

November 30, 2009

The Jefferson County Board of Commissioners convened in regular session on Monday November 30, 2009 at 1:00 p.m. Present were Commissioners Richard Malm, Roy Dunnaway, Lynn Luck, Jan Hayes, County Counselor and County Clerk, Linda M Buttron.

Lynn moved that the minutes of November 23, 2009 be approved as presented with the following correction; with regard to the motion on Northwind subdivision the vote was Lynn-yes, Roy-yes and Richard no. Roy seconded. All voted in favor of the motion. The Chairman signed notices to township boards for beer licenses.

Francis Hubbard, Road and Bridge met with the Board. Francis updated the Board on bridge projects. Jan presented a resolution on the temporary 4-way stop signs at 94th & Kiowa as was proposed at last week's meeting. Richard moved that Resolution 2009-35 establishing the authority for the temporary signs during construction of Bridge No. 14 be approved. Lynn seconded. All voted in favor of the motion.

Based on previous discussions and the Monday evening count of customers being served over the last two months, Lynn moved that the courthouse hours be changed from 8:00 a.m. – 4:30 p.m. Monday through Friday until March 1, 2010 (to be effective December 7, 2009). The impact of changing the hours will be reviewed at that time. Richard seconded. All voted in favor of the motion.

Linda discussed establishing a safety committee under the guidelines proposed by KCAMP and KWORCC. The committee will be composed of a safety coordinator appointed by the Commissioners, one courthouse employee appointed by the Commissioners, one emergency medical service employee appointed by the Ambulance Director, one sheriff's department employee appointed by the Sheriff, one highway department employee appointed by the Road and Bridge Director, one health department employee and one Auxiliary Services department employee. The committee would begin its' service on January 1, 2010. Richard moved that Resolution 2009-33 be approved establishing a safety committee. Roy seconded. All voted in favor of the motion. The Board agreed by consensus that Linda will serve as the Safety Coordinator until the committee is established and operating.

The employee handbook policy regarding calculation of overtime hours for employees was discussed.

Kathy Wagner, Appraiser met with the Board. Kathy reviewed information provided to taxpayers with the tax bills coming out. Other appraisal activities were discussed. Kathy reported that she was sworn in as President elect of the Kansas Association of County Appraiser's Association.

Jerry Clarke met with the Board regarding the sewer assessment in Hilldale South Sewer district #11. Also present were Tammy Clarke, Sharon Adams & Leonard Adams. Jerry indicated that the assessment is too high. Leonard & Sharon Adams asked that their lots be platted as one to save on the assessment. Jerry & Tammy also requested that their lots be platted as one. They also stated that someone purchased seven lots at the last tax sale and those were sold as one parcel and platted as one parcel. After checking the tax records, Linda stated that the seven lots purchased at the tax sale are still platted as seven lots and are assessed as seven lots. The Commissioners indicated that they would meet with Eileen and next week's meeting and then get an answer to the group. The group consensus was that \$75 per lot would be acceptable.

Chris Schmeissner, GIS/IT Coordinator met with the Board. Chris asked that the Board consider extending the deadline for using vacation leave under the 200 hour cap so that he can take his hours while his children are on Christmas break. Richard moved that employees with excess of 200 hours of vacation be allowed to have until December 31, 2009 to get under the cap. Lynn seconded. All voted in favor of the motion.

Jeff Herrig, Sheriff met with the Board. Jeff reported that Johnson County has finished their jail construction and have retrieved their prisoners from our jail. Jeff discussed bids received for prisoner medical services. Bidders were Cotton O'Neill and Jefferson County Memorial Hospital. Cotton O'Neill had the low bid. Jeff also discussed using an outside vendor to provide website services for the Sheriff's department. Jeff demonstrated the website service for the Board. It will include such things as lists and maps of registered sex offenders in the County, a jail roster, outstanding warrants and other information related to the Sheriff's office. The cost of the website and annual maintenance will be paid for out of the Special Law Enforcement Trust Fund.

Roy moved that the Board agree to the purchase of the product from Brooks Jeffrey. Lynn seconded. All voted in favor of the motion. The website should be up after the first of the year.

Jan discussed legal issues with the Board.

Lynn moved that the Board go into executive session to discuss matters of non-elected personnel for the purpose of evaluation until 3:35 p.m. Richard seconded. All voted in favor of the motion. The Board adjourned at 3:26 p.m. Present during the session were the Board. The Board reconvened at 4:35 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meeting in regular session on December 7, 2009.

ATTEST:/s/Linda M Buttron, County Clerk /s/Richard Malm, Chairman