

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, October 1 at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter and County Clerk Linda M Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. A shared sick leave request and donation was signed. Lynn moved that the minutes of September 24 be approved as presented. Wayne seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. He gave the Board an application for a special event permit for review. He also presented a proposed change to the subdivision regulations regarding water supply and sewage disposal regulations. He asked if the Board was willing to accept the change proposed recently regarding the process for amending building permit process. The Board asked that he write up a document regarding changes to the process and present it next week for approval.

Crystal VanHoutan, Health Dept Administrator met with the Board. She presented the 2019 WIC contract for consideration. The program serves 190-200 families per year. The grant is in the amount of \$58,873. Wayne moved that the contract be approved as presented. Lynn seconded. All voted in favor of the motion. Crystal announced that September was National Suicide Awareness month.

She also mentioned that the Jefferson County Suicide Prevention Task Force will be meeting soon.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed the door locks and camera systems for the County. Proposals have been received and reviewed by Chris and Bill Noll. Three vendors submitted proposals; Johnson Controls, Kenton Brothers, Network Computing Solutions. Johnson Controls proposed \$149,519.00; Kenton Brothers offered two proposals. The first for a S2 system in the amount of \$99,377.00. The second an Avigilon system in the amount of \$103,064.91; Network Computing Solutions proposed an S2 system for \$104,213.75. Chris discussed details of the proposals. Based on many factors, Chris and Bill recommended the Avigilon system from Kenton Brothers. The Board will take formal action when the contracts have been reviewed and approved by the Counselor.

Bill Noll, Public Works Director met with the Board. A MOU has been presented for the grant for the bridge on Kiowa Rd. The grant is a perpetual grant which means they want the County to leave a bridge there in the future. Bill reported on damage to a concrete bridge where a fire was lit next to a bridge. Other projects were discussed.

Crystal requested an executive session to discuss matters of non-elected personnel regarding retention. Richard moved that the Board go into executive session to discuss matters of non-elected personnel regarding retention until 1:45 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:33 p.m. Present during the session were Crystal and the Board. The Board reconvened at 1:45 p.m. The chair announced that no binding action was taken during executive session.

Bill Noll requested an executive session for matters of non-elected personnel. Richard moved that the Board recess into executive until 2:00 p.m. to discuss matters of non-elected personnel regarding disciplinary action. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:47 p.m. Present during the session were Bill and the Board. The Board reconvened at 2:00 p.m. The chair announced no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 8, 2018.