

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, May 6th at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck, Richard Malm, County Counselor Josh Ney and County Clerk Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Richard moved that the minutes of April 29th be approved as presented. Lynn seconded. All voted in favor of the motion.

Crystal Vanhoutan, Health Department Director met with the Board. She discussed a contract with Pershing Yokley Associates for a program to assess security with regard to HIPAA requirements. By consensus the Board agreed to the contract and with having Crystal sign the contract.

Dustin Parks, Planning & Zoning Director met with the Board. He presented a special event permit application for the Perry Farmer's Market. The market runs from May 17 to October 18.

Bill Noll, Public Works Director met with the Board. Bill reported on work being done by crews. A map of chip and seal projects for the year has been posted to the County website. Ordering salt for next winter was discussed.

James Tweed, Emergency Services Director met with the Board. James discussed remodeling being done in the Oskaloosa ambulance station. James reported on statistics for the department. From January through April there were 516 calls for service for the EMS. Dispatch had 5,354 general calls for service. From January through March 2019 there were 15,905 911 calls handled. 13,634 were on administrative (10-digit lines) and 799 were calls that dialed 911.

Eric Youngquist, Perry met with the Board to discuss his application for a farmer's market in Perry. Eric reported that the property taxes on the land where the market is held are not paid. The property owner has told him that the tax has been mailed to the Treasurer. If the owner doesn't pay the tax, he asked for an exemption to the requirement that they be paid before a special event permit is issued. Wayne asked if there was any connection between the owner and administration of the farmer's market. Eric stated there was not. Wayne moved that the request be approved as it stands for this particular season. Lynn seconded. All voted in favor of the motion.

Ramon Gonzalez, Jr. representing Hamm's Quarries met with the Board. Also present was Jaime Hackmann. Ramon discussed products and services offered by the company. Wayne stated that the Board tries to utilize business that is located in the County when it makes fiscal sense.

Richard moved that the Board recess into executive session to discuss matters of land acquisition until 1:40 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:35 p.m. Present during the session were Bill, Josh and the Board. The Board reconvened at 1:40 p.m. The Chair announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege for a contract dispute until 1:45 p.m. with James, Josh and the Board. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:42 p.m. Present during the session were James, Josh and the Board. The Board reconvened at 1:45 p.m. The chair announced that no binding action was taken during executive session.

Mary Luse, Jefferson County Historical Society met with the Board. She presented a procedure and application form for nominating persons to be put on the Veteran's Memorial plaque in the Courthouse hallway. The Board approved the procedure and form by consensus.

Ben Kramer, Kramer Engineering met with the Board regarding Hickory Acres Sewer #5 project. The project is currently out for bid on June 5th. Bid documents can be obtained from Kramer Engineering. There are still a few easements and low-pressure sewer system agreements to be collected. The people involved with these documents have been contacted several times. Wayne stated that once the bids were in, he would like to move forward and those that haven't returned their documents would not be attached to the system. Wayne moved that the Board certify with reference to Project # C20-2005-01 that bonified options have been taken on all necessary real property. Richard seconded. All voted in favor of the motion.

Wayne moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to potential litigation until 2:25 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:11 p.m. Present during the session were Bill, Josh and the Board. The Board reconvened at 2:25 p.m. The chair announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to pending litigation until 2:35 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 2:28 p.m. Present during the session were Josh and the Board. The Board reconvened at 2:35 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on May 13th.