at one time. Francis seconded the motion. All voted in favor of the motion.

Eloise presented the Board with a request for a building permit that had been previously submitted. The Board had stated that any requests to build on this property be brought before them for review. Dave Christy recused himself at this time. Dave joined the audience at this time. The request was by George Wright on property at NE Anderson and 62nd street. He wishes to put a doublewide modular home on the property. There has been a “stay of building permits on this property” put on by the Commissioners previously. Dave Christy spoke in opposition to this request citing the development property was supposed to be used for “upscale housing” and that is what Mr. Christy is asking the Commissioners to adhere to. Mr. Wright was not present to speak in favor. Mr. Christy did not oppose the previous request for a stick home to be built on the property. Mr. Christy stated he would not be present at next week’s Board meeting. Don made a motion to table the review for 2 weeks to seek a valuation of this home opposed to a stick home and also to find out if the previous Commissioners minutes reflect a monetary value or “norm value” of “upscale housing”. Francis seconded the motion. Don & Francis voted in favor of the motion. Motion passed. Dave rejoined the meeting at this time.

George Pogge, Road & Bridge, met with the Board. George reported on activities of the Road & Bridge department. They had discussion of the dump trucks and other vehicles in service. Don made a motion to approve the purchase of a dump truck from KCR International Trucks, Inc. Francis seconded the motion. All voted in favor of the motion. A pricing for a tractor was reviewed for \$90,884.00 from KCR International Trucks., Inc. George will get more information for the Board on tractor prices. George stated there was money in the 2007 budget for both purchases discussed. The Board asked George to come back to the meeting at 11:00.

Eileen Filbert, Health Department, met with the Board. She updated the Board on activities of the Health Department. Medical Reserve Corp. training is going well. Sewer #2 annual inspection will be Sept 15, 2007. It will cost approx \$1500.00. They are getting ready to use GIS in the Health Department. Eileen and John Heston will be making a site visit at Lake Dabinawa as some of the citizens there requested. The NACCHO project

was discussed along with NIMS as well as other activities. Don made a motion to go into executive session to discuss non elected personnel for 5 minutes. Francis seconded the motion. The Board recessed at 10:20 A.M. The Board, Jan, & Eileen were present during executive session. The Board reconvened at 10:25 A.M. The Chairman announced that no binding action was taken during executive session.

The Board of Commissioners presented awards to 3 persons. One to Derek Williams for recognition of his achievement as State 4H dog program winner, one to Jenna Petesch for recognition of her achievement as a State 4H Scholarship winner, and one to Allen Wise for appreciation of his work and assistance in the sale of the County industrial park. Only Jenna and Derek were present to receive their awards.

Susan Newell, 911, met with the Board. Susan asked for an employee to attend a high cost area for training and exceed the limits in the meal policy. Dave made a motion to allow the employee to exceed the per diem meal allowance on this trip. Don seconded the motion. All voted in favor of the motion. Motion passed.

Dave made a motion to go into executive session to discuss issues of non elected personnel for 10 minutes. Francis seconded the motion. All voted in favor of the motion. The Board recessed at 10:30 A.M. Present during executive session were Susan, Jan and the Board. The Board reconvened at 10:40 A.M. The Chairman announced that no binding action was taken during executive session.

James Tweed, Ambulance, met with the Board. Dave made a motion to go into executive session for Attorney Client Privilege until 10:45 A.M. Francis seconded the motion. All voted in favor of the motion. The Board recessed at 10:41 A.M. Present during executive session were Jan, James and the Board. The Board reconvened at 10:45 A.M. The Chairman announced that no binding action was taken during executive session.

Don moved that the minutes of August 6, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Dave made a motion to go into executive session to discuss non-elected personnel until noon. Francis seconded the motion. The Board recessed at 11:05 A.M. Present during executive session was the Board, Jan & Mike

Hayes and George Pogge at the Board's request. The Board also stated they may ask Scott Ribordy and Duanette Baker to attend the executive session. The Board reconvened at 11:45. The Chairman announced that no binding action was taken during executive session.

Dave made a motion to go into executive session to discuss non-elected personnel until 12:45. Francis seconded the motion. The Board recessed at 11:49 A.M. Present during executive session was the Board, Jan & Mike Hayes, George Pogge, Scott Ribordy and Duanette Baker. The Board reconvened at 12:10. The Chairman announced that no binding action was taken during executive session.

Dave made a motion to terminate Duanette Baker for actions unbecoming an employee and failure to follow a directive. Francis seconded. All voted in favor of the motion. Motion passed.

Dave made a motion to go into executive session to discuss non-elected personnel with attorney/client privilege until 12:30 P.M. Francis seconded the motion. The Board recessed at 12:12 P.M. The Board, Jan & Mike Hayes, George Pogge, and Scott Ribordy were present during executive session. The Board reconvened at 12:30 P.M. The Chairman announced that no binding action was taken during executive session.

Don moved that the Board adjourn to meet again in regular session on August 20, 2007. Francis seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

August 20, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday August 20 at 9:00 a.m. Present were Francis Grollmes, Vice-Chairman, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor. David Christy was absent.

The Pledge of Allegiance was recited.

Vouchers were reviewed by the Counselor and approved by the Board.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed a zoning case and conditional use permit approved at last week's meeting.

George Pogge, Road and Bridge met with the Board. The Board signed two utility easements. George discussed a request from the Perry Schools to lower the speed limit on Lecompton Road in front of the high school. George discussed pricing on a road tractor (semi-truck), (\$83,926). George reported that the road tractor would be on site today if the Board would like to look at it before making a decision on the purchase. Don moved that the purchase be approved if after inspection, it meets the specifications of the Road Superintendent. Francis seconded. All voted in favor of the motion. Larry Douglas, McLouth discussed drainage issues on Rawlins road south of Hwy 92.

Don moved that the minutes of August 13, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Jan discussed legal issues with the Board.

Cindy Williams and David Hallauer, Extension Agents met with the Board. Sherry Seifert, (4-H Assistant) and Megan Cassiday, (District 4-H Agent) were also present. David reported on the crop tour to be held on August 22.

Debbie Miller, Road and Bridge Office Manager received a service award for twenty years of service to the County. John Heston, Sanitarian received a service award for ten years of service to the County.

Sherry Dunn, Domestic Violence Organization (DOVES) met with the

Board. She discussed the program offered by the organization. They offer assistance to victims and their children in Atchison, Brown, Jackson, Doniphan, Jefferson and Nemaha counties. She stated that the organization is requesting funding from Jefferson County for 2008 in the amount of \$5,000. The organization expects to receive \$402,587 in grants, contributions and other funding in 2008. Services were provided to approximately 87 persons in Jefferson County from July 1 2005 – June 30, 2006.

Jeff Herrig, Undersheriff discuss law enforcement activities with the Board. Jeff stated that the reason he did not attend the final budget-planning meeting was that he was on vacation.

Don moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 10:57 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Jan and the Board. The Board recessed at 10:52 a.m. The Board reconvened at 10:57a.m. The Vice-chairman announced that no binding action was taken during executive session.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed a request from Economic Development to migrate their web page from it's current location to the Jefferson County website. The Board agreed to the request by consensus. Chris also discussed the load on the County's DSL line for Internet service. We have exceeded the capacity of the line and need to consider alternatives. The County needs to move to a T1 connection to provide the necessary bandwidth to manage the County's load. Chris recommended the County consider a "Bonded T1" line to handle the users on the network. This will also provide a faster required response time for problems with the line. The cost would be between \$800 and \$1000 per month for the "Bonded T1 line". He also discussed purchasing a single T1 for approximately \$500 per month. He stated that some departments are willing to contribute to the cost of having the line. Don moved that the Board authorize Chris to negotiate the purchase of a single T1 line for the service as long as there is no further charge to add the second T1 line in the future. Francis seconded. All voted in favor of the motion.

Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 11:40 a.m. Don seconded. All voted in favor of the motion. Present during the session were James Tweed, Tani Ruff,

Jan and the Board. The Board recessed at 11:30 a.m. The Board reconvened at 11:40 a.m. The Vice-chairman announced that no binding action was taken during executive session.

Eloise Tichenor, Planning & Zoning asked the Board on behalf of a landowner if the landowner could place brush on a County owned lot next to a lot where a new house is being built and burn the brush, (in Lake Ridge estates). The Board stated by consensus that as long as they person burning follows the proper procedure for a burn permit and cleans up the lot they can burn on it this one time.

Mike Hayes, County Attorney met with the Board. James Tweed, Ambulance Director and Tani Ruff, Ambulance Financial Manager met with the Board. Don moved that the Board go into executive session to discuss matters of attorney client privilege until 12:15 p.m. Francis seconded. All voted in favor of the motion. Present during the session were Mike, Jan, James, Tani and the Board. The Board recessed at 11:55 a.m. The Board reconvened at 12:15 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on Monday August 27, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

August 27, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday August 27 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise reminded the Board of the zoning meeting tomorrow night to discuss the revision of the zoning regulations. George Wright was present to discuss his request for a building permit on Jefferson County Farms #2 subdivision. David asked that the record show he recused himself from the Board at this point in the meeting, (9:05 a.m.). The Vice-Chairman asked for public comment. George Wright spoke in favor of the request. David Christy spoke in opposition to the request. The construction cost of the house totals approximately \$137,779. David stated that he felt this house does not meet the stipulation set out in the development agreement for “upscale” housing and he was in opposition to the granting the permit. The Board discussed their views on the request and asked questions of the parties present. Francis moved that the request be approved as presented. The motion died for a lack of a second. Further discussion was held. Francis moved that the request be approved as presented. Don seconded. All voted in favor of the motion. David rejoined the meeting at 9:30 a.m. The Board discussed defining “upscale” in the zoning regulations revision.

George Pogge, Road and Bridge met with the Board. The Board signed a utility easement. Road projects were discussed.

Eileen Filbert, Health Department met with the Board. Eileen discussed the Kansas Department of Health and Environment contract for Health Response Preparedness. Don moved that the chairman be authorized to sign the contract. Francis seconded. All voted in favor of the motion. The chairman signed the contract agreement. She also discussed changes in immunization requirements. She reported that the final inspection if Indian Ridge Sewer District #2 was completed on 8/15/2007.

Susan Newell, 911 Director met with the Board. Susan reported on the testing of the final phase of the wireless cell phone identification project. She presented the Board with a corrected map of improved roads in the County as well as pictures from the gas line explosion that occurred recently. She also presented pictures to the Board of the parking area drainage problem. She asked the board for permission for to work with George Pogge to do fix the drainage problem without working through Auxiliary Services. The Board approved the request by consensus.

Jeff Herrig, Undersheriff met with the Board to discuss the Kansas Police & Fire Retirement (KP & F) proposal. Staff from the Sheriff's office and Ambulance service were present for the discussion. Sheriff Roy Dunnaway was also present. Jeff said he had talked to Mel Abbot at KPERs about using a ½ percent sales tax to fund the retirement for the officers. If the authority was approved the Kansas legislature in the spring the question regarding the sales tax could be put on the ballot in November of 2008. Jeff also stated that he thought the department would be far enough under budget this year to use the extra funds to pay down the amount needed to fund KP & F. Jeff reported that Mr. Abbot also stated that the County could pay off the debt early if funds were available. The Board discussed funding the retirement from funds received for prisoner board. Jeff indicated that prisoner board could not be relied on to make the payment. The Board indicated that the issue was how the funding will be done. The Board asked that Jeff get a written commitment from KP & F regarding pre-payment as well as outlining the process for the buyback if voters do not approve a sales tax or bond issue for the buyback of service. The deadline for the Board to adopt a resolution for participation in the retirement program is December 1, 2007 for a start date of January 1, 2008. James Tweed asked for permission to have the actuarial study done for the Ambulance Service. The Board agreed to the request by consensus.

Doug Schmitt, Emergency Management Director met with the Board. Doug discussed the pipeline explosion that occurred on August 18, 2007. A 16-inch line ruptured causing evacuation of approximately 22 persons in the area for five hours. Shutdown of the line took several hours. The line is will be repaired in the next few days.

At 11:00 a.m. the chairman convened the 2008 budget hearing. The chairman asked for public comment on the budget. No comment was heard.

Francis moved that the budget be adopted as presented. Don seconded. All voted in favor of the motion. The budget certificate was signed.

Mary Underwood, Treasurer met with the Board. Mary discussed a new procedure implemented last week for the collection of delinquent taxes due on boats in the County. With the cooperation of the County Attorney's office, the Appraiser's office and the County Sheriff they have begun crime-taping boats stored in marina's to encourage the payment of delinquent personal property tax. Mary stated that the next step would be an official letter from the County Attorney. Due to the efforts of the group, one owner paid back taxes and penalties of approximately \$27,000 on Friday. Mary discussed a request for Lakeshore Estates to manage their own bookkeeping and pay their own bills. The Counselor will review the statute allowing this process and return to the Board with further information.

Linda discussed the pending status of Resolution 2007-9 regarding concealed carry of weapons on County property. David moved that the Board rescind Resolution 2007-9 until further research can be done on how the resolution should be worded based on recent legislative action. Don seconded. All voted in favor of the motion.

Linda discussed microfilming the old books containing Commissioner's minutes. The company that microfilms the Register of Deed's records will do the project for approximately \$250 per book, (this will include providing a CD of the images for our access). Linda indicated that there are approximately 16 books to be microfilmed. The Board agreed to the proposal by consensus. She also discussed the County's Purchasing Policy. Earlier this year the Board asked Jan to include a section limiting individual item purchases by departments to \$2,000. The revision was presented to the Board for consideration. They asked that a section regarding emergency purchases be included. Linda will return the resolution to the Board next week for consideration.

The drug and alcohol-testing contract offered by The Mental Health Consortium at the August 8, 2007 Commissioner's meeting. Francis moved that the Board proceed to contract with The Mental Health Consortium. Don seconded. All voted in favor of the motion.

Linda reported to the Board that a petition for road improvement was filed by property owners on Friday for an improvement of 162nd Rd from

Doniphan Rd to Finney Rd and north to K16 Hwy. The Board asked who was going to perform the work on the road. The Clerk will return to the Board with the requested information at next week's meeting. Jan discussed the next steps necessary after presentation of the petition.

Ramon Gonzalez, Perry Police Chief addressed the Board regarding lowering the speed in front of the Perry High School. He recommended 40 mph from the railroad tracks north to Highway 24. After discussion of the issue, the Board will take the recommendation under advisement.

Don moved that the minutes of August 20, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Don reported that Stephanie Aldridge, USD 341 teacher asked for permission to display boards on each corner of the square instead of painting the business windows for USD 341 homecoming week. The Board indicated that they need to know exactly what is going to be done and reassurance that no trash will be left behind or damage done to the property. They indicated that the issue should be coordinated with the Auxiliary Services Director.

The Board discussed setting speed limits on the County's gravel roads. Mike Hayes, County Attorney was present to discuss his views on the issue.

Francis moved that the Board adjourn to meet in regular session next week on Tuesday due to the Labor Day holiday. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

September 4, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday September 4, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. The Board signed two tax change orders, a shared sick leave donation, letters to U.S. Congressmen regarding the bridges over Lake Perry and a letter to local school district transportation directors regarding a meeting to discuss roads in the County. Contracts were received for drug and alcohol testing program offered by The Consortium. The Counselor will review the contracts before Board consideration.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise asked the Board to sign plats of subdivision for Woolbright Subdivision in the S1/2 of the SE1/4 of Section 20, Township 10S, Range 17E and DJ's Subdivision in the SW ¼ of Section 24, Township 10S, Range 17E. Don moved that the Board approve the Woolbright Subdivision plat as presented. Francis seconded. All voted in favor of the motion. Don moved that the Board approved DJ's subdivision plat as presented with the rule exceptions noted on the plat. Francis seconded. All voted in favor of the motion. A rule exception is on the plat for a building that is located within the building setback. The Commission has the ability to approve an exception to any rule within the subdivision code. We have granted plats on this basis before. The rule exception is on the face of the plat that states that if the structure is damaged by any cause to the extent of more than 50 percent of the fair market value prior to damage, the structure cannot be reinstated in that location, it would have to be reconstructed in compliance with setback requirements. The Corps of Engineers also has a flowage easement on any portion of the property that is at an elevation of 926' or below. On this plat that location is on the Southwest portion of Lot 3. The County has been working closely with the Corps of Engineers and the surveyor on this project. Robert Jewell, Real Estate Specialist with the Kansas City District Corps of Engineer's Office came to Oskaloosa for a meeting. Mr. Perron has submitted paperwork to apply for the required license for maintaining the storage building constructed in the flowage easement. An email from the

Corps states that the County's approval of the subdivision does not appear to be impacted by any action with the Corps. The Board also re-signed Kelly's Addition Subdivision plat in the SE1/4 of Section 12, Township 10S, Range 19, previously approved at the July 30, 2007 meeting due to a printing problem with the mylar copy of the plat. Stacey and Jerry Cowan were present to ask questions to the Board regarding the building requirements in Jefferson County Farms #2 subdivision. They have purchased Lot 6 in Jefferson County Farms #2 and were concerned about the restrictions that might be placed on a home built in the subdivision. Their concerns were based on recent newspaper articles. Stacey stated that they intend to build a modular home on the property and were concerned about the building permit being approved. David indicated that the developer should have told the Cowan's what restrictions were when they purchased the property. Stacey asked the Board for the dollar amount they intend to set on the lots for new homes. The Board stated they have not yet made that decision. The Board directed the Cowan's to file for a building permit which will be brought back before the Commission for a decision.

George Pogge, Road and Bridge met with the Board. George discussed road projects with the Board. George discussed the acquisition of right of way to finish the bridge on 54th street at Muddy Creek. Don moved that Resolution 2007-29 ordering the condemnation and appropriation of certain real estate in Jefferson County for use in removing a low water crossing, building a bridge across Muddy Creek at 54th street and otherwise improving 54th street, a Jefferson County Road be adopted. Francis seconded. All voted in favor of the motion. Don moved that David be authorized to sign the petition verification form for District Court. Francis seconded. All voted in favor of the motion. Mike Hayes, County Attorney discussed whether or not Lecompton Road in front of the high school was included in the City limits. If so, the City would set the speed limits on that section of the road. Research will be done to determine exactly where the city limits are located.

In previous meetings the Commissioners discussed amending the purchasing policy to restrict individual item purchases without Board approval to \$2,000. The provision is intended to ensure the Board is informed of all major purchases. Don moved that Resolution 2007-24 amending the purchasing policy for Jefferson County be approved as presented. Francis seconded. All voted in favor of the motion.

The Board discussed a voucher with James Tweed, Ambulance Director by

phone.

Francis moved that the minutes of August 27, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

The Board discussed how to fund the building of a storage facility for County records. Mark Richards, Auxiliary Services Director met with the Board. Don moved that the Board go into executive session to discuss matters of attorney client privilege until 10:45 a.m. Francis seconded. All voted in favor of the motion. Present were Mark, Jan and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session.

David moved that the Board go into executive session to discuss matters of non-elected personnel (to prepare an annual evaluation) until 11:15 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Linda, Jan and the Board. The Board recessed at 10:48 a.m. The Board reconvened at 11:10 a.m. The chairman announced that no binding action was taken during executive session.

Jan discussed legal issues with the Board.

Francis moved that the Board adjourn. Don seconded. All voted in favor of the motion. The Board will meet in regular session on September 10, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

September 10, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday September 10, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

George Pogge, Road and Bridge met with the Board. The Board signed two utility easements. The Board discussed road concerns with George. Road maintenance was discussed.

Eileen Filbert, Health Department met with the Board. Eileen discussed Life Line Screening to be held at the Health Department on October 4, 2007. She also reported that the County has had the first chickenpox outbreak of the year. The new guidelines were used to manage the outbreak and vaccinate those students and teachers who were exposed. Jane Shirley will be attending the National Medical Reserve Corp. in Rhode Island in November. The National Association of County Health Officials will pay her expenses to attend. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 9:50 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Eileen, Jan and the Board. The Board recessed at 9:35 a.m. The Board reconvened at 9:50 a.m. The chairman announced that no binding action was taken during executive session.

Don moved that the Board go back into executive session to discuss matters of attorney client privilege until 9:54 a.m. Francis seconded. All voted in favor of the motion. Present during the session were same parties. The Board recessed at 9:50 a.m. The Board reconvened at 9:56 a.m. The chairman announced that no binding action was taken during executive session. Eileen reported that the State approved the final disbursement request for Indian Ridge Sewer #2.

Susan Newell, 911 Director met with the Board. Susan provided a map to the Board showing the improved roads in the County. Susan also showed a map with gas pipeline information. Susan reported that she submitted a

letter of the Board's support that David signed on Friday to the Governor's office for a grant. David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:17 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Susan, Jan and the Board. The Board recessed at 10:13 a.m. The Board reconvened at 10:15 a.m. The chairman announced that no binding action was taken during executive session.

Cindy Williams, Extension Agent and Sherry Seifert, 4-H Program Assistant met with the Board. They updated the Board on Meadowlark Extension District projects. Sherry reported that there were 183 Jefferson County entries in the Kansas State Fair. She also discussed the Achievement Banquet to be held October 20 at the Meriden Catholic Church at 7:00 p.m. Cindy discussed activities at the Kansas State Fair and other Extension projects.

David moved that the minutes of September 4, 2007 be approved as presented. Don seconded. All voted in favor of the motion. David moved that Linda Buttron be appointed as the voting delegate for the KWORCC business meeting in November with Don Edmonds as the alternate. Francis seconded. All voted in favor of the motion. Francis moved that David be appointed as the voting delegate for the Kansas Association of Counties business meeting with Don Edmonds as alternate. David seconded. All voted in favor of the motion.

Mary Underwood, County Treasurer met with the Board. Mary presented Resolution 2007-28 to the Board for consideration. The Resolution amends the Municipal Investment Pool (MIP) agreement to include more signers on the account. David moved that Resolution 2007-28 be approved as presented. Don seconded. All voted in favor of the motion. Collection of taxes on boats was discussed. Mary and Jan discussed the C. T. Sailors case regarding a lot at Lakewood Hills purchased at a sealed bid sale. Mary reported that 242 lots have been sold through the process for net income of \$49,725.97.

Mark Richards, Auxiliary Services Director met with the Board. Mark reported that 137 notices for Noxious Weed violations have been sent out. He reported that County roads and right of ways have been sprayed 3 or 4 times this year. Don asked if Mark had received any tests on the engine oil. He reported he has one back and one ready to go now. (The tests were

discussed at a Commissioner's meeting earlier this year.)

Linda left the meeting at 11:00 to attend a training session. Annie Landis, Deputy County Clerk joined the meeting.

Mark and the Board discussed the storage building. Mark presented the Board with the specifications of the phases of the building process. Jan and the Board reviewed the specifications and asked questions. The Board decided to proceed and ask for bids on the project and do more research on the location. Mark will research the bid process before beginning.

Kathy Wagner, Appraiser, met with the Board. Kathy reported on activities in her department. She received a letter from the Kansas Department Of Revenue stating Jefferson County was in compliance for the 2007 valuation year. Teresa Hattemer was awarded a scholarship to attend the IAAO Conference. Kathy discussed the midyear ratio study. It was stated that commercial values are too low according to the State. Training is continuing on the new ORION/CAMA system; however they are behind on data entry as it has been a slower process on the new system. Other activities were discussed regarding the personal property department, State Board of Tax Appeals, and upcoming meetings/training. Furniture in the Appraiser's department was discussed. Kathy has gotten two bids for replacement of the furniture. Bids were received from: Kansas Correctional Industries and Navrat's. Navrat's bid two options with pricing between \$20,000.00 and \$29,000.00. Don made a motion to approve the bid from Kansas Correctional Industries for \$8,495.13 for updated furniture for the Appraisers office. Francis seconded the motion. All voted in favor of the motion.

Jan discussed continuing education classes coming up for the Attorney's office. Jan will make a schedule of when she and other employees will be out of the office.

Doug Schmitt, Emergency Management, met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel for the purpose of an employee evaluation until 12:00 noon. Francis seconded. All voted in favor of the motion. Present during the session were Doug, Jan and the Board. The Board recessed at 11:40 a.m. The Board reconvened at 11:53 A.M. The chairman announced that no binding action was taken during executive session. Security cameras in the

Courthouse and other county buildings were discussed as well as other security measures with Doug.

Francis moved that the Board adjourn. Don seconded. All voted in favor of the motion. The Board will meet in regular session on September 17, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

September 17, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday September 17, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Board and the Counselor. Tax change orders were signed. Two utility easements were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented zoning cases to the Board for consideration. Case CU1995/7 by Precast Engineering and Manufacturing, Inc. on land described as 73 acres in the S1/2 of the NW1/4 of Section 32, Township 10S, Range 19E. The owner of Precast has requested an amendment to the development plan. The ownership of the company has now changed to Cretex Concrete Products Midwest. The amendment involves approving a change in the setback of the office building from the property line. During the change of ownership it was discovered that the office building is 33 ft back from the property line and was supposed to be 40 ft. The amendment asks for a variance to approve the location of the office unless 90% of it is destroyed, then it must be replaced and moved back to the 40 ft setback as was stated in the development plan. The chairman asked for public comment. George Carter, President of Pre-Cast Engineering and Manufacturing, Inc. spoke in favor of the request. George asked that the Board remove the restriction regarding rebuilding the office as the site it sits on is the only workable site for the building. No one spoke in opposition. Don moved that the amendment to CU1995-7 be approved without the restriction regarding rebuilding the office if destroyed. Francis seconded. All voted in favor of the motion.

Francis moved that the minutes of September 10, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

Jan discussed the additional discretionary leave that the Board wants to give. David stated that the Board wants to give paid time off for employees who give ideas for saving money for the County. Currently the Board has two employees who have submitted ideas. Jan discussed the review of the drug

and alcohol testing program proposals by Mike Hayes. Mike stated that the proposed contracts meet legal requirements. Don moved that the Board approve the contract for the drug and alcohol testing only. Francis seconded. All voted in favor of the motion. The chairman signed the contract.

Eileen Filbert, Health Department met with the Board. Eileen shared family preparedness brochures with the Board. The brochures were developed by the Northeast Corner Regionalization Initiative. Eileen reported on chicken pox cases in the County. There are currently 21 cases in the County. Eileen mentioned that the department is purchasing golf shirts for the Medical Reserve Corp with grant dollars received for the Corp. The shirts will be worn by team members in case of activation of the Corp. Team Challenge shirts are also being purchased with grant dollars for that program. Eileen discussed sewer districts. Lake Ridge Estates Sewer District #7 is looking at applying for a State Revolving Loan. According to the regulations of such a loan, the County must be the applicant and recipient of the loan for the district. The Board discussed mechanisms for protecting the County's interest on the project. The Board asked Jan to research legal avenues for protection of the County's interest. Eileen discussed the purchase of ergonomic chairs for the staff.

Kim Driscoll, Lakeside Village met with the Board. Kim recently purchased property at Lakeside Village and is cleaning it up. He asked if he could clean up vacant buildings that belong to the County on lots adjacent to his property. The Board asked that Kim provide lot numbers to the Board to ensure that the lots do indeed belong to the County. Jerry White, Lakeside Village Board member was present to discuss the lots. He stated that he would help Kim collect the necessary information.

Jeff Herrig, Undersheriff met with the Board. Jeff updated the Board on the proposed Kansas Police & Fire (KP & F) retirement plan. Jeff reported that after conversation with KP & F administration they thought it would be best to put the issue off a year so that if a question were put on the November 2008 ballot for a quarter cent sales tax to fund the buyback and participation in KP& F, the results of the election would be known before the resolution was signed. They also suggested that the study be redone at that time to make the best estimate of cost. He stated that the new actuarial study would be paid from the Special Law Enforcement Trust Fund. Jeff asked if the Board would like the Ambulance staff to be added to the study when redone.

The Board indicated by consensus that he should include the Ambulance staff. The Board agreed by consensus to delaying the issue for a year until the results of the election are known. Jeff will work with Dave and Jan to start the process for asking the legislature for authority to have an election for the quarter cent sales tax.

Amanda Karmann, Treasurer's office was presented with a service award for five years of service to the County.

James Tweed, Ambulance Service Director met with the Board. James reported that the collections are up \$20,000 this year due to filling the position of billing clerk. James reported that the ambulance service has been licensed with the State of Kansas as a Type 1 Service. This means that the service guarantees that the first truck out will always have a paramedic on it. The technical assistance evaluation from the State will begin in the next few weeks. He also discussed the Safe Kids program for the tri-county region. The Coroner Scene Investigation (CSI) program was discussed. The program should be able to be put in place in March or April of 2008. David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:50 a.m. Francis seconded. All voted in favor of the motion. Present during the session were James, Jan and the Board. The Board recessed at 10:35 a.m. The Board reconvened at 10:50 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss matters of attorney client privilege until 11:00 a.m. Francis seconded. All voted in favor of the motion. Present during the session were the same parties. The Board recessed at 10:52 a.m. The Board reconvened at 11:00 a.m. The chairman announced that no binding action was taken during executive session.

Delia Heston, Register of Deeds met briefly with the Board to discuss the estimate for microfilming 8 record books. The estimate totals \$1344. The Board approved the project by consensus. Linda also discussed the cost of a restoring a County Court Proceedings book from 1856. Because of its poor condition the cost to restore the book and microfilm it is estimated to be \$408. The Board also approved the restoration by consensus.

At 11:10 a.m. Don moved that the Board travel the County to tour bridges. Francis seconded. All voted in favor of the motion. The Board along with George Pogge and Ken Lassiter, Davis Publications toured the County.

The Board also asked that the records show that all three Commissioners may be attending the Pitchfork Fondue Benefit at the Jefferson County Memorial Hospital on Saturday September 21.

The Board returned from their tour at 2:20 p.m. The chairman announced that no binding action was taken during the tour.

Linda asked the Board to sign the Appraiser's Phase Delineation Chart for 2008. The Board signed the documents.

Francis moved that the Board adjourn at 2:25 p.m. Don seconded. All voted in favor of the motion. The Board will meet in regular session on Monday September 24, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

September 24, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday September 24, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds and Linda Buttron, County Clerk. Jan Hayes, County Counselor was absent attending continuing education.

The Pledge of Allegiance was recited.

Vouchers were reviewed by the Counselor on Friday September 21 and approved and signed by the Board today. A shared sick leave request was signed. Tax change orders were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed a conditional use permit for Lorraine Pierson, (CU 2006/6). Ms. Pierson has asked for a one-year extension to construct the kennel outlined in the conditional use permit. Her request states that the delay in construction is due to unavoidable financial issues. Lorraine (Lori) Pierson was present for the discussion. Don moved that the one-year extension be granted on Case No. CU2006/6. Francis seconded. All voted in favor of the motion. Eloise asked the Board to sign the amended conditional use permit for Cretex Concrete approved at last week's meeting. The Board signed the permit as presented. Eloise discussed the agenda of the Planning Commission meeting to be held on Tuesday this week.

George Pogge, Road and Bridge met with the Board. The Board signed utility easements. George reported that a significant amount of chip seal work was done last week. The Board discussed road issues with George. Don requested that the mowing be done around Rim Rock Farms this week for an upcoming event. The Board discussed hiring more part time employees to mow.

Mark Richards, Auxiliary Services Director met with the Board. Mark discussed the storage building. Mark is waiting to hear back from Jan on the bid sheets presented at a previous meeting. The Board indicated that the request for bid should be published for two weeks. Dave will meet with the Sheriff to discuss the location of the building. The Board discussed mowing roads with Mark.

Susan Newell, 911 Director met with the Board. Susan asked the Board for

permission to purchase promotional materials for Fire Safety presentations at the schools, (\$185 for pens, \$105 for brochures and some miscellaneous expense for stickers). The Board approved the purchase by consensus. Susan discussed her participation in the Jefferson County Preparedness Fair in Grantville. She also discussed the installation of the Nortel phone system, which will integrate the phone systems in the Sheriff's office, Sheriff's annex and dispatch center.

David moved that the Board go into executive session to discuss matters of non-elected personnel (preparation of annual evaluation) until 10:30 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Linda and the Board. The Board recessed at 10:10 a.m. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

The Board worked on the wording of the policy regarding granting additional discretionary leave for money/time saving ideas presented by employees.

Unified School District Superintendents, Transportation Directors and other staff were present at the Board's request to discuss road improvements and bus route concerns. Those present were: Janice Merritt- USD 341 Transportation Director; Wayne Belveal-USD 338 Transportation Director; Jean Rush – USD 342 Superintendent; David Grove-USD 338 Superintendent; Ron Christlieb-USD 340 Transportation Director; John Wright, USD 342-Transportation staff; Tim Marshall-USD 339 Superintendent and Gary Bedigrew- USD 339 K-8 Principal. George Pogge was also present. David discussed the road improvement plan to be funded with the proposed 1% sales tax to be voted on next November. He asked for the groups input on the roads that might need to be addressed first and which roads constitute the major bus routes. USD 343 was not able to attend but asked that attention be given to roads north of Grantville. Jean Rush discussed growth areas and roads in USD 342. USD 342 Transportation Director Paul Reed also provided a written response to the Board. Wayne Belveal discussed routes and bridges in USD 338. Speed limits on gravel roads were also discussed. Janice Merritt discussed the routes for USD 341. Her drivers requested improvements to the road on 82nd street west of US 59 Hwy but otherwise are pleased with the current condition of the roads and the maintenance on them. Ron Christlieb, discussed road maintenance to a subdivision east of the Branded B Ranch on 74th street. The Board provided

maps of improved roads to the group and charged them with marking roads they would like to see hard surfaced and other improvements to be made. The Board asked for the return of the maps as soon as possible. Don asked if there was interest in meeting twice a year to discuss needed improvements. The group indicated some interest.

David moved that the minutes be approved as presented. Francis seconded. All voted in favor of the motion.

Francis moved that the Board go into executive session to discuss matters of non-elected personnel until 11:45 a.m. Don seconded. All voted in favor of the motion. The Board was the only parties present during the session. The Board recessed at 11:35 a.m. The Board reconvened at 11:45 a.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board adjourn to meet in regular session on October 1, 2008. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

October 1, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday October 1, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. The Board signed shared sick leave donations.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise updated the Board on the Planning Commission meeting last week. Commercial zoning was discussed. David moved that the Board go into executive session to discuss matters of attorney client privilege until 9:20 a.m. Don seconded. All voted in favor of the motion. Present during the session were Eloise, Jan and the Board. The Board recessed at 9:10 a.m. The Board reconvened at 9:20 a.m. The chairman announced that no binding action was taken during executive session.

George Pogge, Road and Bridge met with the Board. George discussed wind damage in the Williamstown area over the weekend. The road crews are helping with cleanup of limbs and trees. Road projects were discussed. Overlay on Rice Road was discussed. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 9:50 a.m. Francis seconded. All voted in favor of the motion. Present during the session were George, Linda, Jan and the Board. The Board recessed at 9:40 a.m. The Board reconvened at 9:50 a.m. The chairman announced that no binding action was taken during executive session. Don moved that the Board go back into executive session to discuss the same issue until 9:55 a.m. Francis seconded. All voted in favor of the motion. Present during the session were the same parties. The Board recessed at 9:50 a.m. The Board reconvened at 9:55 a.m. The chairman announced that no binding action was taken during executive session.

Francis asked that Department Heads work to ensure their employees arrive at work on time. The Board discussed tardiness.

Eileen Filbert, Health Department met with the Board. Eileen reported that

all flu vaccine has been received. The Board signed a letter of support for the purpose of establishing electronic deposit of Medicare payments. Eileen updated the Board on the thirty-one chicken pox cases in the County. Eileen discussed the revision of childcare regulations being addressed by Kansas Department of Health and Environment. David moved that the Board go into executive session to discuss matters of non-elected personnel and attorney client privilege until 10:30 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Eileen, Jan and the Board. The Board recessed at 10:15 a.m. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue until 10:35 a.m. Francis seconded. All voted in favor of the motion. Present during the session were the same parties. The Board recessed at 10:30 a.m. The Board reconvened at 10:35 a.m. The chairman announced that no binding action was taken during executive session.

Sherry Seifert, Extension Office discussed October as 4-H month and activities during the month to bring focus to the 4-H program. She invited the Board to attend the Achievement Banquet and other events. Cindy Williams, Extension agent presented a copy of the 4-H newsletter to the Board. She educated the Board in how to read the new format of the newsletter. She also discussed her participation in the Grantville Emergency Preparedness event.

Tammy and Jerry Clarke, Hilldale South Sewer District residents met with the Board regarding the increase in the special maintenance assessment on lots in their district. They feel the \$25 increase is detrimental to the development. They indicated the reason given by the Health Department was because of increased sedimentation and for future replacement of the pump. They asked the Board to take the special assessment back to the rate it was last year. They also discussed the condition of the road into the subdivision. They asked for help in maintaining the roads in the subdivision to accommodate school buses. Tammy indicated that she has visited with George Pogge regarding the issue. The Board indicated they would talk to Eileen about the assessment and the Road and Bridge department about the condition of the road.

Eldon and Lorna Rightmeier, Meriden met with the Board regarding paving on Butler/Wyandotte roads. Lorna asked about when paving will be done

on a piece of the road left unpaved. The Board indicated they should contact the Road and Bridge department regarding the paving.

Linda discussed the proposal for the replacement of the County's AS400 computer with the Board. The computer system supports major software applications for the Clerk, Treasurer and Appraiser and all County departments in one capacity or another. A proposal has been received from Infinitec, Inc. for a new AS400 for a purchase price of \$28,651.00. Also proposed was a 3-year hardware maintenance agreement for \$3,322.64, a 3-year service contract with Infinitec for installation, migration of existing files, software updates and installation and a 3-year Patriot Software pre-pay agreement. The proposal insulates the County from increases in support fees and provides discounted service rates. Over the 3-years of the agreement the County will save approximately \$49,000. Linda stated that the purchase would be funded from Equipment Reserve money. The Board discussed the purchase. Don moved that the purchase be approved as presented. Francis seconded. All voted in favor of the motion.

Don moved that the minutes of September 24, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

James Tweed, Ambulance Director reported to the Board that he has been subpoenaed to appear in Court in Pennsylvania to testify on an ambulance call he participated in when he worked there. He will be out of the County during that time. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:25 a.m. Don seconded. All voted in favor of the motion. Present during the session were Tani Ruff, Ambulance Financial Manager, James, Jan and the Board. The Board recessed at 11:17 a.m. The Board reconvened at 11:25 a.m. The chairman announced that no binding action was taken during executive session.

The Board discussed the request by Lakeshore Estates Improvement District to take over the management of the funds levied for the improvement district. The Improvement District Board has presented a resolution to the Commissioner's asking for authorization to exercise the powers and duties as prescribed in subsection "c" of K.S.A. 19-2763. Jan will review the statute and return to the Board next week for official action.

Linda discussed Resolution 2007-30 regarding a road benefit district on a 162nd and Finney Rd. Don moved that Resolution 2007-30 determining the

advisability of the making of certain road improvements in Jefferson County, Kansas; making certain findings with respect thereto; and authorizing and providing for the making of improvements in accordance with such findings, be approved as presented. Francis seconded. All voted in favor of the motion.

Linda discussed the contract for audit services offered by Lowenthal, Singleton, Webb & Wilson for the 2007 audit. The fee for the audit increased by \$200 over 2006. Don moved that the contract with Lowenthal, Singleton Webb & Wilson be approved as presented. Francis seconded. All voted in favor of the motion.

Jan reviewed the Department Head meeting held last Friday.

Kristen Jordan, GIS Technician met with the Board. Kristen asked the Board to sign an agreement with the Census Bureau to participate in an address project in preparation for the 2010 census. We will compare our data to theirs to make it as clean as possible for the census. The Board signed the agreement.

Mary Underwood, Treasurer and Kathy Wagner, Appraiser met with the Board. Mike Hayes, County Attorney joined the meeting. Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:15 p.m. Francis seconded. All voted in favor of the motion. Present during the session were Mary, Kathy, Jan, Mike and the Board. The Board recessed at 12:10 p.m. The Board reconvened at 12:30 p.m. The chairman announced that no binding action was taken during executive session. Mary and Kathy left the meeting. Don moved that the Board go into executive session to discuss matters of attorney client privilege until 1:00 p.m. Francis seconded. All voted in favor of the motion. Present during the session were the Mike, Jan and the Board. The Board recessed at 12:32 p.m. The Board reconvened at 1:00 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue until 1:10 p.m. Francis seconded. All voted in favor of the motion. Present during the session were the same parties. The Board recessed at 1:00 p.m. The Board reconvened at 1:10 p.m. The chairman announced that no binding action was taken during executive session.

Don moved that the meeting be adjourned. Francis seconded. All voted in favor of the motion. There being no further business to come before the Board they adjourned to meet in regular session on Tuesday October 9.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

October 9, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday October 9, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds and Linda Buttron, County Clerk. Jan Hayes, County Counselor was absent attending training.

The Pledge of Allegiance was recited.

Chris Schmeissner, GIS/IT Director and Scott Ribordy, Assistant IT Director met with the Board. Chris updated the Board on the Kansas Rural Water Association project. All cities in the County are going to participate in the project. Data collection will take place in Spring 2008. He also discussed the Kansas Association of Counties (KAC) workshop on Jefferson County's GIS (November 18 in Wichita) and the Board's participation. With regard to Information Technology (IT), the "T1" line is installed and functioning. He also discussed security software on USB devices as well as any other device that can connect to our network. The department is ready to test software that will handle the security of connecting such devices to the network. The cost of a license for the software is \$33.75 per computer. He discussed what the vouchers might total for the large departments to fund their share of the project. The Board agreed to the project by consensus.

George Pogge, Road and Bridge met with the Board. The Board signed utility easements. Road projects were discussed.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:40 a.m. Francis seconded. All voted in favor of the motion. Present during the session were George and the Board. The Board recessed at 9:30 a.m. The Board reconvened at 9:40 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. Eileen reported that there are now 36 cases of chickenpox in the County. The Lakewood Hills treatment plant is reported to be working better. The status on Lake Ridge Estates loan project hasn't changed. The Board discussed the increase in the special assessment on Hilldale South Sewer District #11 as was discussed at last week's meeting with Tammy and Jerry Clarke. Eileen discussed the reasons for the increase. As a sewer system ages more repairs are needed

and the system at Hilldale South is now 10 years old with an expected life of 20 years. She also indicated that the maintenance fund should be maintained at a level that would provide for repair and emergencies. There is also a need to do some line work in the system. The Board asked Eileen to draft a justification letter to be sent to the residents in Hilldale South Sewer District #11. Other grants were discussed. Eileen reported that 90 persons participated in the Life Screening event. She also stated that flu shots are now available. Application for a grant Kansas Strategic Prevention Framework through SRS was discussed. The grant addresses underage drinking. The Sheriff's office would be the fiscal agent for the grant and must appoint a grant coordinator. Eileen suggested the DARE Officer. The grant if awarded would continue through 2011.

Susan Newell, 911 Director met with the Board. Susan discussed re-programming radios. The department is doing the re-programming instead of hiring an outside party. There are three people trained to do the programming. We used to pay Midwest Mobile for the service. The fire departments also use the service. They also used to pay an outside vendor. Susan discussed events and meetings she will be attending. Susan also talked about the progress on identifying wireless 911 calls in the dispatch center. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:30 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Susan and the Board. The Board recessed at 10:15 a.m. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

Jeremy Rodecap, Perry met with the Board. Jeremy worked as a contract firefighter in Iraq in 2005 and 2006. Jeremy presented the Board with a flag flown over his fire station in Iraq along with a certificate signed by the fire chief and base commander.

Don moved that the minutes of October 1, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Francis moved that David be appointed as the voting delegate at the Kansas County Association of Multi-line Pools (KCAMP) annual meeting with Don Edmonds as alternate. Don seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:55 a.m. Francis seconded. All voted in favor of the motion. Present during the session were the Board. The Board recessed at 10:40 a.m. The Board reconvened at 10:55 a.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board adjourn to meet again on October 15, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

October 15, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday October 15, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Board and the Counselor.

Eloise Tichenor, Planning and Zoning Director met with the Board. Eloise presented three cases to the Board for final disposition:

CU2007/3 by Larry Bolz for use as a Multiple Retail Sales and Service Storage Facility on land described as 2.5 acres in the SWFR1/4 in Section 18, Township 11S, Range 17E. The chairman asked for public comment. Larry Bolz spoke in favor of the request. No one spoke in opposition to the request. Don moved that Case CU2007/3 be approved with the condition that Retail Sales and Service be limited to: automobile accessory store, bicycle sales and service, electronic and telecommunication equipment, sales and service, mail order, catalog facility, repair and servicing of any article the sale of which is a permitted use, automobile sales and light repair, mechanical repairs on trucks and equipment and that the drive closest to US Hwy 24 be closed. Francis seconded. All voted in favor of the motion.

Z2007/8 by Meril and Rebecca Vanderpool to change the district zoning classification from agricultural to suburban residential on land described as: approximately 46 acres in the NW1/4 of Section 34, Township 9S, Range 17E. The chairman asked for public comment. Meril Vanderpool spoke in favor of the request. No one spoke in opposition to the request. Francis moved that the request be approved as presented. Don seconded. All voted in favor of the motion.

Z2007/9 by Patterson Family Trustee and Larry and Mary Schwinn to change the district zoning classification from agricultural to rural residential on land described, respectively as approximately 12 acres in the S1/2 of NE1/4 and 16.60 acres in the NE1/4 of Section 18, Township 10S, Range 19E. The chairman asked for public comment. No one spoke in opposition. Shirley Patterson spoke in favor of the request. Don moved that the request be approved as presented. Francis seconded. All voted in favor of the

motion. David moved that the Board go into executive session until 9:40 a.m. to discuss matters of attorney client privilege. Francis seconded. All voted in favor of the motion. The Board recessed at 9:28 a.m. Present were Jan, Eloise and the Board. The Board reconvened at 9:40 a.m. The chairman announced that no binding action was taken during executive session.

Jeff Herrig, Undersheriff met with the Board. Jeff discussed the replacement of Sheriff's vehicles through the Kansas Highway Patrol Partners Program (GSA contract). He plans to replace one truck and three cars. David moved that the purchase be approved. Francis seconded. All voted in favor of the motion.

Kathy Wagner, Appraiser met with the Board. Kathy updated the Board on appraisal activities. Personal property was recertified on September 28 with an increase in assessed value of \$745,895. The department is working this week with the Treasurer's office to clean their records out that are in storage across the street. She also discussed progress on the new ORION appraisal system. Property Valuation has agreed that the system will be converted again in March of 2008 as many problems have been discovered with the initial conversion that can be corrected with another conversion. Kathy asked that the Board be aware of the payment for a baseline building footprint data set to be overlaid on the GIS aerials coming up soon, (\$3,832.50). Also she discussed the replacement of a personal computer that is just under \$2,000.

Wayne Ousdahl, McLouth met with the Board. Wayne asked the Board for financial assistance with asphaltting 3rd street west to his development, (approximately 300'). He asked the Board to consider paying half of the cost, (total cost \$23,860.00). Wayne and the Board discussed the project. Don moved that the request be tabled until they can discuss it with George Pogge. Francis seconded. All voted in favor of the motion.

Doug Schmitt, Emergency Management Director meet with the Board to give his monthly update. North East Kansas (NEK) Regional Homeland Security Committee now controls the money received for Homeland Security. The projects affecting Jefferson County are: installation of ACU-M cross-band repeaters and a personnel accountability system, (credentialing first responders and others). Doug's design for the ID badge was adopted by the regional level for use by all included agencies. The County will need to sign a memorandum of understanding with the region for the installation of

the items above. Doug discussed the rain totals in the County over the weekend. Five inches were received in the southeast corner of the County. Doug reported that Department Head training will be held October 26 with live fire extinguisher training.

Linda and Jan discussed employee handbook policy revisions with the Board. The merit and evaluation policies were discussed. The workplace standards policy will be addressed later in November when more information is available regarding prohibiting concealed carry in County buildings. Jan and Linda will continue to work on the revisions of the merit and evaluation policies.

Don moved that the Clerk be authorized to process a payment to the District Court for costs assessed in the condemnation on 54th prior to next Monday if necessary to expedite the start of the project after calling the chairman with the amount to be paid. Francis seconded. All voted in favor of the motion.

Linda discussed a request from Road Improvement District #2 for return of remaining funds in the maintenance fund of the district. Jan discussed legal options for the return of the money. The Board indicated by consensus that Jan should draft an order and bring it to the Board for consideration.

Don moved that the minutes of October 9, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Francis and David will be attending the Northeast Kansas County Officials meeting on Friday October 19, 2007 along with other County officials.

Jan discussed the request from Lakeshore Estates Improvement District Treasurer to exercise the powers granted to them in K.S.A. 19-2763. The Board agreed to have the Improvement District Board meet with the Commissioners to discuss the issue.

Mark Richards, Auxiliary Services Director met with the Board. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 11:15 a.m. Francis seconded. All voted in favor of the motion. Present during the session were Mark, Jan and the Board. The Board reconvened at 11:20 a.m. The Chairman announced that no binding action was taken during executive session. Mark discussed disposing of three high mileage vehicles later this fall. The Board indicated that he could

check into it, but return to the Board for approval before purchasing. Mark discussed work on the key fob system for the Courthouse. Work should begin in the next week as his staff finishes work in the Emergency Operations Center. The storage building project was discussed. Mark was instructed to get some basic information from local builders.

Mike Hayes, County Attorney joined the meeting. Mike discussed the purchase of a new copier for the Attorney's office. The purchase would be paid from Diversion fees. Don moved that the purchase be approved as presented. Francis seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:15 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 11:52 a.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 12:15 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss the same issue until 12:30 p.m. Don seconded the motion. All voted in favor of the motion. The Board recessed at 12:17 p.m. Present were the same parties. The Board reconvened at 12:30 p.m. The chairman announced that no binding action was taken during executive session.

The Board signed utility easements.

David moved that the Board go into executive session to discuss matters of non-elected personnel (preparation of annual evaluation) until 1:00 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 12:35 p.m. Present during the session were Linda and the Board. The Board reconvened at 1 p.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board adjourn to meet in regular session on October 22, 2007. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

October 22, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday October 22, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

George Pogge, Road and Bridge met with the Board. George discussed road and bridge projects. The Board discussed methods used in re-surfacing roads. David moved that the Board go into executive session to discuss matters of non-elected personnel until 9:45 a.m. Don seconded. The Board recessed at 9:25 a.m. Present during the session were George, Jan and the Board. The Board reconvened at 9:45 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go into executive session to discuss the same issue until 9:50 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 9:47 a.m. Present during the session were the same parties. The Board reconvened at 9:50 a.m. The chairman announced that no binding action was taken during executive session. David moved that George Pogge be suspended for three (3) days without pay for actions unbecoming a department head and failing to follow directives. Don seconded. All voted in favor of the motion.

Eileen Filbert, Health Department met with the Board. The Board signed documents for the annual review of the Home Health, Hospice, and Senior Service programs' quality assurance, policies and procedures was completed and approved by the Board of County Commissioners. Eileen discussed a fund raising program offered by Current, Inc. For every dollar spent with Current, 50% will be returned to the agency to supplement Senior Service Funds. She presented the Board with a letter written to Tammy and Jerry Clark regarding the assessments in Hilldale South Sewer District #11. Work involved in monitoring chickenpox cases was discussed. She also discussed the upcoming project in Lake Ridge Estates Sewer District #7 and the agreement between the County and the sewer district. The Board signed documents finalizing the loan amount for Indian Ridge Sewer District #2. Eileen discussed property owners building over their wastewater system.

They have had several recent cases. She asked for approval to put a statement on the application for a building permit and the building permit that has the owner certify they are not obstructing the system by building within 10 feet of their wastewater system. The Board agreed to the request by consensus.

At 10:15 a.m. a public hearing for a road improvement district for property located along 162nd street and Finney Road west of Valley Falls was held. The chairman asked for public comment. Larry Heinen and Tom Abramovitz were present to speak in favor of the project. David moved that the County proceed with the proposed improvements to the road. Francis seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:30 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:17 a.m. Present during the session were Eileen, Jan, Mike Hayes and the Board. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session.

Jeff Herrig- Undersheriff, Dana Johnson- Court Security Officer, Doug Schmitt Emergency Management Director and Mark Richards-Auxiliary Services Director met with the Board to discuss the report from Homeland Security on courthouse security. David moved that the Board go into executive session to discuss matters of security until 10:45 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 10:30 a.m. Present during the session were Jeff, Dana, Linda, Mark Richards, Jan, Mike Hayes and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session. Connie Milner, District Court Clerk joined the session at 10:40 a.m. David moved that the Board go into executive session to discuss the same issue until 10:55 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:46 a.m. Present during the session were the same parties. The Board reconvened at 10:55 a.m. The chairman announced that no binding action was taken during executive session.

Leasa Huffman and Don Lehman, OFG Financial Services, Inc. met with the Board. Leasa and Don represent Security Benefit and Life Insurance Company which administers our cafeteria plan for County employees. Security Benefit is getting out of the Section 125 insurance business and

focusing on life insurance. This will cause changes in the plans offered by OFG. Leasa and Don have done research to find alternative to coverage previously offered by Security Benefit in order to provide coverage for employees. Life insurance was discussed. This coverage requires a 20% participation to be offered. Disability Income (aka short term disability insurance) is offered by Reliance Standard Life Insurance Company. The plan requires minimum participation of 20% of employees. Supplemental vision insurance was also discussed. The minimum participation in this program is 10 employees. Flexible spending coverage will stay with Security Benefit and will not change. Cancer and heart and stroke insurance would be offered through AIG with no change in offering. Leasa discussed the Board's options in managing the changes. 1) Individual meetings with employees to do enrollments in the hope of getting enough participation in the programs, 2) enrollment at employee benefit fair 3) make a decision now to offer just the flexible spending and the cafeteria plan, or 4) bid plan administrator. David moved that the services provided by OFG Financial Services remain the same and the new plans be offered to employees at the employee benefit fair. Don seconded. All voted in favor of the motion.

Linda asked on behalf of the Employee Committee if the Employee Committee could meet on Thursday October 25, 2007 to finalize the vacation leave proposal. The Board granted permission by consensus. David moved that the Health Insurance information be remanded to the Employee Committee for consideration with a return to the Board next week for a recommendation. Don seconded. All voted in favor of the motion. The employee committee will be allowed another hour to meet to discuss the health insurance options.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed zoning and conditional use cases presented at last week's Commission meeting. Eloise discussed a Planning Commission Workshop to be held November 17, 2007 in Wichita. She invited the Commissioners to attend. She also invited the Board to attend the regular Planning Commission meeting on Tuesday October 23 as the consultant for the zoning regulations review will be present to discuss the revisions. Eloise stated that she will be bringing a release of maintenance security bond posted by Meril Vanderpool for Village West Subdivision #3 as the project has met the requirements of the bond on October 29, 2007. Francis moved that the Board go into executive session to discuss matters of attorney client privilege and non-elected personnel until 11:50 a.m. Don seconded. All voted in favor of the

motion. The Board adjourned at 11:30 a.m. Present during the session were Eloise, Mike Hayes and the Board. The Board reconvened at 11:50 a.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the minutes of October 15, 2007 be approved. Don seconded. All voted in favor of the motion.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:22 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 12:03 p.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 12:22 p.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:45 p.m. Don seconded. All voted in favor of the motion. The Board adjourned at 12: 28 p.m. Present during the session were Mike, Jan, Linda and the Board. The Board reconvened at 12:45 p.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board adjourn to meet again next week in regular session. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

October 29, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday October 29, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise asked the Board to sign a "Release of Maintenance Security" for Meril Vanderpool as he has fully satisfied the obligations detailed in the agreement for Village West Subdivision No. 3. Mary Underwood, Treasurer was present. Don moved that the maintenance security be released. Francis seconded. All voted in favor of the motion. The Board signed the release. Eloise asked the Board to sign a plat of subdivision for Deer Haven Heights No. 3 located in Lot 1 of Deer Haven Heights No. 2 of Section 28, Township 10S, Range 18E. Don moved that the plat be approved as presented. Francis seconded. All voted in favor of the motion. The plat was signed. Eloise asked for permission for the County to pay for rooms and meals for Planning Commissioners to attend a conference on Saturday November 17 in Wichita. Don moved that the request be approved. Francis seconded. All voted in favor of the motion. Eloise discussed a recent inquiry from Wayne Ousdahl regarding work on 3rd street. George Pogge discussed his views on the request. The culvert replacement west of the property was part of the 2005 Series Bond issue. Mr. Ousdahl wants to asphalt a portion of 3rd street from Wellman Road to the entrance of his development. Francis moved that the Board table the issue until next week. Don seconded. All voted in favor of the motion. George indicated he could have recommendations to the Board by the end of the week. Don moved that the Board go into executive session to discuss matters of attorney client privilege until 9:30 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 9:20 a.m. Present during the session were Eloise, Jan and the Board. The Board reconvened at 9:30 a.m. The chairman announced that no binding action was taken during executive session.

George Pogge, Road and Bridge Superintendent met with the Board. George discussed bid letting on the bridge project on 54th street. Other bridge projects were discussed. Work on the bridge on Ferguson Road south of Hwy 92 was discussed. David discussed an accident on 62nd street west

of K4 Hwy. David moved that the speed limit on 62nd street west of K4 Hwy to the Shawnee County line be lowered to 35 mph. Don seconded. All voted in favor of the motion. Jan will draft the resolution to address the issue.

Eileen Filbert, Health Department met with the Board. Eileen updated the Board on CMS (Medicare) electronic reimbursement process. The agency processing the application has asked for the Commissioner's personal identification information to complete the application. David moved that the Board not provide their personal identification information for the application for electronic reimbursement to Medicare. Francis seconded. David withdrew the motion and Francis withdrew the second as Eileen indicated that we would try providing the public officials bond to Medicare as security for the process. Child Care Learning Sessions were discussed as well as the Taste of Elegance event held Saturday and the Lake Ridge Sewer District #7 project. She also reviewed the Kansas Department of Health and Environment's inspection of Wastewater Systems for Sewer Districts # 3, 5, 6, 8, 10, 11& 12. She also discussed a concern from the Corp of Engineers regarding access to pumps at Hickory Acres Sewer #5 and Hilldale Sewer #3. An update on flu vaccinations was given. Jefferson County Health Department will be featured in the next issue of a journal for medical providers published by the Kansas Health Institute.

Susan Newell, 911 Director met with the Board. Susan discussed the wireless 911 project. The system was put to the test recently and was successful locating a car that had gone off the road based on the location of the cell phone signal. The Board asked about "Reverse 911" calling. Doug Schmitt, Emergency Management Director indicated that the Homeland Security Region has taken on that project for the region. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:45 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 10:35 a.m. Present during the session were Jan, Susan and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session.

Chris Schmeissner, GIS/IT Director and Kristen Jordan, GIS Technician met with the Board. Chris discussed progress on the Kansas Rural Water Association project. There is a formal agreement that must be signed for the project. Jan has drafted an agreement and suggested it be forwarded to the

participating cities for review. Kristen discussed the map book which will be provided to participants in the Kansas Association of Counties (KAC) pre-conference that we are participating in. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 11:05 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:55 a.m. Present during the session were Chris, Jan and the Board. The Board reconvened at 11:05 a.m. The chairman announced that no binding action was taken during executive session.

Doug Schmitt, Emergency Management Director met with the Board. He asked the Board to sign an Agreement for Acceptance of Homeland Security Grant Equipment with regard to the identification and radio equipment projects for the Northeast Central Regional Planning Commission. The agreement has been reviewed by Jan and would be in effect for four years. Jan discussed the terms of the agreement with the Board. The agreement was signed. David moved that the agreement be accepted and signed as presented, (FFY2006 Homeland Security Program). Don seconded. All voted in favor of the motion. Doug reported on department head training held last Friday. The group watched a fire safety video and then practiced actually using fire extinguishers.

David moved that the Board sign an order of the Board refunding taxes pursuant to K.S.A. 68-728 (special assessments) paid by Road Improvement District #2 residents for maintenance of Road 412A, as the road has been taken over by the County for maintenance. Francis seconded. All voted in favor of the motion.

Representatives from the Jefferson County Employee Committee met with the Board. Kathrine Shade, Appraiser's Office spoke for the group. They were present to respond to the Commissioner's request for a recommendation on the County employee's health insurance renewal. Renewal estimates were received by the Board last week from Blue Cross Blue Shield; they reflect a 15% increase from 2007 rates. The Employee Committee recommends that the Board accept the proposal from Blue Cross Blue Shield for renewal of the employee's health/dental and prescription drug insurance for 2008 with the change of dropping the option of a \$200 deductible and moving all employees to the \$500 deductible. They also recommended that employee contributions be increased by \$10/month for a family premium (\$60/month) and that those with a single policy begin paying \$20/month for their coverage. The renewal rates for this option are

as follows: Single coverage-\$379.20 per employee; Family Coverage-\$838.58 per policy. Their second choice was for a \$1000 deductible with no change in employee contribution. The Board discussed the recommendations and their impact to the County. Don moved that the Board accept the Employee Committee's recommendation of moving all employees to a \$500 deductible with an employee contribution of \$60/month for a family policy and \$20/month for a single policy. Francis seconded. All voted in favor of the motion. Katherine asked that Mike Baker, All American Insurance Company be allowed to offer cancer and accident insurance to employees. Don moved that Mike Baker be allowed to present his plans at the Employee Benefit Fair. Francis seconded. All voted in favor of the motion. The committee also made a presentation to the Board regarding a change in vacation leave. They are proposing that the County go to an accrual of vacation leave from the date of hire instead of an employee waiting a year to accrue vacation with additional accrual for long term employees to a maximum of six weeks of vacation leave after 25 years of employment. They would recommend that the policy restrict use of the accrued leave until a new employee completes their training period. Kathrine asked the Board for direction for future discussions of the Committee. David asked the group to discuss what they would like to see in terms of building security needs. Francis asked that they look at sick leave use. The Board will consider the vacation leave proposal and return to the group with a decision.

Linda asked that the Board consider adopting holidays for 2008. Using Columbus Day as a County In-service Day was discussed. Don moved that the County adopt the State Court System's holiday schedule with Columbus Day to be used as a mandatory in-service day for County employees. Francis seconded. All voted in favor of the motion. The in-service day will be used for the Employee Benefit Fair and other training such as safety, security etc. Attendance will be mandatory and anyone who does not attend will not be paid for that day. The 2008 holidays will be as follows: New Year's Day-January 1, 2008; Martin Luther King Day-January 21, 2008; President's Day-February 18, 2008; Memorial Day-May 26, 2008; Independence Day-July 4, 2008; Labor Day-September 1, 2008; Veteran's Day-November 11, 2008; Thanksgiving Day-November 27 & 28, 2008 and Christmas Day-December 25, 2008.

Don moved that the minutes of October 22, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Jan Hayes discussed topics brought up at a last week's Department Head meeting. Chris Schmeissner and Scott Ribordy, IT Department were present for the discussion. The software that runs the employee evaluation system is not going to be compliant with Microsoft's new Vista operating system and will need to be replaced soon. The Board directed that a department head committee be formed to research other software options. The employee handbook also runs on the same software platform and will also need to be replaced. Changes to the merit and evaluation policies were also discussed. What constitutes the employees "anniversary date" was discussed as well as whether the date is affected by an employee's full time or part time status. The Board's consensus was that an employee's evaluation date should be based on their original date of hire whether or not they are full time unless they transfer to a different department. In that case their evaluation would be based on the date they started in the new department.

Mike Hayes, County Attorney met with the Board. Mike asked for permission to work out a deal with Lawrence Memorial Hospital for a maximum charge per incident of \$250 for rape cases. The Board agreed. David moved that the Board go into executive session to discuss matters of attorney client privilege until 12:35 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 12:17 p.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 12:35 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss matters of attorney client privilege (same issue) until 12:41 p.m. Don seconded. All voted in favor of the motion. The Board adjourned at 12:36 p.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 12:41 p.m. The chairman announced that no binding action was taken during executive session.

Don discussed the agreement between Jefferson and Douglas Counties and Hamm's Landfill. Mike discussed legal issues with regard to the agreement.

Francis moved that the Board adjourn. Don seconded. All voted in favor of the motion.

The Board will meet in regular session on Monday November 5, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

November 5, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday November 5, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron, County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. The chairman signed the paperwork for the renewal of the 2008 health insurance. Don moved that the minutes of October 29, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Don moved that Handbook Policy #383-Discretionary Leave (changed policy) and #384-Discretionary Leave-Additional (new policy) be approved as presented. Francis seconded. All voted in favor of the motion.

Discussion was held regarding Handbook Policy #282-Merit Increases (changed policy). Don moved to approve Handbook Policy #282 as presented. Francis seconded. All voted in favor of the motion.

Don moved that Annie Landis, Amanda Karmann, Mary Underwood and Mike Henning be awarded the additional discretionary leave outlined in Handbook Policy #384 in reward for contribution of ideas that have saved money and time for the County. Francis seconded. All voted in favor of the motion.

Linda presented Resolution 2007-31 to the Board setting a speed limit on 62nd street from K4 Hwy to the Shawnee County line. Don moved that the Resolution be approved as presented. Francis seconded. All voted in favor of the motion.

Discussion was held on the proposals submitted by George Pogge, Road and Bridge superintendent on the improvement request by Wayne Ousdahl on 3rd street from Wellman Road west to Ousdahl's subdivision. Francis moved that the issue be tabled until next week. Don seconded.

Mary Underwood, Treasurer met with the Board. Mary presented her settlement of the 2006 tax roll to the Board. The uncollected taxes for the year total 3% of the total charged. She also presented an investment report

to the Board. Total interest collected for the year is \$628,079.79. Mary discussed a request from Lakeside Village to know what the County will be charging to process checks for Lakeside Village. Mary estimated that the monthly cost per month for the Treasurer's office to process the checks to be \$379.60. Jerry White, Lakeside Village Board was present to discuss the effect on Lakeside Village. The Board discussed the issue and its impacts to the County and Lakeside Village. Don moved that the issue be tabled until the 3rd of December giving the Lakeside Village Board time to meet and discuss the issue. Francis seconded. All voted in favor of the motion. Mary informed the Board that she is getting ready to purchase a scanner for the office, (\$1500). She also discussed the replacement of VIPS printers in the office. She is working toward replacing them at the end of 2007 or the beginning of 2008.

Eileen Filbert, Health Department Administrator met with the Board. Eileen discussed memos that were sent to Sewer Districts #5, #6, & #8 regarding their KDHE (Kansas Department of Health and Environment) inspections. Other health department issues were discussed. Also discussed was a concern from the Lake Dabinawa Home Owner's Association regarding septic systems in the district that are not functioning correctly. Due to recent news coverage regarding the infections, Eileen presented some general information regarding the Methicillin-Resistant Staphylococcus Aureus (MRSA). Eileen reported that the bureau that handles the electronic deposit of Medicare will waive the provision of Social Security numbers for elected County Officials.

Jeff Herrig, Undersheriff met with the Board and answered questions on two vouchers. Other activities in the Sheriff's office were discussed. The services received by the Sheriff's department and the public by the Humane Society were discussed.

Cindy Williams and David Hallauer, Extension Agents; Sherry Seifert-4H Assistant and David Key, Meadowlark Extension District #7 District Director met with the Board. David Hallauer reported on test plots for crops and the new look of the district web page. Sherry reported on the Food Fair held recently with seventy 4-H participants. Cindy updated the Board on 4-H and district events. David Key discussed accomplishments of the Extension District in its first two years of existence such as Walk Kansas, radon testing, freeze damage assessments, a district newsletter and a Livestock Water Quality Education program.

Bev Koerner, Lakeshore Estates Board of Directors Treasurer met with the Board to discuss a request by the Board to take over the bookkeeping and funds of the district as outlined in K.S.A. 19-2763. Jan reviewed the legal responsibilities of the Improvement District involved in taking over the books. The Commissioners indicated that they will pass the necessary County Resolution when a copy of a Treasurer's bond has been filed with the County Treasurer.

Susan Newell, 911 Communications met with the board. Don moved that the Board go into executive session to discuss matters of non-elected personnel until 10:40 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:30 a.m. Present during the session were Susan, Jan and the Board. The Board reconvened at 10:40 a.m. The chairman announced that no binding action was taken during executive session.

Don moved that the Board go into executive session to discuss matters of attorney client privilege until 10:55 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:43 a.m. Present during the session were Jan and the Board. The Board reconvened at 10:55 a.m. The chairman announced that no binding action was taken during executive session.

David moved that Jan be allowed to look into copyright information on the IT/GIS Information and other digital data in reference to the KAC pre-conference workshop. Don seconded. All voted in favor of the motion.

Mike Hayes, County Attorney met with the Board. Mike discussed the purchase of shirts for the attorney's office staff out of the diversion fund. The Board approved the request by consensus.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:22 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 11:07 a.m. Present during the session were Mike, Jan and the Board. The Board reconvened at 11:22 a.m. The chairman announced that no binding action was taken during executive session.

The Board discussed access to Homeland Security information.

David moved that “Stay Back 50 ft.” signs be placed on all County vehicles that run down the road, trailers, dump trucks, small utility trucks, and any vehicle that presents a safety concern within the next six months. Francis seconded. All voted in favor of the motion.

Francis moved that the Board adjourn. Don seconded. All voted in favor of the motion. The next meeting will be Tuesday November 13 as the 12th is a holiday.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

November 13, 2007

The Jefferson County Board of Commissioners convened in regular session on Tuesday, November 13, 2007 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed.

Don moved that the minutes of November 5, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Eloise Tichenor, Planning & Zoning, met with the Board. Eloise presented zoning cases to the Board for consideration. Item 1. Conditional Use Permit CU2007/5 by Daniel & Diane Hibbert for use as a breeding and boarding kennel facility on the NE corner of 58th Street and Dickinson Road. A petition to deny the permit was received on October 16, 2007. The noise and smell of the kennel were a concern. The Board discussed their views on the case. The chairman asked for public comment. No one was present to comment. Francis moved that the application be approved with the thirteen conditions set by the Planning Commission with Condition #11 being amended to restrict the breed to Shiatsu with four personal pets allowed and amending Condition 1 from four years to two years. Don seconded. All voted in favor of the motion. Item 2. Petition Z2007/11 by Black Bear Farms, LLC, James Hack agent to change zoning classification from Agricultural to Rural Residential and Suburban Residential located on the SW corner of Kiowa Rd & 94th Street. The Planning Commission recommended approval of the Rural Residential only. The Board discussed their views on the issue. Don moved that the application be tabled until November 26. Francis seconded. All voted in favor of the motion. Eloise discussed the expiration of the term of Bret Frakes serving on the Planning Commission. Don moved that Bret Frakes be reappointed to the Planning Commission. Francis seconded. All voted in favor of the motion. He is willing to serve another term. She also discussed a meeting with David Yearout on procedural issues on the revision of the zoning regulations.

George Pogge, Road & Bridge, met with the Board. George discussed ongoing road projects. Wayne Ousdahl was present to discuss his request for paving from Wellman Road to his development on Third Street. George recommended to the Board that they approve the request. Wayne has asked that the County pay half of the cost for paving. George recommended that Wayne pay for the asphalt and the County provide the labor. Wayne stated that the contractor would be able to start in two weeks, the County would not do the work until next year, although the work can be done on the interior road prior to paving on 3rd street. Don moved that the County furnish the equipment and labor to pave the section of road at the convenience of the Road and Bridge department and that Mr. Ousdal pay for the cost of asphalt material. Francis seconded. All voted in favor of the motion.

Eileen Filbert, Health Department, met with the Board. Eileen updated the Board on the Child Care Listening Tour. Eileen discussed a letter received from Lake Ridge Estates Sewer District #7 requesting the County's assistance in applying for a State Revolving Fund Loan from KDHE. The district is willing to place the County as co-owners on certificates of deposit to ensure funds are used for the repair of the sewer system and not for general maintenance and to pay the County for administrative costs for the loan. Don moved that Jan be authorized to draft a contract between Lake Ridge Estates #7 and the County to determine upfront and ongoing costs with the County regarding a KDHE Loan through the State Revolving Fund program. Francis seconded. All voted in favor of the motion. Jerry & Tammy Clarke were present to discuss the special assessments placed on Hilldale South Sewer #11. Jerry discussed the letter sent from the Health Department to the Clarke's. He still does not feel the 2007 increase of \$25 per lot in special assessments was necessary. Eileen spoke about the recommendation given by (KDHE) Kansas Department of Health and Environment during recent inspections warning the County to ensure they have adequate funding in place to manage any repairs that may occur. Don moved that the issue be tabled for two weeks. Francis seconded. All voted in favor of the motion.

A hearing on the vacation of utility easement between Lots 2 & 3 in Hickory Acres Sewer #5 was held at 10:00 a.m. The chairman asked for public comment. Brian Tucking, General Contractor for the property owner Larry and Dona Booe who filed the petition for vacation of the utility easement was present to answer questions. No other public comment was heard. Francis moved that the easement be approved as presented. Don seconded. All voted in favor of the motion.

Kathy Wagner, Appraiser, met with the Board. Kathy reviewed activities in the Appraiser's office.

Service Awards were signed for Sheila Harries, Corrections Officer for 5 years and Don Wright, Motor Grader Operator for 15 years. Don was present to receive his award.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:45 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:35 a.m. Present during the session were Jan and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session.

Jim McGrath, Economic Development, met with the Board regarding a request for a special event permit at Circle S Ranch (3325 Circle S Lane) for the Wakarusa Music and Camping Festival. Brett Mosiman and Nate Prenger, Wakarusa Music Group, Inc. spoke to the Board regarding the details of the festival. The festival is scheduled for June 5-8, 2008 and will involve the attendance of 10,000 – 15,000 people each day of the festival. Brett discussed the promotion company's efforts with regard to traffic, safety and other concerns. Several residents of the area as well as Susan Newell- 911 Dispatch Director, Doug Schmitt-Emergency Management Director, Mike Hayes-County Attorney and Jeff Herrig-Undersheriff were present for the discussion. Dennis Horstman, a member of the Rural Water District #12 Board. The Board member stated that the Water District Board has not been approached about the festival. Neighboring residents spoke regarding their concerns with the festival. The Chairman asked the promoters if there were any lawsuits or unpaid bills for past festivals, such as to Douglas County, Clinton State Park or other agencies. Nate stated that there are no outstanding bills that are not ordinary expenses of the business and no lawsuits brought by patrons of the festival. Mike Hayes discussed legal consequences with regard to possible consumption of alcohol by minors and the penalty for possible use of marijuana at the event. Other department heads present discussed their concerns about the event. Jim McGrath spoke regarding the revenue the County would derive from the event. Jim estimates that the County will recognize \$90,900 in sales tax and fees from ticket sales, concessions, sale of liquor and local spending. Intangible benefits would be a \$3,000,000 boost to the local economy,

(Douglas and Jefferson counties), identification with a nationally known festival and an annual fundraising event for local organizations. The chairman opened the floor for public comment. Mary Cronemeyer, owner of Circle S Ranch spoke in favor of the proposal. Dennis Horstman, local property owner spoke in opposition to the request. Leanea Wales, local property owner spoke in opposition to the request. Harold Reed, local property owner spoke in opposition to the request. The chairman closed the floor for comment. Francis moved that consideration of the request be tabled until November 26, 2007. Don seconded. All voted in favor of the motion.

Don moved that Handbook Policy #787-Workplace Standards (change to existing policy) be approved as presented. Francis seconded. All voted in favor of the motion. Commissioners asked for a minor revision to the evaluation policy. Policy #209 Performance Evaluation will be amended and presented at the next meeting for consideration.

Don moved that the holiday schedule be adjusted to allow all County employees a 4- hour holiday on Christmas Eve with offices closing at 2:00 p.m. Francis seconded. All voted in favor of the motion.

Don moved that the Board go into executive session to discuss matters of attorney client privilege until 1:00 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 12:30 p.m. Present during the session were Kristen Jordan, Chris Schmeissner, Mike Hayes, Jan Hayes and the Board. The Board reconvened at 1:00 p.m. The chairman announced that no binding action was taken during executive session.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 1:20 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 1:03 a.m. Present during the session were Mike, Jeff, Jan and the Board. The Board reconvened at 1:20 p.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss matters of attorney client privilege until 1:30 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 1:22 p.m. Present during the session were Mike, Jeff, Jan and the Board. The Board reconvened at 1:30 p.m. The chairman announced that no binding action was taken during executive session.

Don Edmonds left the meeting at 1:30 p.m.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 1:45 p.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 1:35 p.m. Present during the session were Eloise, Jan and the Board. The Board reconvened at 1:45 p.m. The chairman announced that no binding action was taken during executive session.

David asked that the minutes reflect that all three Commissioners may be attending the Kansas Association of Counties Annual Conference in Wichita November 18-20, 2007 and there will be no meeting next week.

David moved that the Board adjourn. Francis seconded. All voted in favor of the motion.

The next regular meeting will be held on Monday November 26, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

November 26, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday November 26 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A request for a purchase card was signed by the chairman.

Jan Hayes left the meeting for court appearances.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise discussed the Planning & Zoning workshop held in Wichita November 17. Six of the seven Planning Commission members attended along with staff and Mike Hayes, County Attorney. The Board signed a zoning case approved at last week's meeting. Don moved that Case Number Z2007/11 (Black Bear Farms) be approved with the Planning Commission's recommendation of changing the zoning class rural residential only. Francis seconded. All voted in favor of the motion.

Don moved that the minutes be approved as presented. Francis seconded. All voted in favor of the motion. Don moved that Employee Handbook Policy #209 (Performance Evaluation) be approved as amended. Francis seconded. All voted in favor of the motion.

Jan Hayes rejoined the meeting.

Eileen Filbert, Health Department met with the Board. Eileen reported that the wastewater permit for Wind-N-Wave Sewer District #8 has been issued by the Kansas Department of Health and Environment. A copy was provided for the Clerk's file. She also reported that Tom Ryan is willing to serve another term on the Jayhawk Area Agency on Aging, Inc Board of Directors. A letter was signed by the Board reappointing Tom. Eileen reported that the State Medical/Health Officer position has been vacated. She discussed the assessment in Hilldale South Sewer #11. The Board

indicated by consensus that the assessment will stand after a power point presentation outlining the need and use of the funds. They asked that Eileen share the presentation with the Clarke's and any other interested resident. Eileen asked Jan about the agreement with Lake Ridge Estates for the State Revolving Loan. Jan is working on a draft of an agreement. She also asked for clarification of the 4-hour Christmas Eve holiday granted November 13. The Board indicated that work schedules should be adjusted so that employees receive a 4-hour holiday for that day.

Susan Newell, 911 Director met with the Board to give her monthly update. Susan discussed hiring a new employee in the office. Problems with the radios and the telephone system were discussed. It appears the problems will be fixed with replacement of the headsets worn by dispatchers. Reprogramming of 49 pagers and 50 radios by Mike Henning was discussed. The programming is offered free to all County fire departments. Susan presented a report made by Sherry Mabary, Assistant Director/GIS Officer with regard to the possible places County residents could evacuate to in case of an emergency.

Doug Schmitt, Emergency Management Director met with the Board to give his monthly update. Doug reported on the train derailment in Grantville last Friday evening. The 24 cars that derailed were carrying coal. He reported that cleanup by Union Pacific was quick and efficient. A major structure fire in Meriden on Saturday was also discussed. Doug was called out as a liaison because of the potential of the presence of hazardous materials.

James Tweed, Ambulance Director met with the Board to give his monthly update. James reported that collections in the department are currently running ahead of collections at this time last year. He also discussed the department's participation in the "Read to Preschoolers" program put on by Safe Kids. The purchase of extended warranties on five laptop computers was discussed. The cost for a 2-year contract would be \$230 per computer. Don moved that the purchase of a 2-year extended warranty be approved. Francis seconded. All voted in favor of the matter. David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:20 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:10 a.m. Present during the session were James, Jan and the Board. The Board reconvened at 10:20 a.m. The chairman announced that no binding action was taken during executive session.

David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:35 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:25 a.m. Present during the session were Jan, Eloise Tichenor and the Board. The Board reconvened at 10:35 a.m. The chairman announced that no binding action was taken during executive session.

Mike Hayes, County Attorney joined the meeting.

Bob Petrie, McLouth spoke to the Board regarding road issues on Wellman Road. He discussed a driveway across from 37th street that was removed during the improvement of Wellman Road. He said was told he by the Road and Bridge department that he couldn't have two driveways to the same field although there are others in the area with the same. Don indicated that the will talk to George Pogge about the issue. He also discussed drainage issues along his property.

Forty three residents of Sarcoxie Township and others, as well as promoters, Brett Mosiman and Nate Prenger, Wakarusa Music Group, Inc. met with the Board to discuss the request for a special event permit for the Wakarusa River Festival. County personnel present were: James Tweed, Ambulance Director, Jeff Herrig, Undersheriff, Eloise Tichenor, Planning & Zoning Director, Jim McGrath, EDC Director, Susan Newell, 911 Director, Doug Schmitt, Emergency Management Director, Eileen Filbert, Health Department Administrator and Mike Hayes, County Attorney. The meeting was moved to the Courtroom due to the size of the audience. The meeting began at 11:15 a.m. David discussed the procedure for the meeting. Jim McGrath, Economic Development Director addressed the Board with comments regarding the benefits of the festival. Promoters addressed the Board with a review of the request for holding the festival in Sarcoxie Township. David opened the floor for public comment and asked for those who are in favor of the event. Local resident Matthew Moore spoke in favor of the event. Jeanette Mercier, local resident spoke in favor of the event. Jim Mercier, local resident spoke in favor of the request. Mary Cronemeyer, landowner where the festival will be held spoke in favor of the request. Joy Foster, local resident and past attendee spoke in favor of the request. James J. Hanson, Lake Dabinawa spoke in favor of the request. Martie Shaw, local resident spoke in favor of the request. Dave Taylor, President of the Oskaloosa Chamber of Commerce representing the Meriden-Ozawkie and

Oskaloosa Chambers spoke in favor of the request. David asked for those who wish to speak in opposition to the request. Robert Lockwood, Sarcoxie Township Clerk addressed the Board with the concerns of the Township Board and local citizens. Leanea Wales, local resident presented petitions to the Board from local residents and others. She asked that the Board note that all people that border the proposed site have signed the petition. She addressed their concerns regarding the event including traffic issues, drug use at the festival, trespassing, theft and sanitation at past festivals. Harold Reed, local resident spoke in opposition to the request. He presented a copy of his material to the Board. Harold asked questions regarding: legal ramifications associated with the festival for local property owners; additional insurance requirements for local homeowners, property value impact etc. Dorothy Davis, local resident spoke in opposition to the request. Joyce Williams, local resident spoke in opposition to the request. Her main concerns involve the drug and alcohol use. Mel Williams, local resident spoke in opposition to the request. Gloria Ward spoke in opposition to the request. Martha Skeet, local resident spoke in opposition of the request. Bill McCullough, local resident spoke in opposition to the request. Ella Anderson, local resident spoke in opposition to the request. Robert Lockwood spoke as a citizen in opposition to the request. Marc Wales, local resident spoke in opposition to the request. David Estes, local resident spoke in opposition to the request. He has attended similar festivals in the past and witnessed bad behavior at those festivals and lived close to the past festival location and experienced the noise from the festival from 4 miles away. Eileen Filbert, Health Department Administrator stated that she had not been notified of the event and had not had time to review health impacts. Mike Hayes spoke as a citizen and local attorney in opposition to the request. He discussed the message sent by Jefferson County to its youth if such an event is allowed to occur in the County. Jeff Herrig, Undersheriff asked the promoters to clarify where the sales tax revenue from the ticket sales will go as some of the sales happen in Douglas County. The promoters stated that most of the ticket sales are over the Internet and the sales tax is credited to the location of the event. Jim McGrath also verified that statement based on information he received from the Kansas Department of Revenue. Duane Thiry, local resident spoke in opposition to the event. Bob Lominska, local resident spoke in opposition to the request. David asked the people in opposition if there was any way they would consider being in favor of the request. . Jack Anderson spoke in opposition to the request. The consensus answer was “no”. David closed the floor to public comment. David asked the promoters about the update presented to the Board. They

indicated they are willing to limit the attendance to 18,000 per day, they are willing to pay for County services such as ambulance, sheriff, etc, pay for dust abatement on 35th street, they anticipate 4,000 – 5,000 vehicles daily, they would provide 300 portable toilets, they would be a self sufficient site, provide potable water and generator power for the festival. The Board took a five-minute break at 12:30 p.m. The meeting reconvened at 12:35 p.m. Don Edmonds spoke to the group regarding his views and concerns on the request. He indicated that he would be making a motion to deny the request based on concerns with safety issues. Francis discussed his views on the request. David discussed his views on the request. He stated that he would vote no because Jefferson County does not have the infrastructure to handle safety issues with the event. Don moved that the request be denied because of the safety issues surrounding the events. David seconded. Don voted in favor. David voted in favor. Francis voted against. Motion carried.

The meeting reconvened in the Commission Chambers at 12:50 p.m. Francis moved that the meeting be adjourned. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

December 3, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday December 3 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

The Board and the Counselor reviewed and approved vouchers. Tax change orders were signed. Three notices to Township Board for cereal malt beverage licenses for 2008 were signed. Insurance agreements for Comp Benefits HIPAA Certification, Comp Benefits Plan Agreement and Reliance Standard Life Insurance agreement were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise asked the Board to sign a plat of subdivision for Robbins Roost Subdivision described as 29.92 acres and 27.88 acres in the SW1/4 of Section 20, Township 11 South, Range 19. Don moved that the plat be approved as presented. Francis seconded. All voted in favor of the motion. The Board signed a zoning resolution (Z2007/11) approved at last week's meeting. Eloise asked the Board to confirm that they received a revised draft copy of the zoning and subdivision regulations and summary sheet that indicates article and the general changes made in each article. Also included were the day care standards from KDHE. They indicated that they had received them. Eloise offered to conduct a work session to review the draft.

George Pogge, Road and Bridge met with the Board. George asked the Board to approve the bid from KDOT on the bridge located on 54th at Muddy Creek, (Project #44C-4105-01) for \$280,432.18 with Jefferson County's share being \$61,800. The money to be paid from the 2005 Bridge Bond proceeds. David moved that the Project #44C-4105-01 be approved as presented. Francis seconded. All voted in favor of the motion. The bid document was signed by the Board. The Board also signed road right of way work requests. The engineering service contracts for Cook Flatt and Strobel on Project #44C-4105-01 were signed. Other road projects were discussed.

Eileen Filbert, Health Department met with the Board. Eileen discussed the Senior Service Program fund raiser, flu vaccine availability and a request from the Lake Dabinawa Home Owner's Association for records.

Susan Newell, 911 Director met with the Board. Susan demonstrated the flip cards developed for dispatchers to use during calls. Susan showed maps developed at the request of the Sheriff's office for officers who are not familiar with the County. She showed other maps and books developed by the office. A migration of the CJIS (Criminal Justice Information System) for records checks was discussed.

The Board signed service awards for: Beth Brown, Health Department for 5 years of service to the County; Mike Henning, 911 Dispatch for 20 years of service and Nadine Logsdon, 911 Dispatch for 10 years of service.

Kathy Wagner, Appraiser met with the Board. Kathy asked for approval to purchase a printer for the office, (\$2,770 for the printer and 3 yr-warranty of \$538). Don moved that the purchase be approved. Francis seconded. All voted in favor of the motion.

David moved that the Board approve agreements between Jefferson County and the cities of Valley Falls, Winchester, Ozawkie, Oskaloosa and Nortonville to do a GIS mapping project in cooperation with the Rural Water Association. Don seconded. All voted in favor of the motion.

Francis moved that the minutes of November 26, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

Don moved that a change to Employee Handbook Policy #306-Worker's Compensation Insurance striking wording that designated specific medical clinics for treatment of Worker's Compensation injuries be approved as presented. Francis seconded. All voted in favor of the motion.

Gary Satter, Glacial Hills Resource Conservation and Development Region, Inc. (RC & D) met with the Board. Gary updated the Board on council activities and programs. Rhonda Shuler, RC & D Board member was also present. The council sponsors rural entrepreneurship programs, business and job creations programs, the Delaware River WRAPS project, Missouri River WRAPS project; livestock management practices programs, wildlife

habitat enhancement, “Hunters Sharing the Harvest” program, energy efficiency, carbon credit trading and “Bikes for Kids” programs.

Delia Heston, Register of Deeds met with the Board. Delia updated the Board on revenue received by the office. She reported that revenue for the 3rd quarter was \$83,550. There were 1,179 documents received. There were 308 mortgages filed this year and 351 filed last year. Delia discussed possible changes in the 2008 legislative session with regard to fees that impact the Register of Deeds office. Delia discussed the DMS Web module that has been in place for a year in the office. She reported that there is only one subscriber to the program. The maintenance cost for the module is exceeding the revenue produced by the program. Delia plans to stop the service in the near future. She discussed safety training done in her office. She will be purchasing some safety equipment for the office and also a library type ladder to reach the books that are stored in the top shelves in the vault. Delia discussed the workstation configuration in her office. They would like to create a front counter in the office to facilitate better security. She will bring information about the cost when it is received.

Mary Underwood, County Treasurer met with the Board. Mary reported that the bond for the Treasurer of Lakeshore Estates has been received. Jan reviewed the bond for sufficiency. The improvement district provided the Commissioners with a Resolution asking for permission to take over the bookkeeping for the district earlier this year. Don moved that Resolution 2007-32 authorizing the Treasurer of Lakeshore Shore Estates Improvement District to perform the duties prescribed in KSA 19-2763 be approved. Francis seconded. All voted in favor of the motion. The resolution will be published for two weeks and is subject to protest petition. Mary asked about charging Lakeside Village for the costs of bookkeeping for the Improvement District. Jerry White, Board Member was present and stated that the district would prefer not to take over the bookkeeping at this time. Mary and Jerry discussed charging Lakeside Village for bookkeeping services. Jan will research the legal issues regarding the issue. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:20 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 11:07 a.m. Present during the session were Mary, Jan and the Board. The Board reconvened at 11:20 a.m. The chairman announced that no binding action was taken during executive session.

Eloise Tichenor asked for an executive session. David moved that the Board go into executive session to discuss matters of attorney client privilege until 11:30 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 11:20 a.m. Present during the session were Eloise, Jan and the Board. The Board reconvened at 11:25 a.m. The chairman announced that no binding action was taken during executive session.

The Board discussed the agreement between Jefferson and Douglas Counties and Hamm's Landfill.

Mike Hayes, County Attorney met with the Board. Mike and the Board discussed the proposed computer policy for the Employee Handbook. The Board took no action on the policy. Further research and modification will be done.

Francis moved to adjourn. Don seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet Monday December 10, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

December 10, 2007

The Commissioners met as the Board of canvassers at 8:30 a.m. The special question for USD 340 was canvassed. There were no changes to the results and no provisional ballots.

The Jefferson County Board of Commissioners convened in regular session on Monday December 10 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Board and the Counselor. Tax change orders were signed. Notices to Township Boards for cereal malt beverage licenses were approved.

George Pogge, Road and Bridge met with the Board. George will be contacting school district transportation directors this morning with regard to the expected ice storm. He reported that the crews were out most of the weekend keeping roads treated and cleaned. Also noted was that with three storms coming within a few days, treatment materials (salt and sand) are in short supply. Don commented that the crews did a good job on the roads around Rim Rock Farms for last weekend's event.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise invited the Board to the regular meeting of the Planning Commission meeting on Tuesday December 18 at 1:30 p.m. Most of the meeting will be spent reviewing the proposed changes to zoning and subdivision regulations. She also reported that she met last week with Eileen Filbert, Health Department regarding regulations on daycare homes. She asked the Board for questions in the material in the proposed zoning regulations they have read so far. Francis asked about the sufficiency of the proposed width of utility easements. Eloise reported on her recent attendance at an Oskaloosa City Council meeting for discussion of zoning issues. David moved that the Board go into executive session to discuss matters of attorney client privilege until 9:20 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 9:15 a.m. Present during the session were Eloise, Jan and Board. The Board reconvened at 9:20 a.m. The chairman announced that no binding action was taken during executive session.

Eileen Filbert, Health Department met with the Board. Eileen reported that staff will be traveling to a seminar in Georgia in February (all costs to be borne by the agency sponsoring the travel, Kansas Preparedness Negotiating Team). David moved that the out of state travel be approved. Don seconded. All voted in favor of the motion. Members of the Board of Director of Lake Ridge Sewer District #7 were present to discuss the district's application for a State Revolving Loan for lagoon replacement. Brad Pervin, Board President spoke to the Board regarding their plans for the improvement. Duane Williams, Board Secretary and Jack Hawn, Board Treasurer were also present. Jan Hayes discussed legal issues regarding the loan. Don moved that the Count proceed forward with the application of State Revolving Loan for Lake Ridge Sewer District #7. Francis seconded. All voted in favor of the motion.

David moved that the minutes of December 3, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Richard Freeman, Village Estates Subdivision, Meriden met with the Board. Richard presented photos to the Board that show damage to his front yard as a result of snow removal. He stated that he understands that the property is within an easement but has understood that when damage is done to an easement it is repaired and despite his numerous calls and efforts the damage has not been repaired. The Board indicated that they will discuss the issue with the Road and Bridge Superintendent and get back with Mr. Freeman regarding the issue.

Linda Buttron County Clerk discussed the republish of the budget for 2007. Three funds are eligible to be republished, General, Health and Ambulance. Don moved that the County republish the 2007 budget. Francis seconded. All voted in favor of the motion.

Francis moved that Resolution 2007-34 allowing salaries for appointed officials for 2008 be approved. Don seconded. All voted in favor of the motion. Don moved that Resolution 2007-33 allowing the salaries of elected officials for 2008 be approved. Francis seconded. All voted in favor of the motion.

David Hallauer, Extension Agent met with the Board. Sherry Seifert, 4-H Assistant was also present. David reported on agriculture activities. Sherry discussed 4-H activities. The 4-H Carnival will be held February 8.

Kathy Wagner, Appraiser met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 10:30 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:08 a.m. Present during the session were Kathy, Jan and the Board. The Board reconvened at 10:30 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go into executive session to discuss the same issue until 10:45 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:32 a.m. Present during the session were Jeff Herrig, Undersheriff, Mike Hayes, County Attorney, Jan, Kathy and the Board. The Board reconvened at 10:45 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go into executive session to discuss the same issue until 11:00 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:46 a.m. Present during the session were Jeff, Mike, Jan, Kathy and the Board. The Board reconvened at 11:00 a.m. The chairman announced that no binding action was taken during executive session.

Mark Richards, Auxiliary Services Director met with the Board. The Board asked when Mark would be able to complete the key fobs for the courthouse. Mark said he thought he could have the fob system completely installed by January 1. The Board indicated by consensus that they are mandating to Mark that the key fob project be completed by January 1. Mark discussed determining if there is a power outage to the County buildings in case of the ice storm expected tomorrow. Mark provided the Board with information received from local contractors with regard to the proposed storage building.

Jeff Herrig, Undersheriff met with the Board. Dana Johnson, Court Security Officer was also present. Jeff discussed the actuarial study received from Kansas Police and Fire Retirement system costs. Jeff discussed his views on the security plan for the County. He asked that the Board keep in mind the possibility of construction to house the judicial system on the grounds where the Law Enforcement Center is located making securing the courthouse easier. David moved that the Board go into executive session to discuss matters of courthouse security issues until 11:30 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 11:15 a.m. Present

during the session were Jeff, Dana, Jan and the Board. The Board reconvened at 11:30 a.m. The chairman announced that no binding action was taken during executive session.

Delia Heston, Register of Deeds reported that the cost of improving her workstations totals \$845.90. Don moved that the expense be approved. Francis seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed aerial photography for the County. The project was discussed during the 2008 budget process with departments offering money to pay for the project. 911 Communications was recently awarded a \$20,000 grant to help with the funding of the aerial photography. The cost for 6-inch photography is estimated at \$90,750 by Aerometrics. Chris provided the Board with examples in the differences between 1 foot and half-foot photography. The photography would be flown in February or March 2008. The Board tabled the issue for one week for David to contact a local vendor for pricing.

James Tweed, Ambulance Director met with the Board. Linda discussed the 2007 Ambulance budget. A resolution needs to be done to transfer funds from Ambulance Capital Outlay to the Ambulance Fund to cover expenses over budget. James discussed that reasons for the overage which included starting the year \$36,000 short in the payroll budget due to a unexpected change in staffing, the CSI training program, a couple preventive maintenance contracts that were unexpected, increased fuel costs, uniform costs when departments were separated, a computer purchase required by the separation of departments, costs incurred by the department from the Health Department for employee health tests. James discussed bringing on two extra personnel in this evening for the expected ice storm to facilitate the need for extra staff and their ability to get from their home to the station. The Board agreed to the request by consensus. David moved that Resolution 2007-35 be approved transferring 2007 money (\$36,500) from Ambulance Capital Outlay to Ambulance. Don seconded. All voted in favor of the motion. The resolution was signed. The ambulance vouchers for the week were signed.

Mike Hayes, County Attorney met with the Board. Mike discussed an article in the Lawrence paper regarding the Wakarusa River Festival in Douglas County. Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:20 p.m. Don seconded.

All voted in favor of the motion. The Board adjourned at 12:05 p.m. Present during the session were Jeff, Jan, Mike, James and the Board. The Board reconvened at 12:20 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet again on December 17, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

December 17, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday December 17 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Notices to Township Boards for cereal malt beverage licenses were signed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise presented cases to the Board for consideration. Petition Z2007/12 by Jackie L and Mary E. Cozadd to change the zoning classification from Rural Residential to Suburban Residential on land described as: approximately 5 acres in the Southwest Quarter of Section 33, Township 9S, Range 17. The chairman asked for public comment. No one spoke in favor or in opposition to the petition. Francis moved that the request be approved as presented. Don seconded. All voted in favor of the motion. Petition Z2007/13 by Robert D. and Donna L. Johnson to change the district zoning classification from Agricultural to Suburban Residential on land described as: approximately 5 acres in the Southeast Quarter of Section 14, Township 11, Range 19E. The chairman asked for public comment. Robert Johnson, property owner spoke in favor of the request. No one spoke in opposition. Don moved that the request be approved as presented. Francis seconded. All voted in favor of the motion. Petition Z2007/14 by Beauford and B. Jeananne Absher to change the district zoning classification from agricultural to rural residential on land described as: approximately 13.5 acres in the West half of the Southeast Quarter of Section 13, Township 10S, Range 18E. The chairman asked for public comment. No comment was heard. Francis moved that the request be approved as long as the property owner understands the mobile home on the property cannot be replaced except by the process noted in the zoning regulations. Don seconded. All voted in favor of the motion. Eloise reported that Dave Yearout is scheduled to come to the Planning Commission meeting tomorrow. The Board asked that Eloise postpone the review of the regulations with Mr. Yearout.

George Pogge, Road and Bridge met with the Board. George discussed the work done by his crews during the ice storm last week and continuing this week. Francis moved that the Board approve the purchase of a grapple for the skid steer loader to assist in debris cleanup, (estimated to be \$3500). Don seconded. All voted in favor of the motion. The Board commended the work of George and the crews during the ice storm. The Board signed a utility easement.

Eileen Filbert, Health Department met with the Board. Eileen discussed the staff's work during the ice storm. She reported that boil orders are still in effect for Rural Water District #10 (Lakeshore Estates) and the City of Nortonville. Public announcements will be made by KDHE when the water sample tests are completed. Eileen asked the Board to sign a contract for an addendum to the new fiscal year bioterrorism grant for the State. The Board handed Jan the contract for review.

Susan Newell, 911 Director met with the Board. Susan discussed the grant awarded to 911 Communications. Kansas Wireless Enhanced 911 Advisory Board (KWEAB) approved a grant award of \$45,799 to the Department. Susan asked for permission to sign off on the grant. Jan will review the documents before approval. Susan discussed the department's shortage in money for overtime expense in the 2007 budget. She reminded the Board that cuts were made in the 2007 budget to staff overtime cost with the difference to be made up by transferring funds from Equipment Reserve-911 Communications back to General fund. She asked that the Board approve the budgeted transfer from Equipment Reserve-911 Communications to General fund in the amount of \$26,264. Don moved that Resolution 2007-38 transferring funds from Equipment Reserve-911 Communications to General fund be approved. Francis seconded. All voted in favor of the motion. Susan reported statistics from dispatch during the period of the ice storm from December 10 to December 16. The department handled: 72 regular 911 calls; 153 cell phone calls and 525 calls for services. The cell phone tower south of Oskaloosa was up and down during the ice storm. Susan will be contacting the party responsible for maintaining the tower to reiterate the importance of maintaining that tower during emergencies.

Doug Schmitt, Emergency Management met with the Board. James Tweed, Ambulance Director and Jeff Herrig, Undersheriff were also present. Mike Henning, 911 Dispatch was also present. Don moved that Resolution 2007-40 declaring a state of emergency in Jefferson County be signed and

approved. Francis seconded. All voted in favor of the motion. Doug reported that the largest impact to the County during the storm was electrical. On Wednesday morning approximately 75% of the County was without electrical power. Current outages are reported at 150 homes for Leavenworth Jefferson Electric Coop and 520 homes for Westar. The County had one inch of ice in the north part of the County down to one-quarter inch in the south part of the County. The first power outages occurred at 2:00 a.m. on Tuesday and continued throughout the day. Doug activated the Emergency Operations Center (EOC) Wednesday morning. He did not do a full activation of all EOC members, just a core group including James Tweed, Ambulance Director as Planning Officer, George Pogge, Road and Bridge Superintendent as Operations Officer, Linda Buttron, County Clerk as Public Information Officer and Finance/Administration, Susan Newell, 911 Director & Mike Henning-911 Communications-Logistics, GIS/IT-Chris Schmeissner and Sherry Mabary (911 GIS Officer) to provide mapping services and computer support. Mark Richards, Auxiliary Services Director and his staff provided field support in delivering and installing generators and handling other issues. The objectives determined by the group were water, food, shelter for residents. The group coordinated obtaining generators and arranging for their delivery and installation to shelters, rural water districts and nursing home and care facilities and managed numerous phone calls during the emergency. The Commissioners thanked the group for their work and dedication during the storm.

Eloise Tichenor confirmed that she has contacted Dave Yearout and the review of the zoning regulations has been postponed until a later date.

Kathy Wagner, Appraiser met with the Board. Kathy discussed the professional recognition program in the Appraiser's office. The plan was last revised in 2004 and she would like to increase the amounts given under the program. She asked for approval of the plan as submitted. The maximum additional cost would be \$2600 for the office if two other employees attain certification. Don moved that the program be approved as presented. Francis seconded. All voted in favor of the motion. She reported that personal property renditions will be sent out at the end of the month.

Mary Underwood, County Treasurer met with the Board. Mary reminded the Board that the Treasurer's office will close at noon on the 31st for audit. David moved that the Board go into executive session to discuss matters of

attorney client privilege until 11:05 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 10:50 a.m. Present during the session were Mary, Jan and the Board. The Board reconvened at 11:07 a.m. The chairman announced that no binding action was taken during executive session.

Don moved that the minutes of December 10, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

The Board signed an agreement between Jefferson County and the City of Perry for the Rural Water Association GIS project.

Don moved that the Board approve the agreement with Shawnee County for Adult Intensive Supervised Probation services. Francis seconded. All voted in favor of the motion.

Don moved that Resolution 2007-37 be approved transferring money from Equipment Reserve to Health and on to Employee Benefit to reimburse the cost of employee's health insurance premiums. Francis seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. David moved that the Board go into executive session to discuss matters of non-elected personnel until 11:20 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 11:10 a.m. Present during the session were Chris Schmeissner, Jan and the Board. The Board reconvened at 11:20 a.m. The chairman announced that no binding action was taken during executive session.

Don moved that the meeting be adjourned. Francis seconded. All voted in favor of the motion.

The Board will meet again on December 24, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

December 24, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday December 24 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

The Board and the Counselor reviewed and approved the vouchers. Tax change orders were signed. Beer licenses were signed. Notices to Township Boards were signed. The chairman signed an application for unexpended grant funds for the 2nd judicial district.

Eloise Tichenor, Planning & Zoning met with the Board. The Board signed three zoning cases approved at last week's meeting. The next Planning Commission meeting will be January 22 and as there are no zoning cases the topic of conversation will be the revision of the zoning and subdivision regulations. The Board discussed adding fees to building permits similar to what Leavenworth County does to generate funds for a building inspection program.

George Pogge, Road and Bridge met with the Board. George reported on the work done over the weekend with the snowstorm. All roads should be open and passable by noon today. George discussed the safety training held last Friday for the crews. The crews have also been helping the cities with hauling and cutting up limbs from the ice storm. Don discussed using state inmates to cut brush in the County in addition to the County crew. George will look into the program that Leavenworth County runs. The Board asked that George provide a copy of the 2008 road improvement plan by next Monday.

Doug Schmitt, Emergency Management Director met with the Board. Doug discussed mitigation planning money offered by the State. He submitted a planning application through the Kansas Division of Emergency Management Hazard Mitigation Grant Program. Don moved that David be authorized to sign the grant application. Francis seconded. All voted in favor of the motion. Don moved that Resolution 2007-34A approving the 2008 salary of the Emergency Management Director. Francis seconded. All

voted in favor of the motion. Doug has received the certification as Kansas Certified Emergency Manager designation.

Jeff Herrig, Undersheriff met with the Board. The Board discussed a project to develop ID cards for the County employees. Other security issues were discussed. The sales tax questions to be posed to voters next fall were discussed. Don moved that Jefferson County proceed with the question of imposing an additional countywide retailer's sales tax in the amount of one-fourth of one percent (.25%) to finance the costs of the County's obligation to the Kansas Police and Fireman's Retirement System for eligible employees of the County providing said sales tax is approved by the qualified electors of Jefferson County. Francis seconded. All voted in favor of the motion.

Don moved that the minutes of December 17, 2007 be approved as presented. Francis seconded. All voted in favor of the motion.

Mike Hayes, County Attorney met with the Board. Mike asked that the Board approve a letter being sent to Jefferson County Fire District #11 setting a deadline for response regarding the contract being negotiated between the County and the fire department. The Board approved the request by consensus. Mike asked that he be able to transfer remaining funds in the Diversion Fund into Equipment Reserve for purchase of future equipment. The Board approved the request by consensus. Mike will draft a resolution for adoption by the Board. Mike discussed changes in the law regarding the use of electronic monitoring of offenders.

Francis moved that a reassignment contract for professional services for Baughman Company, P.A. to Ruggles and Bohm be approved (for zoning and subdivision regulation revision). Don seconded. All voted in favor of the motion.

David moved that the County compensate those employees who were not given their merit pay because their evaluations were not filed by Department Heads in a timely manner for payroll year 2007. Such compensation shall be calculated based on the date they should have gotten the increase (which would be the first payroll period following their date of hire) through the date the oversight was corrected. Payment will be made with the first payroll of 2008. Don seconded. All voted in favor of the motion.

The Board adjourned to meet again on December 31, 2007.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman

December 31, 2007

The Jefferson County Board of Commissioners convened in regular session on Monday December 31 at 9:00 a.m. Present were David Christy, Francis Grollmes, Don Edmonds, Linda Buttron-County Clerk and Jan Hayes, County Counselor.

The Pledge of Allegiance was recited.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. Beer licenses were signed.

George Pogge, Road and Bridge met with the Board. George presented his 2008 plan for road maintenance to the Board as was requested at last week's meeting. The Board will review the plan and meet with George to discuss at a later date. George discussed efforts to maintain and improve road conditions as a result of the ice and snow in December. The Board shared complaints and concerns on road conditions they have received from the public.

Eileen Filbert, Health Department met with the Board. Eileen asked the Board to sign the 2008 SFY KDHE Grant Contract for Pandemic Influenza. A pandemic influenza exercise is planned for late July in conjunction with the State's exercise. Don moved that the contract with KDHE for Pandemic Influenza Supplemental Funding for 2007-2008 be approved. Francis seconded. All voted in favor of the motion. Eileen discussed the start of Team Challenge program. Kristen Jordan, GIS Project Manager will lead aerobics instruction in the Sheriff's annex during the program. Eileen stated that the Sheriff has agreed to the use of the room with the Board's approval. The Board approved the use of the meeting room for the instruction unless it is needed for emergency purposes. It would be used on Tuesday and Wednesday's after work for County employees, (January 1- March 31). Eileen discussed the wastewater system at the Branded B Ranch. Eileen asked the Board for permission for the County Counselor to review three professional services contracts. The Board gave their permission by consensus. Eileen discussed contracting for psychological nursing services in the coming year. Other health issues were discussed.

A budget hearing was convened at 10:00 a.m. to consider amendments to the General, Health and Ambulance budgets for 2007. Income over and above

budgeted amounts was received in the funds from non-tax sources such as interest income, local retail sales tax, user fees and grant programs. The chairman asked for public comment. No comment was heard. David moved that the amended budget be approved as presented. Francis seconded. All voted in favor of the motion.

Francis moved that the minutes of December 24, 2007 be approved as presented. Don seconded. All voted in favor of the motion.

Don moved that Resolution 2007-39 authorizing the transfer of funds to the Jefferson County Equipment Reserve Fund when budget and cash requirements can be determined be approved as presented. Francis seconded. All voted in favor of the motion.

Linda discussed the inclement weather policy and it's application during the recent ice storm. A Supervisor's procedure will be drafted by Jan and Linda for application of the policy to handle issues such as scheduled leave, work schedules, calculation of overtime and clarification of what "Jefferson County closed" means with regard to payment of employees.

Tom Job, KCAMP Administrator (Kansas County Association of Multiline Pools) met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until 10:50 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:23 a.m. Present during the session were Tom, Jan, Linda and the Board. The Board reconvened at 10:50 a.m. The chairman announced that no binding action was taken during executive session. David moved that the Board go back into executive session to discuss matters of attorney client privilege until 11:05 a.m. Francis seconded. All voted in favor of the motion. The Board adjourned at 10:52 a.m. Present during the session were the same parties. The Board reconvened at 11:05 a.m. The chairman announced that no binding action was taken during executive session.

Jeff Herrig, Undersheriff met with the Board. Jeff discussed concerns with the inclement weather policy. He also discussed preparation of testimony for the legislation necessary to allow Jefferson County to proceed with election on the sales tax to fund Kansas Police and Fire Retirement.

Kathy Wagner, Appraiser met with the Board. David moved that the Board go into executive session to discuss matters of attorney client privilege until

11:50 a.m. Don seconded. All voted in favor of the motion. The Board adjourned at 11:28 a.m. Present during the session were Kathy, Jan and the Board. Mike Hayes, County Attorney joined the session at 11:45 a.m. The Board reconvened at 11:50 a.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board go into executive session to discuss matters of attorney client privilege until 12:05 p.m. Don seconded. All voted in favor of the motion. The Board adjourned at 11:52 a.m. Present during the session were Mike Hayes, Jan and the Board. The Board reconvened at 12:05 p.m. The chairman announced that no binding action was taken during executive session.

Francis moved that the Board adjourn. Don seconded. All voted in favor of the motion.

Attest: /s/Linda M Buttron, County Clerk /s/David Christy, Chairman