

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, October 21th at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck and Richard Malm. Also present was County Clerk Linda M. Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Counselor and Board. Lynn moved that the minutes of October 7th be approved as presented. Richard seconded. All voted in favor of the motion.

Crystal VanHoutan requested a change to Employee Handbook Policy #393 Longevity Policy. She requested that "regular part time employees" (as defined in the Employee Handbook Policy #201) be included in the longevity pay at a rate of 75% of the amount paid to full time employees. Wayne moved that the policy be amended as requested. Richard seconded. All voted in favor of the motion.

Joel Gill, Silos Haunted House, requested that an amendment to the special event permit to be open October 26th. He has had about 1200 people go through the haunt in last few weekends. Richard moved that SP2019-17 be amended to include October 26th. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill discussed sending out specs on a backhoe loader and graders for 2020. Dump trucks ordered six months ago are built and are being outfitted with necessary equipment. The Board discussed the guard rail request made by Madison Vaught at a previous meeting. Bill will contact her and discuss the request. The benches to be placed on the front sidewalk were discussed. A citizen request to upsize crossroad culverts was discussed. Bill also discussed complaints regarding the phone system problem in the Valley Falls area.

Lynn moved that the resignation of Brock Caffee Rural Township Clerk be accepted and that Jan Hoover (recommendation of the remainder of the Board) be appointed to the position. Richard seconded. All voted in favor of the motion.

Levi Starkey, Valley Falls was present to meet with the Board regarding a fence of his property. The Board agreed to conduct the fence view on October 28 at 2:00 p.m.

Dustin Parks, Planning & Zoning Director met with the Board. A public hearing was to be held today for CU2019-05 a request to consider a conditional use permit for a Retreat and Event Center with a Bed & Breakfast. Wayne opened the hearing at 1:30 p.m. In the absence of the

applicant Wayne moved that the case be tabled until a future meeting (not to exceed two weeks). Richard seconded. All voted in favor of the motion.

Bill Noll requested an executive session to discuss matters of non-elected regarding employee retention. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee retention until 1:40 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:33 p.m. Present during the session were Bill and the Board. The Board reconvened at 1:40 p.m. The Chair announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee retention until 1:47 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:42 p.m. Present during the session was the Board. The Board reconvened at 1:47 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 28, 2019.