

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 23rd at 1:00 p.m. Present were Commissioners Richard Malm, Wayne Ledbetter, Lynn Luck, Linda M Buttron, County Clerk and County Counselor Josh Ney.

Vouchers were reviewed and approved by the Counselor and the Board. A purchase card application was signed for the Treasurer's office. Wayne moved that the minutes of March 16th be approved as presented. Lynn seconded. All voted in favor of the motion.

Treasurer Mary Underwood presented Resolution 2015-004 to the Board for consideration. Richard moved that Resolution 2015-004 voiding outstanding checks be approved. Lynn seconded. All voted in favor of the motion.

Susan Newell, 911 Director met with the Board. Susan commended the dispatchers on their handling of the numerous controlled burn calls this weekend.

Delia Heston, Register of Deeds met with the Board. Delia visited about copiers in their department. She is looking to replace both copiers with a lease agreement. The budget of "Courthouse General" has been paying for one of the copiers. Delia offered to take the cost of both copiers out of her budget as use of the copiers has changed from what it was when the agreement to use Courthouse General was set up. She asked Josh to review the lease agreement presented by Document Properties, Inc. Josh will discuss the agreement with Delia before making a recommendation.

Sam Henderson, Planning & Zoning Director met with the Board. Sam discussed a request by Alex Noll to be reappointed to the Planning Commission. Richard moved that Alex Noll be reappointed with his term to expire January 31, 2018. Wayne seconded. Richard voted in favor. Wayne voted in favor. Lynn voted against. Motion carried.

Tanya Erichsen, Appraiser met with the Board. Valuation notices will be mailed May 1 for personal property. Statistics for appeals of real estate values were discussed.

Bill Noll, Public Works Administrator met with the Board. Bill discussed an agreement with Dave Taylor to pay for one-half (½) of the fencing around the property contained in the recent property swap. A proposal has been received from Luke Nieman Fencing in an amount \$3.40 a linear foot for 2700 fee (total-\$9,089.00). Richard asked Bill to get the number and type of posts to be used before a decision is made. Bill asked the Board to sign an agreement with

KDOT for federal exchange dollars. Richard moved that the Federal Fund Exchange Agreement with KDOT for \$174,983.13 be signed. Lynn seconded. All voted in favor of the motion. Bill discussed roads shared with Wildlife and Parks. He was asked to provide a list of those roads to the Board for review. Wildlife and Parks would like to have a memorandum of understanding from the County with regard to maintenance of those roads. A proposal from Hamm Landfill to Douglas and Jefferson counties was discussed for realignment of the landfill road and some associated work to be done on US-24 highway. The Board indicated that Bill could proceed with a memorandum of understanding with Douglas County regarding the proposal. Bill discussed replacement of the desks and tables in the office. They received proposals from three vendors. The low bid was received from Quality Custom Cabinets, (formerly of Meriden) in the amount of \$8,658.

Linda asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:05 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:55 p.m. Present during the session were Linda and the Board. The Board reconvened at 2:05 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 2:20 p.m. for preparation of an evaluation. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:08 p.m. Present during the session was the Board. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on March 30, 2015.