

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

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September 12, 2022

The Jefferson County Commissioners met in regular session on September 12 at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck and David Christy. Linda Buttron, County Clerk was present. Counselor Josh Ney was present.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of September 6 be approved as presented. David seconded. All voted in favor of the motion.

Dustin Parks, Community Development Director met with the Board. Dustin discussed special event permit applications from two repeat events. Richard moved that the special event permit for the Dirt Road Junk Fest be approved. David seconded. All voted in favor of the motion. Richard moved that the special event permit for the Silos' Haunt be approved. Lynn seconded. All voted in favor of the motion. Dustin discussed upcoming zoning cases.

Emergency Services Director James Tweed met with the Board. James presented a proposal to increase fees for the ambulance service. The last increase was done in 2008. James proposed that rates be increased 20% from what they were, due to more money being received from insurance companies such as Medicare and Medicaid. David moved that the Ambulance Department be authorized to increase their rates as proposed. Lynn seconded. All voted in favor of the motion.

Crystal VanHoutan Health Department Administrator met with the Board. Crystal gave a COVID update for the County. Jefferson County has had 5,318 cases and 68 deaths. For the period from 8/27 through 8/29 there were 22 new cases reported. She reported the first shipment of COVID booster vaccine will be received by the end of the week. Flu shots will start the first week of October. She requested approval to purchase chairs for the health department waiting room. The new chairs will be easier to sanitize. She would like to purchase 11 waiting room chairs out of ARPA funding for a total cost of \$4,015. Lynn moved that the purchase be

approved out of the ARPA funds. David seconded. All voted in favor of the motion.

Treasurer Lisa Buerman presented bids for County properties to the Board for consideration. Bids were received from: Marvin Kopp-Lots 7-10, 11, 14, 15 & 17 and 18 (9 lots) Block D Lakeshore Estates. Marvin bid \$500 for each lot in the group. Lynn moved that the bids be accepted as presented. David seconded. All voted in favor of the motion. Sandra Sue Lewis-Lot 6 Block B Lakeshore Estates. Sandra bid \$500. David moved that the bid be accepted. Lynn seconded. All voted in favor of the motion. Sam Knopik-Lot 509 Lakewood Hills Sam bid \$550. David moved that the bid be accepted as presented. Richard seconded. All voted in favor of the motion. Peter Lafond & Amy Maxwell-Lot 360, Hickory Hills, Lakeside Village Peter bid \$500. Lynn moved that the bid be accepted. David seconded. All voted in favor of the motion. Matt Salter-Lot 175, Parkwood Section, Lakeside Village. Matt bid \$501. David moved that the bid be accepted. Lynn seconded. All voted in favor of the motion.

Ben Domann, Public Works Director met with the Board. Ben reported that the Courthouse roof passed it's post repair inspection. Chip and seal work will be complete today. Cleanup after the chip and seal will start tomorrow. Work on 74<sup>th</sup> east of K4 will also start tomorrow. Ben discussed Resolution 2022-016 that was passed in July 2022. He is working with Josh on letters to citizens regarding items in our right of way. Grant applications and road work were discussed.

Donna Huffman, Ozawkie met with the Board. She discussed a matter between herself and Lynn Luck. After a few minutes, Richard stated that as the matter did not appear to be County business, the Board would move onto other business.

Richard moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to legal advice until 1:45 p.m. David seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were Dustin, Josh and the Board. The Board reconvened at 1:45 p.m. The chair announced that no binding action was taken during executive session.

Crystal VanHoutan asked for an executive session to discuss matters of attorney client privilege. Richard moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to legal advice until 1:56 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:46 p.m. Present during the session were Crystal, Josh and the Board. The Board

reconvened at 1:56 p.m. The chair announced that no binding action was taken during executive session.

2023 Blue Cross Blue Shield renewal premiums were presented to the Board for consideration. Richard moved that the early final renewals be signed. David seconded. All voted in favor of the motion.

Josh discussed the contracted attorney program in Jefferson County. Contracts are coming up for renewal. The attorneys involved are asking for an increase. Currently we pay \$2300 per month. Josh proposed that the County raise the full service attorney fees \$200 per month and the “criminal only” attorney’s fees \$100 per month. The Board stated they will get back to Josh next week on the matter.

Treasurer Lisa Buerman asked for an executive session to discuss matters of attorney client privilege with regard to the tax sale. Richard moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to tax sale matters until 2:10 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:58 p.m. Present during the session were Lisa, Josh, Lynn & Richard. (David had to leave the meeting at 2:00 p.m.) The Board reconvened at 2:10 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on September 19, 2022.