

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday October 26, 2015 at 1:00 p.m. Those present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter, County Counselor Josh Ney and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of October 19 be approved as presented. Wayne seconded. All voted in favor of the motion. Richard moved that a contract with Mize-Houser Company P.A. firm for the 2016 audit be approved in the amount of \$15,465 (an increase of \$450 from last year). Wayne seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill reported two bids have been received for the heating and cooling system from Johnson Controls and McElroy's. Lower Heating and Cooling Systems asked for additional time to prepare their bid. The Board denied the request. National Joint Powers Alliance (NJPA) purchasing cooperative was discussed. The alliance was formed in Minnesota to provide purchasing power by negotiating contracts with vendors and has been extended to other municipalities and government agencies in the United States. Bill would like to purchase a wood chipper under NJPA procurement contract and would like to use the alliance for other purchases as well. Josh will look into the need for an Interlocal agreement or resolution to make purchases through the NJPA.

Sharon Spratt, Cottonwood Inc. met with the Board. Sharon Spratt thanked the Board for the funding support. She also reported that the agency recently received their international accreditation.

Max & Gene Dick, Perry met with the Board. Steve Tufte, Surveyor was also present for the discussion. Max needs an exception to the requirement for road frontage for a property. Wayne moved that the Board grant an exception from the subdivision regulations for frontage and depth and width requirements on a parcel know as Parcel 235-22-0-00-00-015.00-0. Lynn seconded. All voted in favor of the motion.

Bids were opened for the courthouse HVAC system. Bids were received from Johnson Controls and McElroy's. McElroys bid \$431,313. Johnson Controls bid \$359,035. The apparent low bid is Johnson Controls. Bill will review the bids and return to the Board next week for a decision.

Steve Bowen, Valley Falls met with the Board. Steve wants to clean up a cemetery near his mother's property by cleaning the stumps out and keeping it mowed. Josh will check to see if it is okay for Steve to clean it and will let him know by the end of the week.

Deborah Bettinger, McLouth met with the Board regarding backyard chickens. The Board discussed a draft of a change to the zoning regulations that would continue to prohibit chickens and other farm animals on parcels less than 3 acres, unless the homeowner's association or improvement district takes action to allow the farm animals. The Board asked that the proposed change be presented to the Planning Commission at its December meeting.

Bill Noll asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:30 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:17 p.m. The Board reconvened at 2:30 p.m. The chairman announced that no binding action was taken during executive session.

Josh discussed the County's responsibility with regard to cleaning up the cemetery as was requested by Steve Bowen. Josh will provide a letter to Steve Bowen regarding the cemetery cleanup.

Maria and Barry Davis, Hoyt met with the Board. They would like to purchase a property (13095 90th St, Oskaloosa) that is not compliant with road frontage requirements along with a parcel just to the east. They asked for an exception to the subdivision regulations regarding road frontage. Lynn moved that the Board will approve their request of an exception to the subdivision regulations regarding road frontage upon purchase of the property by the Davis's. Richard seconded. Richard and Lynn voted in favor. Wayne voted against. Motion carried.

A budget hearing was held at 3:00 p.m. for the Lakeshore Improvement District for their 2016 budget. No public comment was heard.

Wayne moved that the board recess into executive session to discuss matters of non-elected personnel until 3:15 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 3:05 p.m. The Board reconvened at 3:15 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on November 2, 2015.