

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, April 15th at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck, Richard Malm, County Counselor Josh Ney and County Clerk Linda M Buttron.

Vouchers were reviewed and approved by the Board. A beer license was signed for Jennifer Ping for the McLouth Threshing Bee. A notice to the township board for a beer license for Bobcats Bar and Grill was signed. Purchase card applications were signed for two employees in the Road Department. Lynn moved that the minutes of April 1st be approved as presented. Richard seconded. All voted in favor of the motion.

Service awards were presented to the following employees. Annie Landis-Deputy County Clerk-30 years; Delbert Mooney-Motor Grader Operator-30 years; Jason Boyer-Deputy Sergeant-25 years; Jeanne Czoch-Registered Nurse-25 years; Sharon Hoffman-Executive Assistant-Sheriff's Department-25 years. Sharon Hoffman and Annie Landis were present to receive their awards. The Board also thanked the other employees for their service to the citizens of Jefferson County.

Treasurer Lisa Buerman met with the Board. She presented sealed bids for the Board's consideration. The bids were as follows: Ryan Hull Lots 26 Block G Lake Ridge Estates-bid-\$300; Ryan Hull Lot 27, Block G Lake Ridge Estates-bid-\$300; Marilyn Miles & John Porter, Lot 392 Lakeside Village-bid-\$300; Kevin L. Newton Lot 52 Block S Lake Ridge Estates-bid-\$300; Richard moved that the bids be accepted. Lynn seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. Dustin discussed a travel request for next week for the annual Kansas Planning & Zoning conference. The travel request was signed. He presented quarterly statistical reports for the department.

James Tweed, Emergency Services Director met with the Board. James reported that a grant has been awarded to the department from the Kansas Department of EMS in the amount of \$3500 from the CRAFT Grant program. It requires a 20% match. Other grant applications were discussed.

Wayne announced that a work session will be held with Economic Development Director Pam Anderson next week following the regular meeting to discuss economic development.

Bill Noll, Public Works Director met with the Board. Bill discussed work being done by road crews. Bill discussed dust control areas in the County. Due to recent weather conditions the roads are not ready for dust control to be applied. Bill stated that he needs until May 15th to get the roads ready for application. Wayne moved that any authority to apply dust control be

suspended pending review of road conditions and that the issue be revisited on April 29th. Lynn seconded. All voted in favor of the motion.

Dustin Parks presented Planning & Zoning cases to the Board for consideration. CU2019-04 a request by Concepts Construction for a Concrete business by Philip Miller. Lynn moved that the request be approved with the four conditions recommended by the Planning Commission. Richard seconded. All voted in favor of the motion. PR2019-03 and Z2019-02 for Moore Meadows subdivision request by Daniel Moore for final plat and rezoning of lots. Daniel Moore was present for the discussion. Richard moved that the requests be approved as presented. Lynn seconded. All voted in favor of the motion.

Douglas Hager met with the Board regarding the attachment of his property to Rural Water District #12 pursuant to KSA 82a-622. He filed a petition requesting the attachment a few months ago. The public hearing will be held today as last week's meeting (when it was originally scheduled) was cancelled. Wayne announced that at 1:46 p.m. he opened a public hearing regarding attachment of property to RWD #12. He asked for public comment. No comment was heard. The hearing was closed at 1:47 p.m. Lynn moved that the attachment of property to RWD #12 be approved. The property is described as a tract of land located in the Northeast Quarter of Section Eleven, Township Nine South, Range Eighteen East of the 6th pm. In Jefferson County Kansas... Wayne seconded. All voted in favor of the motion.

Wayne moved that Resolution 2019-04 transferring 2018 funds from various funds and departments to the Equipment Reserve fund be approved. Lynn seconded. All voted in favor of the motion. Wayne moved that Resolution 2019-05 transferring 2018 funds from various funds and departments to the Jefferson County Capital Improvement Fund be approved. Lynn seconded. All voted in favor of the motion. Wayne moved that Resolution 2019-06 transferring 2018 funds from the Public Works fund to the Special Machinery and Equipment fund be approved. Lynn seconded. All voted in favor of the motion.

Joseph New, Oskaloosa requested that the Board consider sponsoring a tackle football program for youth in the community. The program will be for ages from 3rd grade to 6th grade. The Board took the request under consideration.

Brandon Mann, KWORCC Loss Prevention Specialist met with the Board. Brandon presented statistics for loss information for 2018. He also presented an award for second place for Exceptional Loss Ratios for 2017. The Board agreed by consensus to maintain a section of road approximately 500' of Ellsworth road south of 74th street if the property owner purchases the initial gravel for the road. Bill indicated that the department is going to purchase a secondary plasma cutter to use to maintain straight edges on the motor grader blades. They will also use some techniques suggested by Kansas Association of Counties' Norm Bowers when maintaining the roads.

Rachel Gadd-Nelson, The Sexual Trauma & Abuse Care Center Director met with the Board. She asked the Board to sign a proclamation declaring April as Sexual Assault Awareness Month. Rachel discussed the programs offered by the agency. Wayne moved that the proclamation be adopted. Lynn seconded. All voted in favor of the motion. The proclamation was signed.

Richard announced that National Association of Counties (NACO) is sponsoring a mobile app designed to identify areas with low or no connectivity to help ensure adequate funding for broadband infrastructure is provided across the county. The federal government believes that if a zip code has internet access all property in the zip code has access. A snapshot of each sample will be sent to a database which will allow NACO and partners to analyze connectivity data across the country.

Pam Rodecap, Treasurer Lakeshore Estates discussed getting six lots owned by the County. Richard said they would move the properties to the land bank and that the district would need to pay the abstract fees. Lakeshore Estates would like to make a park in that location. She also asked about Block T in the district. She asked who was responsible to keep those lots cleaner. The Board indicated that they would be willing to give permission for cleanup, but a hold harmless agreement must be signed.

Crystal VanHoutan, Health Department Administrator met with the Board for an executive session. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee recruitment until 2:37 p.m. Lynn seconded. All voted in favor of the motion. The Board adjourned at 2:32. Present during the session were Crystal and the Board. The Board Reconvened at 2:37 p.m. The chair announced that no binding action was taken during executive session.

Bill Noll met with the Board for an executive session. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding employee retention and recruitment until 2:50 p.m. with Linda present for 5 minutes of the session. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:40 p.m. Present during the session were Linda (for the first 5 minutes), Bill and the Board. The Board reconvened at 2:50 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 22, 2019.