

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 26, 2018 at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter and County Clerk, Linda M Buttron. Josh Ney, County Counselor was absent.

Vouchers were reviewed and approved the Board. Wayne moved that the minutes of March 5 be approved as presented. Lynn seconded. Both voted in favor of the motion. Richard abstained as he was absent on that day. Wayne moved that the minutes of March 12th be approved as presented. Richard seconded. Both voted in favor of the motion. Lynn abstained as she was absent that day. Richard moved that the minutes of March 19th be approved as presented. Lynn seconded. Both voted in favor of the motion. Wayne abstained as he was absent that day.

Crystal Vanhoutan, Health Department Administrator met with the Board. She presented the Aid to Local Grant Package for signature. The application packet asks for \$89,134.28 for various programs. Wayne moved that the application be approved as presented. Lynn seconded. All voted in favor of the motion. Dustin Parks and Crystal discussed a change to County Environmental/Sanitary code regarding the number of acres needed for a site to have an approved wastewater system. Wording in Section 2-3.5(b) was changed to read, "the number of" to "at least two (2)" acres... The Board approved and signed the document indicating pre-approval of the change by consensus. The document will be forwarded to KDHE for further review.

Dustin Parks, Planning & Zoning Director met with the Board. He presented special event permits for consideration. Representatives from each application were present. (SP2018-03) David Romisch, Midland Racing, LLC applied for a bicycle race around Perry Lake to be held on May 12. (SP2018-02) Brendan Sheehan, Sante Fe Trails Bicycle Shop applied for a race around gravel road races traveling through the east edge of county to be held on April 22. (SP2018-01) Troy Farrar applied for a water station on a grassy area behind Casey's in McLouth, also for a bike ride on roads in Jefferson County to be held on April 7th. Lynn moved that all three events be approved as presented. Richard seconded. All voted in favor of the motion. The Board re-signed a Dunavant replat due to John Sloop's passing.

Bill Noll, Public Works Director met with the Board. He presented "Agreement for Federal Aid Construction Engineering Inspections Services by Consultant" (Consultant-McAfee Henderson Solutions, Inc.) for Project No. 44-C-4858-01. The project consists of .731 miles of grading, surfacing and signing located on Wellman Road at two locations near the intersections of 21st

and 27th street. The cost is estimated between \$13,175-\$109,104.55 for the construction engineering inspection. Lynn moved approval of the agreement as presented. Richard seconded. All voted in favor of the motion. The Board also signed a right of way permit for a utility company.

Monica Leighner, Family Heritage Life Insurance met with the Board. She discussed an insurance offering for employees. The company sells cancer, heart and accident insurance. The insurance is not payroll deducted and contains a return of premium after a period of time with no use of the policy. The Board will take the request under consideration.

Richard moved that Resolution 2018-005 amending Resolution 2016-025 regarding the land bank be approved. Wayne seconded. All voted in favor of the motion.

Lynn moved that Employee Handbook Policy #507-Overtime and Working on a Holiday be returned to the wording it contained prior to the December 18, 2017 change. Wayne seconded. Lynn voted in favor. Wayne voted in favor. Richard voted against.

Bill Noll asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board recess into executive session to discuss matters of non-elected personnel with regard to employee retention until 1:55 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:47 p.m. Present during the session were Bill and the Board. The Board reconvened at 1:55 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 2, 2018.