

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday October 24, 2016 at 1:00 p.m. Those present were Commissioners, Wayne Ledbetter, Richard Malm, Lynn Luck, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of October 17 be approved as presented. Richard seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. He reported that there is a Planning Commission meeting tonight.

Beth Brown, Health Department Administrator met with the Board. Richard moved that the Board sign an amendment to the EBOLA grant (to include the Zika virus). Lynn seconded. All voted in favor of the motion. Flu shot vaccinations have begun. Several community clinics are being held.

Susan Newell, 911 Director met with the Board. Susan commended Mike Henning for an award given to him by the Kansas Association of Public Safety Officials for his service to the association.

Keith Jeffers, Emergency Management Director met with the Board. Keith discussed the County's response to the chemical spill in Atchison on Friday. A dinner and training for firefighters will be hosted by J.B. Pearl in Perry this week.

Chris Schmeissner, GIS/IT Director met with the Board. Chris reported that we are ready for the next phase of the Civic Plus re-design of the website. The re-design cost is approximately \$13,000 with an annual maintenance fee of \$2,000. (The maintenance fee is \$5,000 less than is currently being paid.) Three landing pages for the large departments will cost \$9,000. The re-design will allow us to move to responsive design which will allow people to access the web page on any mobile device. The re-design agreement will also allow us a free re-design every four years. The Board agreed to proceed with the re-design by consensus.

James Tweed, Ambulance Director met with the Board. James reported on his department's assistance with the chemical spill in Atchison. James said they are in the middle of transition to the new software program. He said that he has been notified that the University of Kansas

American Stroke Association will award two of his employees the Brain Saver Award for care of a stroke patient. The awards will be presented November 11th.

Bill Noll, Public Works Director met with the Board. The Board signed right of way permits for utility companies. November 1st will be kickoff for the 202nd street Bridge. The Newman road bridge was reopened this morning. The 5th Street Bridge was discussed. He would like to wait until the end of February or March to start that project due to its complexity. The Board agreed by consensus. He presented a proposal from Husker Steel to replace a bridge at the junction of K-4 Highway and 1.3 miles north of Jackson Rd. The cost being \$109,000 including design, permitting and construction. The project would be using \$50,000 of our own materials. Josh will review regulations about bidding bridges but other than that the Commissioners were agreeable to proceeding with the project.

Josh discussed changing of by-laws in Indian Ridge subdivision with regard to county owned property. By consensus the Board waived any voting rights with regard to Indian Ridge Homeowners Association business.

The Board thanked and commended the department heads and staff for all of the work for hosting the North East Kansas County Officials meeting last Friday.

Beth Brown asked for an executive session to discuss matters of non-elected personnel. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:00 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:54 p.m. Present during the session was Beth, Linda and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 31, 2016.