

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday September 21st, 2015 at 1:00 p.m. Those present were Commissioners Lynn Luck, Wayne Ledbetter, County Counselor Josh Ney and County Clerk, Linda M Buttron. Richard Malm was absent.

Vouchers were reviewed and approved by the Counselor and the Board. Wayne moved that the minutes of September 14, 2015 be approved as presented. Lynn seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Director met with the Board. Russ Brown has submitted a special event permit for a Type 6 event for Board consideration. He is requesting that he be allowed up to 20 campsites for an event on September 25, 26 & 27. Wayne moved that the special event permit for Russ Brown be approved for the event with the stipulation that they function within their permitted hours. Lynn seconded. All voted in favor of the motion.

Mary Underwood, Treasurer met with the Board. She reported that a party has expressed interest in purchasing Lot 6 Block W in Lake Ridge Estates. Wayne moved that the Board offer for sale by sealed bid Lot 6 Block W Lake Ridge Estates with a minimum bid of \$300. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill reported that another Code Red alert was sent late last week regarding the bridge closure on Ferguson Rd. As requested Bill reported that he had discussed funding for the courthouse air conditioning repair with the County Clerk. Their consensus was that the simplest way to fund the project would be using Jefferson County Capital Improvement-Misc. fund and the remainder to be paid from money set aside in the 2016 budget. The Board discussed the issue. They will wait until Richard returns next week to make a decision. This purchase and the bid policy was discussed. A truck for maintenance worker who hauls Sheriff's vehicles was discussed. Bill asked about specifications for a Ford F350 pickup presented last week. (\$26,425 is the cost for the truck.) A decision will be made on the truck at next week's meeting. Bill discussed an approval given last fall to place a shed on the east side of the Auxiliary Services buildings for storage. He asked for permission to bid the building by informal bid. The Board agreed to the request by consensus.

Lynn announced that Keith Jeffers has been hired as the Jefferson County Emergency Management Director. Keith was present for the meeting. Wayne moved that Resolution 2015-013 be approved establishing the salary of the Emergency Management Director. Lynn seconded. All voted in favor of the motion. Wayne moved that Resolution 2015-025 be approved appointing an Emergency Management Director for Jefferson County as required by K.S.A. 28-825. Lynn seconded. All voted in favor of the motion.

Wayne discussed putting an informational flyer about Code Red in the tax statements to be sent out in November. He will work with the Treasurer's office to get this done.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel until 1:45 for the purpose of non-elected personnel with only the Board present. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session was the Board. The Board reconvened at 1:45 p.m. The Vice-Chair announced that no binding action was taken during executive session.

Wayne moved that a Memorandum of Understanding between Jefferson County and the Jefferson County Memorial Hospital be signed. (The memorandum allows a room in the hospital to be used for a backup 911 dispatch center if needed.) Lynn seconded. All voted in favor of the motion. The agreement was signed.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel until 2:00 with Chris Schmeissner invited to attend to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:52 p.m. Present during the session was the Board and Chris. The Board reconvened at 2:00 p.m. The Vice-Chair announced that no binding action was taken by the Board.

Lynn moved that the Board go into executive session to discuss matters of attorney client privilege with Bill Noll present as part of the collective client until 2:20 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:08 p.m. Present were Josh, Bill and the Board. The Board reconvened at 2:20 p.m. The Vice-Chair announced that no binding action was taken during executive session.

Bob Lockwood, Sarcoxie Township met with the Board. Bob commended the County for obtaining the grant money for improvements along Wellman road and a request to place a grader at the fire station in Sarcoxie Township. Road and Bridge would like to place the grader on the west side of the fire station along the tree line. Bob indicated he had no problem with it as long as the grader did not interfere with the helicopter landing pad area and fire trucks or other emergency vehicles.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel until 2:45 p.m. with Keith Jeffers present to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:27 p.m. The Board reconvened at 2:45 p.m. The Vice-Chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on September 28, 2015.