

MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday October 21 at 1:00 p.m. Present were Commissioners, Richard Malm, Lynn Luck & Wayne Ledbetter, County Counselor, Josh Ney, and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Wayne moved that the minutes of October 14, 2013 be approved as presented. Lynn seconded. All voted in favor of the motion.

Sheriff Jeff Herrig met with the Board. As was requested last week, Jeff reported on contact with KDHE regarding regulation of sites used for shooting ranges. They indicated that they do not "regulate" shooting ranges but do participate in cleanup of the areas when use as a range is discontinued. They also provide guidance on best management practices for lead and outdoor shooting ranges.

Mary Underwood, Treasurer met with the Board. Mary presented a bid for Lots 74, 75 & 76 Parkwoods Section of Lakeside Village. Jennifer & Jason Thompson bid \$300 for each lot for a total of \$900. Lynn moved that the bid be accepted on Lots 74, 75 & 76 Parkwoods Section of Lakeside Village. Wayne seconded. All voted in favor of the motion. She also presented a request by Melissa Rose to purchase Lots 17 & 18 in Parkwoods Section of Lakeside Village. Lynn moved that the lots be offered for sale and the minimum bid be set at \$300 per lot. Wayne seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge Superintendent met with the Board. The Board signed a right of way permit for a utility company. Motor graders are due for buy back in February. Dealers have indicated that there will be a significant price increase in 2014 and he would like to lock move forward with the buyback and lock in prices before February. The Board agreed to the request by consensus. The Board discussed road concerns with Francis.

Bill Noll, Planning & Zoning Administrator met with the Board. The Board signed zoning cases approved as last week's meeting.

Larry Pruet, Nortonville City met with the Board regarding the agreement between the County and city for maintenance of the county line road. Larry suggested that in an addendum to the agreement signed on May 15, 2000 be considered to more accurately

define the terms of the agreement. The Board will take the suggestion under consideration and make a decision at next week's meeting.

Wayne moved that a HIPAA Business Associate Agreement be signed with NueSynergy, Inc. for 2014. (NueSynergy manages our flexible spending accounts for employees.) Lynn seconded. All voted in favor of the motion.

Lynn discussed the use of the property at the County property west of Oskaloosa. She would be in favor of using the area within the currently fenced area for training but is unsure about the shooting range. Jeff stated that the shooting range is more important to him than the use of the building. Richard and Wayne discussed their views on the property. The Board agreed by majority to reserve as much land as possible for law enforcement training and to have Bill Noll, Planning & Zoning Administrator start the process to determine the layout of the property between the training area and land to be offered for sale.

James Tweed, Ambulance Director met with the Board. Josh asked for an executive session to discuss matters of attorney client privilege with James present to facilitate the discussion. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 1:50 p.m. with James present to facilitate the discussion. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:35 p.m. Present during the session were James, Josh and the Board. The Board reconvened at 1:50 p.m. The chairman announced that no binding action was taken during executive session.

Bill Noll and Jeff Herrig returned to the meeting to discuss the possible layout of the training area.

Josh discussed services of the County Counselor with the Board for 2014 & 2015.

There being no further business to come before the Board they adjourned to meet in regular session on Monday October 28, 2013. The meeting will be held from 11:00 a.m. – 12:00 p.m.