

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday January 11, 2016 at 1:00 p.m. Those present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. A beer license was signed for Village Greens, Inc. Lynn moved that the minutes of January 4th be approved as presented. Wayne seconded the motion. All voted in favor of the motion. Reorganization of the Board was held. Wayne moved that the Oskaloosa Independent be designated as the official county newspaper and the Courthouse hours and Commission meeting schedule be the same as last year. Lynn seconded. All voted in favor of the motion. Lynn moved that Wayne be designated as the chairman. Richard seconded. All voted in favor of the motion. Lynn moved that Richard be designated as the Vice-Chair. Wayne seconded. All voted in favor of the motion. The County Treasurer was not able to attend the meeting today so the official depositories will be designated at next week's meeting.

Keith Jeffers, Emergency Management met with the Board. Keith reported that he had Code Red business cards made to pass out to Emergency Response agencies. He also will be visiting groups to get people signed up for Code Red.

Tanya Erichsen, Appraiser met with the Board. She reported the staff is three-fourths of the way through reappraisal. She also reported that staff folded renditions that were sent out for personal property saving approximately \$500.

Bill Noll, Public Works Director met with the Board. Bill let the Board know that traffic count devices are being loaned to Atchison County for a week. He reported receiving complaints on road conditions last week. Road work was discussed.

Bob Hannah, Colonial Realty and John Gering, Winchester met with the Board. John purchased some property (Lemke farm) along Mooney Creek road in December. There is an issue with splitting the property and the zoning regulations. He would like to split off acreage for family on the northeast corner of the property. The Board discussed possible methods to split the property with Planning & Zoning Director Sam Henderson, Bob & John.

The County's purchasing policy requires an annual review. Wayne moved that no changes be made to the purchasing policy (most recently established by Resolution 2015-11). Lynn seconded. All voted in favor of the motion.

Wayne moved that Resolution 2016-004 be approved establishing the salaries of appointed officials for 2016. (Salaries are the same as was approved for 2015.) Richard seconded. All voted in favor of the motion.

Wayne moved that Resolution 2016-003 be approved establishing the salaries of elected officials for 2016. (Salaries are the same as was approved for 2015.) Richard seconded. All voted in favor of the motion.

Wayne moved that Resolution 2016-002 be approved moving money from the Road and Bridge fund to the Special Machinery fund. Lynn seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director asked for an executive session to discuss courthouse security. Wayne moved that the Board recess into executive session until 1:40 p.m. to discuss matters of courthouse security with Josh and Chris invited to stay. Lynn seconded. All in favor of the motion. The Board recessed at 1:33 p.m. Present during the session were Josh, Chris and the Board. The Board reconvened at 1:40 p.m. The Chairman announced that no binding action was taken during executive session.

Bill Noll asked for an executive session to discuss matters of non-elected personnel. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel with Bill & Josh present until 2:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:45 p.m. Present during the session were Bill, Josh and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:10 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 2:03 p.m. Present during the session was the Board. The Board reconvened at 2:10 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on January 25, 2016.