

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF
COMMISSIONERS**

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August 10, 2020

The Jefferson County Commissioners met in regular session on Monday August 10, 2020. Present were Commissioners Lynn Luck, Richard Malm & Wayne Ledbetter and County Clerk Linda M Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. Wayne moved that the minutes of August 3 be approved as presented. Richard seconded. All voted in favor of the motion.

Treasurer Lisa Buerman met with the Board. She asked the Board to publish Lot 7 Block K Lake Ridge Estates for sale. Wayne moved that the Board publish the lot for sale with a minimum bid of \$300. Richard seconded. All voted in favor of the motion. Lisa presented sealed bids to the Board to be opened. Daniel K. Barnett bid \$501 on Lot 48 Block S Lake Ridge Estates. Wayne moved that the Board accept the bid as presented. Richard seconded. All voted in favor of the motion. Michael and Sharon Blankenship bid \$300 on Lot 4 Block J Lakeshore Estates. Richard moved that the bid be accepted as presented. Wayne seconded. All voted in favor of the motion. Madison Elliott bid \$305 each on Lots 232, 233, 234, 235, 236 and Lake View Heights Section of Lakeside Village. Lynn moved that Madison's bids be accepted as presented. Richard seconded. All vote in favor of the motion.

Public Works Director Ben Domann reported that crews have been blade patching and ditch mowing throughout the county. Ben reported that one grader has been taken out of service due to it hitting the maximum hours on the repurchase agreement. He presented options for dealing with the grader issue. He recommended that the board purchase a new machine now, (in-stock or factory order). Also recommended was financing the new machine with the Deer Municipality Program. This would allow for low interest rate (est. 3.5%) 24-month financing on annual payments with payments due at the end of each 1-year period. No pre-payment penalty. This would lock machine pricing the same as new machines just delivered to the county. He would also give CAT an opportunity to bid a machine with equal specifications as well with a quick turnaround. The Board agreed to the recommendation by consensus.

County Health Administrator Crystal VanHoutan met with the Board. She reported there are 14 active COVID-19 cases as of this morning in Jefferson County. There have been 7 hospitalizations with one currently in the hospital. There have been 86 total cases in the County.

Community Development Director Dustin Parks met with the Board. Dustin asked the Board for their opinion on a logo for the office. By consensus the Board recommended one of the choices presented.

Emergency Services Director James Tweed met with the Board. James updated the Board on the SPARK funding program. He has met with the grant writer and accountant on a regular basis. To date the reimbursement amount is \$1,123,868.24. That leaves \$2,775,662.76 for Direct Aid.

Register of Deeds, Delia Heston met with the Board. Delia updated the Board on statistics for the department. She has collected recording fees in excess of what was budgeted, (\$133,800). The recordings represent \$106.6 million dollars borrowed. To compare this year to last year the department recorded 1,279 records from May 15 to today. Last year the department only recorded 741 documents in the same time period. She also stated that e-recording was heavily used during the days the courthouse was closed due to the pandemic. Last year during that time period they did 375 e-recordings and this year they have done 706 to date.

A decision on the budget will be postponed until after the executive session.

James Tweed asked for an executive session for non-elected personnel regarding employee recruitment and retention. Lynn moved that the Board recess into executive session for non-elected personnel regarding employee recruitment and retention until 1:45 p.m. with Linda present to facilitate the discussion. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:31 p.m. Present during the session were James, Linda and the Board. The Board reconvened at 1:45 p.m. The chair announced that no binding action was taken during executive session.

Lynn announced that the publication of the budget will be delayed until next week.

Lynn moved that Resolution 2020-025 establishing sewer special assessment rates for the upcoming tax year be approved as presented. Richard seconded. All voted in favor of the motion.

The Board signed shared sick leave donations.

Counselor Josh Ney arrived at 1:45 p.m. He asked for an executive session to discuss matters of attorney client privilege with regard to a contract. Richard moved that the Board recess into executive session to discuss matters of attorney client privilege with regard to a contract until 1:55 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:47 p.m. Present during the session were Josh and the Board. The Board reconvened at 1:55 p.m. The Chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in special session on August 13th at 10:00 a.m. and regular session on August 17th at 1:00 p.m.