

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday February 29, 2016 at 1:00 p.m. Those present were Commissioners Lynn Luck, Wayne Ledbetter, Richard Malm, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Wayne moved that the minutes of February 22, 2016 be approved as presented. Lynn seconded. Wayne and Lynn voted in favor of the motion. Richard abstained since he was not present for the meeting. Wayne clarified that the change in the zoning regulations (TA2015-05) did not change the overall regulation, but gave subdivisions and homeowner's association authority to allow chickens if they so desired.

Treasurer Mary Underwood met with the Board. She presented Resolution 2016-006 for consideration. Richard moved that Resolution 2016-006 cancelling treasurer's check older than 2 years be approved as presented. Lynn seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Director met with the Board. The Board considered text amendment TA2015-03 amending sign regulations in the County. The amendment would update the regulations by: 1. Removing most references to the content of signs, e.g. types of signs for which the content is the defining characteristic; construction signs, directional signs, identification signs, nameplate signs, real estate signs, project title/directory signs, service signs. etc. 2. Adding electronic message (EMB) signs to the regulations and establishing guidelines for operation. 3. Allowing temporary signs in certain areas of the right-of-way. 4. Not requiring permits for non-structural changes to signs. 5. Increasing the number of signs allowed in residential districts including temporary signs. 6. Exempting temporary signs from permitting requirements and fees (as outlined in each article). 7. Removing the fee for off-site signage such as directional signage as this referred to content. 8. Adding illustrations for some definitions. The language has been reviewed by the County and is submitted with a recommendation of approval from the Planning Commission. Wayne moved that the amendment be approved as presented. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Crew work was reviewed. Bill discussed informal bids taken for belly dump trailers. Two vendors submitted bids for the equipment. The low bid was from Berry Tractor in the amount of \$56,466 for two trailers (after trade in's). Richard moved that the purchase be approved. Lynn seconded. All voted in favor of the motion. A travel request was signed for two employees to attend a Household Hazardous Waste Certification.

Keith Jeffers, Emergency Management Director met with the Board. Storm siren testing resumes this Wednesday. He asked about purchasing an exercise software program called Virtual Tabletop at \$500. The Board approved the purchase by consensus.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed progress on the aerial photography project.

Lynn moved that a proclamation be signed designating April as Fair Housing Month. Wayne seconded. All voted in favor of the motion.

Chad Ousdahl, 502 Republic Rd. met with the Board. He is concerned about the use of 3rd street for Jefferson County Public Works truck traffic. He expressed concerns about safety and also the grading of the road. Bill Noll stated that completing the 23rd street project as quickly as possible caused the department to use that road for a temporary haul route. The Board indicated they would take Mr. Ousdahl's concern under advisement and consideration. Darryl Graves also lives on 3rd street and spoke in support of Mr. Ousdahl's comments. He said the trucks were travelling really fast over that road last week. He also addressed the condition of the grading on the road.

Tom Knutzen, Tax Sale Attorney met with the Board. Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege until 2:00 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:45 p.m. Present during the session were Tom, Josh, Sheriff Jeff Herrig, Treasurer Mary Underwood and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

James Tweed, Ambulance Director asked for an executive session for matters of non-elected personnel. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:18 p.m. with James, Josh and Sheriff Jeff Herrig to stay to facilitate the discussion. Richard seconded. All voted in favor of the motion. The Board recessed at 2:04 p.m. The Board reconvened at 2:18 p.m. The Chairman announced that no binding action was taken during executive session.

There being no further action to come before the Board they adjourned to meet in regular session on March 7, 2016.