

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday December 21, 2015 at 1:00 p.m. Those present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter and County Clerk, Linda M Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. Wayne moved that the minutes of December 14<sup>th</sup> be approved as presented. Lynn seconded. All voted in favor of the motion.

Keith Jeffers, Emergency Management Director met with the Board. Keith reported he will be applying for an \$11,000 EMPG Grant for 2015. Wayne moved that the grant application be approved. Lynn seconded. All voted in favor of the motion. Keith discussed a hazard mitigation grant "letter of intent" for a courthouse generator. Wayne moved that the Board sign a letter in intent to support the mitigation grant program for a generator for the courthouse. Lynn seconded. All voted in favor of the motion. Copier bids were also discussed. The Board will review the bids and make a decision next week.

Bill Noll, Public Works Director met with the Board. Bill reported the bridge on Ferguson road opened this morning.

Delia Heston, Register of Deeds met with the Board. Delia reported on meetings with Judge Nafziger regarding placing a public terminal for court records research in the Register of Deed's office. District Court would pay for maintenance of the terminal and software. Delia is willing to pay for ½ of the cost (\$1400) of installation of the terminal from the Register of Deeds technology fee fund. The project would benefit the public by providing access to the records in a central location where other land record research is done. The Board agreed to the project by consensus.

Chris Schmeissner & Kirk Webb, GIS met with the Board. Chris reviewed the joint project between Public Works and GIS to digitize "GLO" (General Land Office) maps and data into the County's GIS System. Bill reviewed the history of the "GLO" General Land Office records and maps. The records contain survey plats and field notes as well as other data which are used by surveyors and other land record researchers. Kirk Webb presented a demonstration of how to use the GIS app on the website. Kirk showed the Board how a map from the GLO records from 1856 can be overlaid with current aerial photography. The app is available under the GIS tab on the county website.

Bids for graders were opened from Murphy Tractor (John Deere) and Foley Equipment (Caterpillar) at 2:00 p.m. Murphy Tractor bid: \$258,662 per machine, 5 year or 7500 hours guaranteed purchase amount \$168,126; access subscription included in price, trade in for John Deere 770G is \$130,000 each. Foley Equipment enclosed a letter indicating that they would not bid. The chairman announced that Murphy Tractor appears to be the only bid. Bill will review the bid document and return to the Board next week with a recommendation.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:20 p.m. The Board recessed at 2:16 p.m. The Board reconvened 2:20 p.m. The chairman announced that no binding action was taken during executive session.

The Board indicated by consensus that county buildings will close at 12:30 p.m. on Christmas Eve to allow employees to spend time with their families.

There being no further business to come before the Board they adjourned to meet in regular session on December 28, 2015.