

# RESOLUTION 2014-023

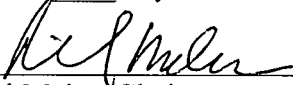
*A Resolution rescinding and replacing 2006-26 and authorizing claims (vouchers) to be paid twice a month rather than on a weekly basis and requiring the use of a standard form for submission of claims (vouchers).*

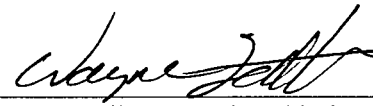
WHEREAS, in order to more efficiently manage the time and resources of clerical staff, the Board wishes to change the process of weekly payment of claims (aka vouchers) to twice a month, and


WHEREAS, to standardize the form used to submit vouchers,

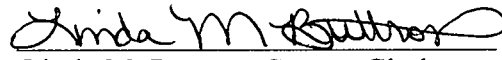
NOW BE IT THERFORE RESOLVED THAT, beginning January 1, 2015 claims (aka vouchers) will be processed for payment twice a month. Department Heads should continue to submit vouchers as invoices are received on Form 2015-1. Submitted vouchers will be paid at the next payment cycle after receipt. Vouchers must still be approved by the County Counselor and Commissioners before payment can be made. Vouchers must be submitted on a Form 2015-1 approved by the County Counselor.

Dated this 8<sup>th</sup> day of December, 2014.

  
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Richard Malm, Chairman

  
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Wayne Ledbetter, Vice-Chair

  
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Lynn Luck, Member

  
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Attest: Linda M. Buttron, County Clerk

