

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday November 30, 2015 at 1:00 p.m. Those present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter, Josh Ney, County Counselor and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Wayne moved that the minutes of November 23<sup>rd</sup> be approved as presented. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director reported that crews worked on Friday salting and sanding. Project work and recent meetings with FEMA regarding mitigation claims were reviewed.

Mary Underwood, Treasurer presented two requests for purchase of county properties, Lot 11 & 12 Block F Hilldale South and Lot 140 Parkwoods Section Lakeside Village. Wayne moved that the properties be offered for sale and a minimum bid of \$300 per lot be set. Lynn seconded. All voted in favor of them motion. In response to a recent request Mary reported that she will be meeting with members of the Lakeshore Estates Improvement District Board on Wednesday to discuss taking back the bookkeeping for the district. She would like to wait until after the first of the year to make the change. Josh will work on what documents needs to be drafted to make the change.

Keith Jeffers discussed submitting a request for a generator for the courthouse through the Hazard Mitigation Grant Program. He is also working on a grant to provide 800 mhz radios to the fire districts. He stated he is receiving a lot of calls regarding signing up residents for the Code Red system in response to fliers that were included in the tax statements.

James Tweed, Ambulance Director updated the Board on sending two employees to coroner's school in January. The 40-hour course is conducted at the University of St. Louis.

The Board received an application from Denise Streeter, Valley Falls for the Planning Commission. After review, Richard moved that Denise Streeter be appointed to the Planning Commission. Wayne seconded. All voted in favor of the motion.

Lynn moved that Mike Amerine be appointed as Rural Township Trustee to complete the unexpired term of Chris Hamm. Wayne seconded. All voted in favor of the motion. Josh discussed work on the upcoming tax sales.

Linda asked if the Clerk and Register of Deed's office (along with the Treasurer's office who routinely closes on the last day of the year for year-end balancing) could be closed to the public at noon on December 31 for year-end processing. The Board agreed to the request by consensus.

Chris Schmeissner, GIS/IT Director asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board recess into executive session to discuss matters of non-elected personnel until 1:50 p.m. with Linda invited to stay to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:35 p.m. Present during the session were Chris, Linda and the Board. The Board reconvened at 1:50 p.m. Richard announced to the public that the Board would extend the executive session until 2:00 p.m. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

The Board discussed information regarding health insurance options. Wayne would like to see the Board review options and be ready to make a decision regarding health insurance coverage for employees for the 2017 budget year by May of 2016.

Lynn asked questions regarding the land bank resolution brought up at last week's meeting.

Bob Lockwood, Sarcoxie Township Board met with the Commissioners. Bob discussed the location of the road grader placed at Sarcoxie Fire Station #1 on Wellman road. It was agreed at a previous meeting that the grader would be parked along the tree line. The grader is now parking on the lateral fields for the fire station. ~~The Board agreed by consensus that the grader be parked along the tree line.~~

There being no further business to come before the Board they adjourned to meet in regular session on December 7<sup>th</sup>.