

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday November 16, 2015 at 1:00 p.m. Those present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter, Josh Ney, County Counselor and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Wayne moved that the minutes of November 9<sup>th</sup> be approved as presented. Lynn seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT met with the Board. Chris reported on the aerial photography project. The multi county/city group has selected Kucera International for Orthophotography as the vendor for the project. They bid \$103,090 for the entire project with the Jefferson County portion being \$36,075. Jefferson County's portion of the project will be paid for by \$20,000 from 911 Communications, \$10,000 from the Appraiser and the remainder from GIS. The contract was reviewed and approved by the Counselor. Wayne moved that the contract be approved. Lynn seconded. All voted in favor of the motion. The contract was signed.

Bill Noll, Public Work Director met with the Board. Bill reported that the bridge on Ferguson road (BSN 24) is still on schedule. Road work was reviewed. A bid of \$4,000 was received to do some work on the 911 Dispatch center overhang. The work will prevent birds from building nests in the rafters. The Board agreed to the work by consensus. Work on the old ambulance building is progressing. The building should be ready for use around December 15<sup>th</sup>.

Beth Brown, Health Department Administrator met with the Board. Beth informed the Board that a Wellness Endeavor was completed for Jefferson County Employees November 7<sup>th</sup>. The program asked employees to walk the equivalent of walking across Jefferson County. Treasurer Mary Underwood walked 142 miles and was the first place winner. There were 24 participants with 1,266 miles walked. Amending the loan application for Indian Ridge Sewer District #2 was discussed. Currently they have a revolving loan through KDHE for work done on their system in 2006. Since 2008 they have been having multiple problems with the lift station. After meeting with residents, Beth reported that they wish to amend the loan for an additional \$60,000. The loan will be used to purchase a new lift station and \$8,000 to remove the old lift station and install the new one and an additional \$4,000 to put toward power source to the lift station. The agreement was reviewed by the Counselor. Richard moved that the Board sign the amended agreement with KDHE for Indian Ridge Sewer #2. Lynn seconded. All voted in favor of the motion. The Board signed the amended loan agreement.

Sam Henderson, Planning & Zoning Director met with the Board. Sam discussed a special event permit application submitted by Crooked Post Winery (7397 K92 highway) for the sale of Kansas Craft beer at the winery between November 9<sup>th</sup>, 2016 and January 18, 2016. Richard moved that the permit be approved. Wayne seconded. All voted in favor of the motion. Sam reported that he took and passed the AICP (American Institute of Certified Planners) exam over the weekend.

Tanya Erichsen, Appraiser met with the Board. Tanya received notice that eight parcels in Jefferson County have been seized by the federal government. Josh will handle the county interest on the seizures.

Keith Jeffers, Emergency Management Director met with the Board. Keith asked for permission to spend \$3,000 for office furniture for his office in the Sheriff's annex. He reported that he will be working on tabletop exercises with the Northeast Corner Regional Strategic Alliance (NCRI). The Board signed a letter authorizing Keith to serve on the Homeland Security Northeast Region Committee.

Lynn discussed a request from an improvement district for the County to take over the accounting and payment of bills for the district. The Board indicated by consensus that there was no objection to the request and will have the County Counselor work on the issue.

Sam Henderson, Planning and Zoning Director present zoning cases to the Board for consideration. PR2015-15 and Z2015-15 to consider a final plat of the J & V Green Acres subdivision and rezoning of Lots 1, 2, 3, 7 and 8 of same to the "SR" district and Lots 4,5,6,7,8,9,10 and 11 of same to "RR" at the request of James and Vickie Jones. James Jones was present for the discussion along with the surveyor. Richard moved that based on the fact that the County is expected to grow and these type of subdivisions will help it grow, that PR2015-15 and Z2015-15 be approved as presented. Wayne seconded. All voted in favor of the motion. The plat was signed. PR2015-16 and Z2015-16 to consider a final plat of the Byler Meadows Subdivision and Rezoning of Lot 2 of same to the "SR" District at the request of William and Christine Byler. William Byler and his realtors were present for the discussion. Wayne moved that PR2015-16 and Z2015-016 be approved as presented. Lynn seconded. All voted in favor of the motion. The plat was signed.

Jonathan and Amber Clare met with the Board regarding an agricultural lot split request for property located in the northwest quarter of Section 20, Township 9S, Range 17E. They would like to request an exemption regarding dedicating the additional 10' of right of way as required in the subdivision regulations and the depth of the proposed split from 114<sup>th</sup> street. The Board stated that upon application for an agricultural lot split they would be willing to grant the exception to the depth of the proposed split from 114<sup>th</sup> street but not the exemption regarding the additional 10' of road right of way.

R. L. Buck from Lakeside Village reported on activities for improvement in Lakeside Village.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel with Keith Jeffers and Chris Schmeissner present to facilitate the discussion until 2:30 p.m. Lynn seconded. All in favor. The Board Recessed at 2:18 p.m. Present during the session were Keith, Chris and the Board. The Board reconvened at 2:30 p.m. The chairman announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:45 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:41 p.m. Present during the session was the Board. The Board reconvened at 2:45 p.m. The chairman announced that no binding action was taken during executive session.

The Board agreed by consensus to pay the same amount for dental premiums for qualifying part time employees as they do for full time employees for the upcoming plan year.

There being no further business to come before the Board they adjourned to meet in regular session on November 23, 2015.