
Resolution 2014-022

A resolution amending Resolution 2012-010 establishing a policy for the process of authorizing emergency vehicles to display and use red lights and sirens.

WHEREAS, K.S.A. 8-2010 et. seq. allows the County Commissioners to designate a vehicle as an authorized emergency vehicle upon the filing of an application pursuant to K.S.A. 8-2010 (a) and amendments thereto, and

WHEREAS, the following policy is to be adopted to set out the application process in Jefferson County,

NOW BE IT THEREFORE RESOLVED THAT, on this 20th day of October 2014 the following policy is hereby adopted by the Jefferson County Board of Commissioners establishing the process of application and permitting of authorized emergency vehicles in Jefferson County to be effective on this 20th day of October, 2014.



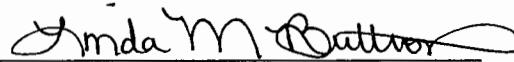
Richard Malm, Chairman



Wayne Ledbetter, Vice Chair



Lynn Luck, Member



Attest: Linda M. Buttron, County Clerk

Jefferson County, Kansas – Authorized Emergency Vehicle Designation Policy

Written Designation Required

Per K.S.A. 8-2010 et al, a vehicle must be designated an authorized emergency vehicle, by the Board of County Commissioners, to display and use red lights and sirens.

Hearing Required

The applicant must attend this hearing and present evidence to the Board of County Commissioners as to why that the designation of the applicants' vehicle as an authorized emergency vehicle is necessary to the preservation of life or property or to the execution of emergency governmental functions.

Valid Driver's License and Driving Record Required

A current copy of the applicants driving record & driver's license must be submitted with the application for an authorized emergency vehicle written designation. In addition, the Board of County Commissioners reserves the right to deny an application based solely on driving record.

Minimum Insurance Requirements

The applicant must maintain liability insurance for the authorized emergency vehicle, with a minimum coverage of \$300,000/\$500,000/\$250,000. Proof of insurance coverage must be provided with initial application. Applicant will also need to provide proof of insurance within (30) thirty days following of policy renewal and/or if there is a change in insurance carriers to the Clerk's office.

Additional Authorizations Required

Prior to submitting the request for designated an authorized emergency vehicle, the applicant must obtain written authorizations from the following individuals and entities:

- Sponsoring Agency Executive
- Sponsoring Agency Governing Body
- Insurance Carrier
- Mechanical Inspection by ASE Certified Mechanic-(must provide documentation of the mechanic's certification)

Revocation and Expiration

Misuse or abuse of authorized emergency vehicle privileges will result in the authorization being revoked. All authorized emergency vehicle written designations will expire on the second anniversary of issuance (2 years) and the applicant will have to apply for a new authorized emergency vehicle written designation. Emergency Vehicle Authorizations are non-transferable and non-renewable.

Application Process

- A. Applicant downloads forms from website or picks up at Clerk's Office,
- B. Applicant fills out form,
- C. Applicant gets authorization letter from insurance company,
- D. Applicant gets copy of driving record and driver's license
- E. Applicant attends defensive driving or emergency vehicle operations class from a **certified trainer**, or provide a copy of certification of such class taken within 12 months of the application.
- F. Applicant gets required approvals, (fire chief, fire board, etc.)
- G. Applicant gets vehicle inspected by ASE certified mechanic and provide a copy of the mechanic's certification.
- H. Applicant turns completed packet into the County Clerk's Office,
- I. County Clerk's Office checks the application packet for all required documentation and if complete, schedules a hearing date for the applicant and agency executive with the Board of County Commissioners,
- J. County Commissioners approve or deny application at hearing and return application packet to County Clerk's Office,
- K. County Clerk's Office forwards a copy of the approved application, less attachments, to the County Emergency Management Agency,
- L. County Emergency Management Agency records, generates and mails written designation to applicant.

Policy Adoption

The Jefferson County, Kansas Board of County Commissioners does hereby adopt the above policy effective 10/20/2014.

In addition, all Authorized Emergency Vehicle Written Designations, Emergency Vehicle Permits and/or Red Light and Siren Permits issued before 5/7/2012 shall be considered null and void after July 1st, 2012 regardless of expiration date on card and/or lack of expiration date.

**APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED
EMERGENCY VEHICLE DESIGNATION**

CHECK ONE: NEW _____ RENEWAL _____ (If renewal, attach copy of old permit)

OPERATOR:

Name: _____ Phone: _____

Address: _____

City/State/Zip Code: _____

Driver's License Number: _____ State: _____ Date of Birth: _____

OWNER (if different than operator):

Name: _____ Phone: _____

Address: _____

City/State/Zip Code: _____

Driver's License Number: _____ State: _____ Date of Birth: _____

VEHICLE:

Year and Make of Vehicle: _____

Model and Style of Vehicle: _____

V.I.N. _____ License Tag #: _____

Reason for Application: State specific need for permit.

APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED EMERGENCY VEHICLE DESIGNATION

I HEREBY CERTIFY I have read and agree to abide by the conditions set forth in the Kansas Statutes, Jefferson County Resolutions, associated Administrative Regulations and associated Jefferson County Policies which relate to “Authorized Emergency Vehicles-Red Light and Sirens”. I FURTHER CERTIFY I will drive with due regard for the safety of others in accordance with K.S.A. 8-1506. I FURTHER CERTIFY that I understand that my private vehicle insurance may not provide coverage if/when the vehicle I am driving is used for emergency purposes. I FURTHER CERTIFY that I have been advised to consult with my insurance company regarding coverage prior to submitting this application. I FURTHER CERTIFY that violating any of the Kansas Statutes and/or traffic ordinances rules may be sufficient grounds for the revocation of any “Authorized Emergency Vehicle” permit issued to me. I UNDERSTAND THAT THE BOARD OF COUNTY COMMISSIONERS MAY REVOKE OR SUSPEND THIS PERMIT.

In addition, I HEREBY AUTHORIZE the Jefferson County Sheriff’s Office to receive, review and disclose any Driver’s History and/or Criminal History record information pertaining to me which may be in the files of any state or local criminal justice agency both prior to the issuing of the permit and at any time the permit is valid, whether the records are of a public, private or confidential nature.

In addition, if the application is for use as an AMBULANCE, and the ambulance is to be operated in an area larger than the County, the BOARD OF COUNTY COMMISSIONERS must be informed, in which case this board must designate and approve the area before the permit will be issued.

Signature of Applicant

Date

Witness

Date

**APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED
EMERGENCY VEHICLE DESIGNATION**

Required Approvals

Fire District Trustee:

I understand that under Kansas State law the above named vehicle will be considered an Emergency Vehicle for the Fire District. I further understand that the Fire District may be held liable for actions of said vehicle while performing duties for the Fire District.

Fire District: _____

Printed Name: _____ Phone #: _____

Signature: _____ Date: _____

Fire Chief:

I certify that it is necessary to the preservation of life or property of the residents of the Fire District that the above vehicle be is an Authorized Emergency Vehicle for the Fire District. I further certify that the vehicle has been inspected in accordance with current State Fire Regulations.

Name: _____ Phone#: _____

Signature: _____ Date: _____

Jefferson County Sheriff:

Signature: _____ Date: _____

Jefferson County Board of County Commissioners:

_____ Approved _____ Denied

Signature: _____ Date: _____

**APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED
EMERGENCY VEHICLE DESIGNATION**

Emergency Vehicle Inspection Form

Owner _____ Date _____

Vehicle Make _____ Model _____ Year _____

VIN _____

- 1 BRAKE SYSTEM _____
- 2 EXHAUST SYSTEM _____
- 3 FUEL SYSTEM _____
- 4 LIGHTING DEVICES _____
- 5 STEERING MECHANISM _____
- 6 SUSPENSION _____
- 7 FRAME _____
- 8 TIRES _____
- 9 WHEELS AND RIMS _____
- 10 ELECTRICAL SYSTEM _____

Notes:

I hereby certify that the above inspection was performed and this vehicle meets the mechanical requirements outlined in K.A.R. 22-22-1 for emergency vehicle inspections. (Attach a copy of mechanic's ASE Certification to this application)

Mechanic's Name _____

Mechanic's Signature _____ Date _____

Mechanic's Phone _____

Business Name _____ Phone Number _____

**APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED
EMERGENCY VEHICLE DESIGNATION**

Insurance Company Certification

Policy Owner _____

Insured Vehicle Make _____ Model _____

Year _____ VIN _____

Policy Number _____

I hereby certify that the current vehicle liability insurance policy will cover the above named vehicle while the vehicle is operating as an Emergency Vehicle. I also certify that the above policy has the minimum liability coverage as shown below:

- \$300,000 per person for bodily injury
- \$500,000 per accident for bodily injury
- \$250,000 per accident for property damage

Agent Name: _____

Company: _____

Signature: _____ Date: _____

Agent Phone Number: _____

(Attach a copy of the declarations page of the insurance policy to this application.)

APPLICATION FOR JEFFERSON COUNTY, KANSAS – AUTHORIZED EMERGENCY VEHICLE DESIGNATION

Required Attachments

The following items must also be attached to this application for consideration.

1. Copy of driver's license
2. Copy of driving record
3. Copy of defensive driving class or emergency vehicle operation class from a certified trainer taken within 12 months of the application.
4. Copy of declaration page of automotive liability insurance policy
5. Copy of mechanic's ASE certification.
6. Photograph of the vehicle
7. Copy of county issued identification badge

Instructions

Bring completed forms and attachments to County Clerk's Office. County Clerk will schedule an appointment to see County Commissioners for a hearing. You must be present at the hearing to be approved for the authorization. Failure to appear for the scheduled hearing will result in your application automatically being denied.

8-2010. Designation of authorized emergency vehicles. (a) Any particular vehicle listed in subsection (b) of K.S.A. 8-2010a, and amendments thereto, shall be designated, by the board of county commissioners in which such vehicle is located, as an authorized emergency vehicle upon the filing of an application pursuant to K.S.A. 8-2010a, and amendments thereto and a finding that designation of such vehicle is necessary to the preservation of life or property or to the execution of emergency governmental functions. The designation shall be in writing and the written designation shall be carried in the vehicle at all times, but failure to carry the written designation shall not affect the status of the vehicle as an authorized emergency vehicle.

(b) Any vehicle designated as an authorized emergency vehicle prior to the effective date of this act, may continue to operate as an authorized emergency vehicle, as long as: (1) The ownership of such vehicle remains unchanged; and (2) the use of such vehicle for purposes for which such vehicle was designated remains unchanged, except that all future operation of such vehicle as an authorized emergency vehicle shall be in accordance with this section and such other applicable provisions of law.

(c) The following vehicles shall not be required to be designated by the board of county commissioners as authorized emergency vehicles:

- (1) Fire department vehicles or police vehicles which are publicly owned;
- (2) motor vehicles operated by ambulance services permitted by the emergency medical services board under the provisions of K.S.A. 65-6101 *et seq.*, and amendments thereto; and
- (3) wreckers, tow trucks or car carriers, as defined by K.S.A. 66-1329, and amendments thereto, and having a certificate of public service from the state corporation commission.

(d) Any vehicle designated under the provisions of this section, as an authorized emergency vehicle in the county in which such vehicle is located, shall be a valid designation of such vehicle in any other county and such vehicle shall be authorized to operate as an authorized emergency vehicle without being required to obtain any additional designation in any other county.

History: L. 1974, ch. 33, § 8-2010; L. 1975, ch. 427, § 58; L. 1992, ch. 141, § 4; L. 1993, ch. 199, § 2; L. 1996, ch. 180, § 3; L. 2003, ch. 61, § 3; July 1.