

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday February 22, 2016 at 1:00 p.m. Those present were Commissioners Lynn Luck, Wayne Ledbetter, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of February 8th be approved as presented. Wayne seconded. All voted in favor of the motion.

James Tweed, Ambulance Director met with the Board. James updated the Board on the purchase of a new ambulance. A unit has been found for \$119,765 from Osage Ambulance. Additional equipment totaled \$11,680 for a total price of \$131,445. He plans to pay \$31,445 with funds from Ambulance Capital Outlay and \$100,000 through a lease purchase agreement. Local banks submitted proposals for lease purchase. First State Bank and Trust proposed a lease purchase agreement for .81% for 4 years. Lynn moved that the purchase of the ambulance be authorized and that the lease agreement proposed by First State Bank be approved. Wayne seconded. All voted in favor of the motion.

Mary Underwood, Treasurer presented two sealed bids for the Board to open. A bid for two lots in Lakeside Village, Hickory Hills Section for Lots 440 & 441 was opened. Matt Salter bid \$610.00. Also opened was a bid for Lakeside Village Lot 442. Matt Salter bid \$305.00. Wayne moved that the bids be accepted for Lakeside Village Lots 440,441 & 442. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill reported that the department completed several large projects this past week. They replaced a stone arch culvert on Wildhorse road north of 13th street. They also made improvements of a culvert on 23rd street. Bill extended an invitation to NEK highway association meeting in Atchison on March 31st to the Commissioners. Bill discussed the contract through KDOT for preliminary design services for Project #44C-4805-01 for signage on Wellman and Ferguson roads. This is a 100% grant with no county match. The total cost of the project is expected to be \$243,000. Lynn moved that the contract for preliminary engineering design services by McAfee Henderson Solutions be accepted. Wayne seconded. All voted in favor of the motion. A grant for widening of Wellman road on 13th street was discussed. Kings Construction has the KDOT contract for this project. The City of Oskaloosa, as a part of new street light project will be installing risers for electrical needs for Old Settlers. The City will need to acquire utility easements from the County for the project. Wayne moved that the Board accept the construction and utility

easement agreements with the City of Oskaloosa. Lynn seconded. All voted in favor of the motion. Bill asked about quotes that were previously provided to the Board for insulation and lighting replacement in the Road and Bridge shop. The Board approved the project by consensus.

Tanya Erichsen informed the Board that valuation notices are being processed for mailing.

Keith Jeffers, Emergency Management Director met with the Board. Keith was notified that a pre-disaster mitigation grant is open again. Two projects are authorized from each County. Riley County has requested the use of our light trailer for their "Fake Patty's Day" in Manhattan. Wayne recognized Dan Cool's service as a longtime firefighter in Kaw Township (50 years). Dan passed away last week.

Sealed bids for oil were opened at 1:30 p.m. Two bids were received, one from Vance Brothers, Kansas City - 230,000 gallons of RS1H-\$1.50 per gallon. 5,000 gallons of SS-1H at \$1.82 per gallon and an alternate RS-1H+ for \$1.60 per gallon. The bid of Ergon Asphalt & Emulsions, Overland Park - RS1H-230,000 gallons -\$1.99 per gallon, SS-1H 5000 gallons at \$1.99 per gallon. The apparent low bid is Vance Brothers. Bill will review the bids and return to the Board next week for final action.

The Board discussed an Agreement for services with The Guidance Center for 2016. Wayne moved that the agreement be approved. Lynn seconded. All voted in favor of the motion.

Wayne moved that Resolution 2016-002 be rescinded as the transfer as the funds transferred from Road and Bridge to Special Road and Bridge Machinery were not needed. Lynn seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Director met with the Board. Zoning cases were presented to the Board for consideration. PR2016-01 a request to consider the final plat of Valley View Park Subdivision No. 4 and Z2016-1 rezoning of Valley View Park Sub No. 4 at the request of Dan Moore. Dan was present for the discussion. Wayne moved that PR2016-01 and Z2016-01 be approved as presented. Lynn seconded. All voted in favor of the motion.

TA2015-05- an amendment to "Conditional Uses". Currently the regulations require a conditional use permit in order to keep farm animals, such as horses, ponies, cows, hogs, pigs, sheep and/or chickens on a lot of less than three acres (3). This would amend Section 23-105 Conditional Uses" item number 35 to add "However, on properties in improvement districts or in subdivisions with active homes owners associations the Boards of such may authorize the keeping of chickens without a conditional use permit by resolution or amendment to applicable covenants." Wayne seconded. All voted in favor of the motion.

TA2016-02-an amendment to the zoning regulations to allow flood vents in Ag and Appurtenant Structures. Lynn moved that TA2016-02 be approved as presented. Wayne seconded. All voted in favor of the motion.

TA2016-01 an amendment to the zoning regulations (23-111 Item 5) to restrict the use of shipping containers as dwellings. Wayne moved that the 2016-01 amendment be approved with the change of adding "licensed engineer" to the wording. Lynn seconded. All voted in favor of the motion.

Tom Sego, Lakeside Village property owner met with the Board. He wants to build a 16' x 16' deck on the property. The deck design was approved by the Planning Director (Mr. Buck) at Lakeside Village. Mr. Buck informed him that he would also need to get a building permit from the County. He is 16' short of the setbacks required for the deck. Wayne indicated that the request would need to be processed through the Board of Zoning Appeals.

Lynn moved that the Board recess into executive session until 2:28 p.m. to discuss matters of non-elected personnel. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:22 p.m. Present during the session was the Board. The Board reconvened at 2:28 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on February 29, 2016.