

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, December 16 at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck and Richard Malm. Also present was County Counselor Josh Ney and County Clerk Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. The Board signed beer licenses for Village Greens Golf Course and Country Harvest Apple Market and notices to the township boards for beer licenses. Lynn moved that the Board approve the minutes of December 9, 2019. Richard seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill reported on snow removal. Equipment purchases were discussed. Bill received proposals received for the replacement of a tractor/mower combination (government contract purchase). Richard moved that the proposal for a John Deere mower/tractor in the amount of \$51,200 be approved. Lynn seconded. All voted in favor of the motion. Sealed bids were received for culverts. Bids were received for culverts from Welborn Sales and Metal Culverts, Inc. Welborn Sales bid \$35,520. Metal Culverts bid \$39,045. Richard moved that the bid of Welborn Sales be accepted. Lynn seconded. All voted in favor of the motion.

Wayne moved that Resolution 2019-019 be approved transferring \$4,421 from the General-Elderly budget to the Jefferson County Equipment Reserve fund for the matching cost of a vehicle for the Jefferson County Service Organization. Lynn seconded. All voted in favor of the motion.

Wayne moved that Resolution 2019-020 be approved transferring funds from the Jefferson County Equipment Fund to the General-911 budget in the amount of \$81,000 to cover unexpected payroll costs. Richard seconded. All voted in favor of the motion.

Wayne moved that the 2019 County budget be republished and the hearing set for December 30, 2019. Richard seconded. All voted in favor of the motion.

Lynn moved that the Board approve a proposal from Kelly Law Office for legal services for the real estate tax sale for properties that are delinquent 2015 and prior. Wayne seconded. All voted in favor of the motion.

Wayne moved that the Board recessed into executive session to discuss matters of non-elected personnel regarding employee recruitment and retention until 1:30 p.m. Lynn seconded. All in favor of the motion. The Board recessed at 1:22 p.m Present during the session was the Board.

The Board reconvened at 1:30 pm. The Chair announced that no binding action was taken during executive session.

Dustin Parks, Planning & Zoning Director met with the Board. Dustin presented cases for consideration. CU2019-06 a request for a conditional use permit to erect three private use HAM radio towers of between 100 and 150 feet in height at the Southwest corner of 62<sup>nd</sup> Street and Butler road. The requestors were present for the discussion. Wayne moved that the request be approved as presented. Wayne seconded. All voted in favor of the motion. CU2019-08 a request to consider a conditional use permit for a truss business located at 9610 Marion Rd and is being requested by Galen Wagler of the same address. The requestor was present for the discussion. Lynn moved that the request be approved as presented. Richard seconded. All voted in favor of the motion. PR2019-07 and Z2019-05 a request to consider the final plat of the Stone House Creek subdivision and to rezone Lot 2 there in from Rural Residential to Suburban Residential. The applicant Craig Pruett was present for the discussion. Lynn moved that the request be approved as presented. Richard seconded. All voted in favor of the motion. PR2019-06 and Z2019-04 a request to consider the final plat of the Effingham Meadows and to rezone Lots 1 & 3 there in from Agricultural to Suburban Residential. The applicants were present for the discussion. Richard moved that the request be approved as presented. Lynn seconded. All voted in favor of the motion.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel regarding recruitment and retention with Josh and Chris Schmeissner present to facilitate the discussion. Richard seconded. All voted in favor of the motion. The Board recessed at 1:56 p.m. Present during the session were Chris, Josh and the Board. The Board announced that they wished to extend their meeting with the same parties present until 2:07 p.m. The Board reconvened at 2:07 p.m. The chair announced that no binding action was taken during executive session.

Wayne announced that the Board has been discussing reorganization of GIS/IT Department with regard to changes along and in the area of information security. The changes have become significant. Wayne moved that IT/GIS Department be reorganized to appoint Chris Schmeissner as the Chief Information Officer and Scott Ribordy as the IT Administrator and to establish a new role of County IT Security officer, (currently to be filled by Chris Schmeissner). Richard seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet in regular session on December 23, 2019.