

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

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February 24, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, February 24 at 1:00 p.m. Present were Commissioners Wayne Ledbetter and Richard Malm. Lynn Luck was absent. Also present was County Clerk Linda M. Buttron. Counselor Josh Ney arrived at 1:30 p.m.

Vouchers were reviewed and approved by the Board. Richard moved that Resolution 2020-006 be adopted regarding the GAAP Waiver for 2020. Wayne seconded. All voted in favor of the motion. Richard moved that Resolution 2020-003 officially authorizing the combination of the Economic Development and Planning & Zoning Offices be approved. Wayne seconded. All voted in favor of the motion. Wayne moved that the minutes of February 10, 2020 be approved as presented. Richard seconded. All voted in favor of the motion. Marta Newell, Sheriff's Department Captain was presented with a service award for 25 years of service. Kevin Kufahl, Sheriff's Sergeant Detective was presented with a service award for 25 years of service. The Board thanked them for their dedication to the citizens of the County.

Janet Allen, Appraiser met with the Board. She reported that valuation notices will be mailed on Friday. She discussed the protest process. Residential property increased between 3-4%. Commercial property increased 1-2%. Vacant land sales increased 1-2% higher in the south part of the County and Agricultural values are up 6% overall.

Dustin Parks, Community Development Director met with the Board. He reported that there will be a Planning Commission meeting tonight.

Bill Noll, Public Works Director met with the Board. Bill discussed the Northeast Kansas Highway officials meeting March 26 in Holton. Bill asked for approval of Project 44KA-5574-01, Agreement 5-20 Division of Fiscal and Asset Management for the cost share program for 62<sup>nd</sup> street. KDOT will be responsible for 79% of the project not to exceed \$1,100,000 for the project. KDOT will not be responsible for the total actual costs of Construction (which includes the costs of all Construction Contingency items) that exceed \$1,392,405 for the Project. Jefferson County will be responsible for 21% of the total actual costs of Construction (which includes the costs of all Construction Contingency Items) up to \$1,392,405 for the Project. In addition, the County agrees to be responsible for 100% of the total actual costs of Preliminary Engineering, Construction Engineering, Right of Way, and Utility adjustments for the Project. The County shall also pay for any Non-Participating Costs incurred for the Project along with the associated Non-Participating Construction Engineering Costs. Wayne moved that the agreements be approved as presented. Richard seconded. All voted in favor of the motion. Bill discussed a proposal for bid letting and inspection services for 62<sup>nd</sup> street. Joe McAfee was

present to answer questions for the project. Phase 1 fees total \$7,450.00. Phase 3 fees total \$2,940.00. Wayne moved that the contract with McAfee Henderson Solutions for bid letting and inspection services be approved as presented. Richard seconded. All voted in favor of the motion. Bill reported that he will retain his position with Jefferson County through the appraisal hearing for the 62<sup>nd</sup> street project on March 3, 2020. Oil bids was opened at 1:30 p.m. A bid was received from Ergon Asphalt, Inc, and Vance Brothers. Vance Brothers bid \$1.83 per gallon for RS1H-(\$275,000 gallons) and SS1H-5,000 gallons for \$1.88 per gallon. Ergon bid \$2.25 for 275,000 gallons and \$2.25 per gallon for RS1H. \$2.40 per gallon delivered and \$2.25 per gallon for 5000 gallons at SS1H (\$2.40 per gallon delivered). The pump charge is \$80. Richard announced the low bid appears to be Vance Brothers.

Richard welcomed meeting visitor Jason Osterhaus, representative of Senator Jerry Moran.

Richard moved that Norma Dunnaway be reappointed to the Kansas Judicial Nominating Commission for a term to run from March 2020 through March 2024. Wayne seconded. All voted in favor of the motion.

Linda reported that the lease on the County's postage meter will be increasing \$50/month.

Chris Robbins, Perry met with the Board. Chris discussed the condition of gravel roads throughout the County and maintenance of 21<sup>st</sup> street where he lives.

Bill Noll asked for an executive session to discuss matters of non-elected personnel.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee work release until 1:55 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:48 p.m. Present during the session were Josh, Bill and the Board. The Board reconvened at 1:55 p.m. The Vice-Chair announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee retention until 2:10 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:00 p.m. Present during the session were Bill and the Board. The Board reconvened at 2:10 p.m. The Vice-Chair announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding recruitment and retention until 2:25 p.m. with Phil Hoffman invited to attend toward the end of the session. Richard seconded. All voted in favor of the motion. The Board recessed at 2:12 p.m. Present during the session were Wayne and Richard. Phil joined the session later. The Board reconvened at 2:25 p.m. The Vice-Chair announced that no binding action was taken during executive session.

Richard announced that Phil Hoffman will be designated as Interim Public Works Director until a new director is hired.

There being no further business to come before the Board they adjourned to meet in regular session on March 2, 2020.