

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday December 8th at 1:00 p.m. Present were Commissioners, Richard Malm, Lynn Luck, Wayne Ledbetter, Josh Ney, County Counselor and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Notices to the township board were signed for applications for renewals of cereal malt beverage licenses. A shared leave donation was signed for an employee. Wayne moved that the minutes of December 1 be approved as presented. Lynn seconded. All voted in favor of the motion.

Mike Baxter, Emergency Management Director met with the Board. Douglas County has offered the use of additional ambulances and has provided an agreement to be signed. Josh reviewed the agreement and the Board signed it.

Richard moved that Resolutions 2014-023 be approved authorizing payment of vouchers twice a month (instead of the currently weekly payment) and requiring a standard form for vouchers beginning January 1, 2015. Lynn seconded. All voted in favor of the motion. Richard moved that Resolution 2014-029 be approved establishing the 2015 salaries for elected officials. Wayne seconded. All voted in favor of the motion. Richard moved that Resolution 2014-030 be approved establishing the 2015 salaries for appointed officials. Lynn seconded. All voted in favor of the motion. Richard moved that Resolution 2014-031 transferring funds from Equipment Reserve to the General fund (for various departments) be approved. Wayne seconded. All voted in favor of the motion.

Bill Noll, Public Works Administrator met with the Board. Bill discussed the muddy conditions of the roads due to the rain received over the weekend. The Board signed a right of way permit for a utility company. Bill reported that the department has created a departmental policy for reimbursement for those employees who must plug in their graders at home. Anytime the temperature drops below 32 degrees it will be required that they be plugged into electricity and \$50 per month (October-March) will be reimbursed to the person or entity paying the electric bill where the grader is plugged in. The Board approved the policy by consensus. The Board signed a travel request for Sherri Hoffman to attend a NG911 conference. Bill discussed a second proposal for work on West Lake Road in the amount of \$54,000 engineering, survey and inspection services. Bill reported that a Risk Avoidance Grant from KCAMP in the amount of \$1,936.97 was awarded to the Public Works department for the purchase of grill guards for three trucks. Bill asked about the cost to fix the clock on the outside of the courthouse

(estimated at \$3500). The Board stated that it should either be fixed or removed and asked him to look into the cost of removal. The Board discussed road concerns in their areas.

Bids for culverts were opened at 1:30 p.m. Bids for culverts were received from Welborn Sales of Salina & Metal Culverts, Inc. of Jefferson City, MO. Metal Culverts bid \$64,292.00. Welborn Sales bid \$61,580.80. The Public Works Administrator will review the bids and return to the Board next week with a recommendation. Representatives from Welborn Sales were present for the opening.

Bill Noll, Public Works Administrator asked for an executive session for matters of non-elected personnel. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 2:05 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:52 p.m. Present during the session were Bill and the Board. The Board reconvened at 2:05 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on December 15, 2014.