

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday April 20th at 1:00 p.m. Present were Commissioners Richard Malm, Wayne Ledbetter, Lynn Luck, Linda M Buttron, County Clerk and County Counselor Josh Ney.

Vouchers were reviewed and approved by the Counselor and the Board. A fence view request was received from Richard Rees. The fence view was scheduled for May 4th at 3:00 p.m. Wayne moved that the minutes of April 13th be approved as presented. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator. Beth recommended that the bid of G & M Lawns, LLC for mowing sewer lagoons and access roads be accepted in the amount of \$235. Richard moved that the bid of G & M Lawns, LLC be accepted. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Milling and chip sealing West Lake Road will go out to bid on Friday. Bids will be brought to the Board on May 17, 2015. The project is expected to take place between June 20 and July 20.

Treasurer Mary Underwood presented bids for two lots in Lakeside Village. Paula Smith bid \$350 for Lot 465 Hickory Hills section of Lakeside Village and \$300 for Lot 436 in Hickory Hills section of Lakeside Village. Lynn moved that the bids be accepted. Wayne seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. Chris reported on a project recently approved by the Board allowing employee access to a portion of the County's wireless network for personal use.

Tanya Erichsen, Appraiser reported that personal property valuation notices will be mailed May 1.

Richard moved that Resolution 2015-011 be approved regarding the annual review of the purchasing policy. Wayne seconded. All voted in favor of the motion.

The Board received a request to appoint a replacement for Susan Voelker on the 4-H Fair Board. Wayne moved that Arlene Bolinger be appointed to the position. Richard seconded. All voted in favor of the motion.

Lynn asked on behalf of Matt Miller that permission be granted to the Old Settler's committee for use of the courthouse grounds for the festival to be held June 25-27. The Board approved the request by consensus.

Linda announced that the County was awarded KCAMP's Risk Avoidance Grant in the amount of \$2,000.00. The funds were applied for by the County Sheriff and will be used for the purchase items such as push bumpers, grill guards, light bars or a Taser body camera.

Linda discussed the bids for election equipment opened last Monday. Henry M. Adkins & Son, bid \$145,005. Election Systems & Software bid \$151,339 and Election Source bid \$119,735. After review of the bids Linda recommended the Board accept the bid of Henry M. Adkins & Son due to the suitability of their equipment for the needs of Jefferson County voters and their proven support and service record with the County. Richard moved that the bid of Henry M. Adkins & Son be accepted as presented in the amount of \$145,005. Lynn seconded. All voted in favor of the motion.

Beth Brown asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 1:35 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:27 p.m. Present during the session were Beth, Josh, Linda and the Board. The Board reconvened at 1:35 p.m. The chairman announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege until 1:55 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:36 p.m. Present during the session were Josh and the Board. The Board reconvened at 1:55 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel (preparation of annual evaluations) until 2:30 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:10 p.m. The Board reconvened at 2:30 p.m. Richard moved that the session be extended five minutes for the same reason with the same parties present. Lynn seconded. All voted in favor of the motion. The Board reconvened at 2:35 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 27th, 2015.