

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, November 19th at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter, County Counselor Josh Ney and County Clerk Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of November 5th and 13th be approved as presented. Wayne seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. Dustin presented material regarding a road vacation request to be heard today.

Chris Schmeissner, GIS/IT Director met with the Board. Chris reported the door lock project has started. He also presented contracts for the purchase of a new tax administration and financial management software product from Computer Information Concepts (CIC). He discussed the search that has occurred over the last year for a replacement product for the current system. The current system will shortly require a \$50,000 increase in annual maintenance. The total cost of the entire project is \$175,650.75. Based on the increase in the annual software maintenance for the current system, the new system will pay for itself in approximately three years. Wayne moved that the purchase of the software be approved, and the contracts be signed. Lynn seconded. All voted in favor of the motion. The Board signed the contracts for the software. (The contracts were reviewed by legal counsel.)

Bill Noll, Public Works Director met with the Board. Bill discussed ongoing projects. He asked for formal direction from the Board with regard to how excess funds should be spent. Equipment needs and possible projects were discussed.

Stephen and Cecilia Ragan met with the Board to request the vacation of the remainder of Wilson Lane (located in Blue Mound Estates). Josh discussed the process for a road vacation. He will need to publish a date for a public hearing and provide a notice to the adjoining land owners regarding the vacation. The hearing was set for December 17th.

Richard moved that a contract for the 2018 audit with Mize Houser and Company be approved in the amount of \$16,410. Lynn seconded. All voted in favor of the motion.

Arlene Bolinger, Mike Schwinn and Chuck Mohny Fair Board members met with the Board representing the Jefferson County Fair Board. The Board has been offered some land next to the fairgrounds in Valley Falls. The Board indicated by consensus that they would be in favor of accepting the donation. Josh will help with the legal paperwork involved.

Richard moved that the Board recess into executive session for non-elected personnel regarding an evaluation until 2:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:47 p.m. Present during the session was the Board. The Board reconvened at 2:00 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on November 26th, 2018.