

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Board convened in a special work session on Monday, July 18, 2016 at 11:00 a.m. for the purpose of discussing the 2017 budget. Present were: Wayne Ledbetter, Richard Malm, Lynn Luck, and Deputy County Clerk, Annie Landis. County Clerk. Linda M. Buttron arrived at 11:40 a.m.

The Jefferson County Board of Commissioners convened in regular session on Monday July 18, 2016 at 1:00 p.m. Those present were Commissioners, Wayne Ledbetter, Richard Malm, Lynn Luck, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of July 11, 2016 be approved as presented. Richard seconded. All voted in favor of the motion.

Keith Jeffers, Emergency Management Director reported that the County's Emergency Operations Plan has been approved by Kansas Department of Emergency Management (KDEM). The Commissioners signed an acknowledgement for KDEM.

Delia Heston, Register of Deeds met with the Board. Delia reported on the 2nd quarter statistics for the department. She stated that they are collecting more in recording fees and less in mortgage registration due to recent legislation. There is also a 12% increase in documents filed over last year. There is a 50% increase in income from the department for the general fund, (approximately \$16,000) E-recording will be happening soon in Jefferson County. Delia discussing upcoming purchases with the Board. She is replacing the plat books with hanging files.

Bill Noll, Public Works Director met with the Board. Lynn moved that Project Agreement #44C-4458-01 be signed. Richard seconded. All voted in favor of the motion. Bill discussed Kiowa road in Ozawkie.

Bill discussed the results of a two-week traffic count was done on the road past Circle S. Ranch. The majority of traffic is westbound on 35th street. The count did show an increase in traffic on Saturdays when there is an event. Crew work was discussed.

James Tweed, Ambulance Director met with the Board. James presented statistics to the Board from January to June 2016. The department has made 630 runs during that period. James

reported that he has been informed that a marathon bike race will be held in the Lake Ridge area Sunday (24th) as a part of the Sunflower State games.

Sam Henderson, Planning & Zoning Director presented a zoning case to the Board for consideration. PR2016/06 and Z2016/06 a request by William Bradford to divide a property into three lots and rezone those lots into suburban residential. Wayne moved that PR2016/06 and Z2016/06 be approved as presented. Richard seconded. All voted in favor of the motion.

Brittany Chaplin, Economic Development Director, met with the Board. Brittany updated the Board on EDC projects. The EDC Commission has been soliciting monetary support from the cities by visiting council meetings and explaining the programs that are being worked on.

A letter was received from the 4-H Fair Board indicating that a replacement was needed for Phil Perry's position on the Fair Board. Mike Schwinn of McLouth is willing to serve and submitted a nomination form. Lynn moved that Mike Schwinn be appointed to the Fair Board for a term of 6 years). Richard seconded. All voted in favor of the motion.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel (evaluation) until 2:00 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:52 p.m. Present during the session were Beth and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on July 25, 2016.