

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Tuesday September 5, 2017 at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck, Richard Malm and County Clerk, Linda M Buttron. Josh Ney County Counselor was absent.

Richard moved that the minutes of August 28 be approved as presented. Wayne seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director presented an application for a special event permit. Lindsay Seichepine, 3597 27th St., Grantville applied for a special event permit for a flea market to be held September 14 to 17. Wayne moved that the application be approved pending receipt of the application fee and with the instruction that from now on, a Conditional Use Permit is expected. Richard seconded. All voted in favor of the motion. Dustin reported that the Planning Commission meeting will held on September 28.

Keith Jeffers, Emergency Management Director asked the Commission to sign the Emergency Management (EMPG) grant application. The grant will be in the approximate amount of \$22,000. Richard moved that the Board sign the grant application. Wayne seconded. All voted in favor of the motion. He also asked for approval to do a "Request for Bid" for a fit tester which tests air breathing masks. The cost should be between \$10,000 and \$12,000. The Board approved the request by consensus.

Bill Noll, Public Works Director met with the Board. He provided the Board with an invitation for an event to commission the new facility converting landfill gas to high btu, pipeline quality, renewable natural gas at Hamm's Sanitary Landfill on September 20th. He reported that an invitation to bid for 5th street bridge improvements was sent to a dozen contractors. The County will remove the structure and set up a rough grade for the site, provide all materials, concrete & concrete materials, the contractor will be responsible for pumper truck. The start date for the project will be October 7 with completion by December 1. The bid letting will be held on September 22. The bridge on 46th street project will be advertised in next week's paper with a bid opening also on September 22nd. The Board signed a right of way permit for Centurylink on Fairview road. Bill requested approval for the following equipment purchases. He presented a proposal for the purchase of a used 2016 Kubota M6060 tractor from O'Malley Implement Co., Inc. (it will replace a 21-year-old Ford tractor used by Auxiliary Services) for a cost of \$37,500. Richard moved that the purchase be approved. Wayne seconded. All voted in a favor of the motion. He also requested approval for the purchase of two pickup trucks for the Road and Bridge department. After solicitation of prices from vendors the best price was

received from Lewis Chevrolet in Atchison. They proposed two 2018 Fleet Non-Retail Chevy Silverados for \$27,873 each. Wayne moved that approval be given for the purchase. Richard seconded. All voted in favor of the motion. Bill will be asking for bids for replacement of the lawn mower in the next few weeks.

The Board agreed by consensus to pay the \$1,000 to the Historical Society as was requested in at the July 10th meeting.

Wayne moved that the Board allow an exception to the County Purchase Card Policy with regard to a purchase made with the purchase card where a receipt was not obtained for the County Attorney's office (Josh Ney) in the amount of \$40.09. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator asked for an executive session for non-elected personnel. Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel (application of a leave policy) until 1:41 p.m. with Linda and Beth present to facilitate the discussion. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:33 p.m. Present during the session were Linda, Beth and the Board. The Board reconvened at 1:41 p.m. The chair announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of safety and security regarding operational protocols until 1:55 p.m. with James Tweed, Ambulance Director and Susan Newell, 911 Director present to facilitate the discussion. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:43 p.m. Present during the session were James, Susan and the Board. The Board reconvened at 1:55 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on September 11, 2017.