

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday November 20, 2017 at 1:00 p.m. Present were Commissioners Lynn Luck, Richard Malm, Wayne Ledbetter, Josh Ney County Counselor and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board.

Wayne moved that the minutes of November 13, 2017 be approved as presented. Richard seconded. All voted in favor of the motion.

Beth Brown and Crystal VanHoutan, Health Department met with the Board. Beth asked the Board to sign an amendment to a KDHE loan for Indian Ridge Sewer #2. The amendment reduces the loan amount to the final actual amount spent on the project and revises the repayment schedule. The amendment was signed. With regard to Hilldale Sewer District #3, Wayne moved that an agreement be signed between Jefferson County and Kramer Consulting to do an evaluation, study and report on Jefferson County Sewer District #3. Richard seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Lynn moved that the Board adopt the report of the 2017 annual review of the Jefferson/Douglas Solid Waste Management Plan. Richard seconded. All voted in favor of the motion. Road projects were discussed. Auxiliary Services projects were reviewed. The software (Fuel Master) that runs the fuel pumps for many departments is nearing the end of its life-cycle). Bill would like to replace the software and the pumps. The cost estimate (low estimate) for both software and pumps is \$24,000. The cost will be allocated to the departments that use the system.

Wayne moved that Susan Warriner be appointed as the Kentucky Township Clerk to finish the term of Sarah Quinlan. Lynn seconded. All voted in favor of the motion.

Lynn moved that the Board approve the proposed Live Well, Work Well Rewards Program Policy for the Jefferson County Wellness Program. The policy will be added to the Employee Handbook. Wayne seconded. All voted in favor of the motion.

Lynn moved that the Board approve a tobacco free work-place policy. Richard seconded. All voted in favor of the motion. The policy provides a tobacco-free environment for all employees

and visitors that are on Jefferson County premises or property, including vehicles owned or leased by Jefferson County. The policy will be added to the employee handbook.

At the request of Bill Noll, Lynn moved that the Board recess into executive session for non-elected personnel to discuss employee discipline until 1:35 p.m. with Bill, Josh and the Board present. Richard seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were Josh, Bill & the Board. The Board reconvened at 1:35 p.m. The chair announced that no binding action was taken during executive session.

At the request of Josh Ney, Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to legal compliance with Linda present as part of the collective client until 1:45 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:37 p.m. Present during the session were Josh, Linda and the Board. The Board reconvened at 1:45 p.m. The Chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on November 27, 2017.