

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, December 9 at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck and Richard Malm. Also present was County Counselor Josh Ney and County Clerk Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Richard moved that the Board approve the minutes of December 2, 2019. Lynn seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. He presented packets for next Monday's cases. Dustin discussed a situation a property just outside of Lakeshore Estates with properties created with a illegal lot split creating land locked properties. Dustin asked to allow the properties to be considered compliant as they are, (as there are no other viable options to fix the issue). Richard moved that the properties as described by deed on Book 624 Page 100 and the property described by deed on Register of Deeds Document 2014R0877 are to be considered legal non-conforming. Any further divisions shall need to adhere to subdivision regulations. Lynn seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. Chris updated the Board on the employee satisfaction survey. Eighty-eight surveys have been received.

Bill Noll, Public Works Director met with the Board. Richard moved that the Board sign an agreement with KDOT for High Risk Rural Roads Project 237-19, #44-C-4983-01. The project covers safety improvements on Wellman road south of 142<sup>nd</sup> street. Lynn seconded. All voted in favor of the motion. He reported that the bridge inspector has inspected Coal Creek bridge. The structure has more damage than expected to the deck. Bill discussed options for repairs. He is currently waiting for FEMA to make their inspection the bridge before making any repairs. Bill reported that the ceiling tile and grid replacement in the basement hallway will start tomorrow. He reported on pricing received for fleet vehicles.

Wayne moved that Resolution 2019-017 be adopted setting the salaries for 2020 for the elected officials. Richard seconded. All voted in favor of the motion. Wayne moved that Resolution 2019-018 setting salaries for 2020 for appointed officials. Richard seconded. All voted in favor of the motion.

Richard moved that the County offices be closed at noon on December 24<sup>th</sup>. Employees will receive 4 hours of administrative leave (those that are required to work and those that take off. The administrative leave hours will be paid at straight time. Lynn seconded. All voted in favor of the motion.

Wayne announced that the Treasurer's & Clerk's office will be closed to the public on December 31<sup>st</sup> to complete year end processes.

Heidi Pickerell, VIP of Services for Midland Care & Meals on Wheels met with the Board. Heidi thanked the Board for their support for Meals on Wheels and would like to assist with any other services possible.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel regarding employee recruitment and retention until 1:40 p.m. Lynn seconded. All voted in favor of them motion. The Board adjourned at 1:33 p.m. Present during the session was the Board. The Board reconvened at 1:40 p.m. The chair announced that no binding action was taken during executive session.

A special workshop was held after the regular session regarding the possibility of combining the Planning & Zoning and Economic Developments offices into a Community Development Office. Discussion was held regarding how the division of duties would occur and be managed. No decision was made on the proposal.

There being no further business to come before the Board they adjourned (at 2:30 p.m.) to meet in regular session on December 16, 2019.