

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

April 6, 2020

The Jefferson County Board of Commissioners convened in regular session on Monday, April 6 at 1:00 p.m. Present were Commissioners Lynn Luck, Wayne Ledbetter and Richard Malm. Also present were Counselor Josh Ney and County Clerk Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Richard moved that the minutes of March 30 be approved as presented. Wayne seconded. All voted in favor of the motion.

James Tweed, Emergency Services Director met with the Board. James reported that we have a third case of COVID-19 in the County. With regard to the Emergency Services department, two EMTS' have enrolled in paramedic school online. One other employee has graduated and is now working for the County as a paramedic. With regard to COVID-19, he feels that by and large people in Jefferson County are observing the stay at home order. James asked that the Board extend the disaster declaration (Resolution 2020-009) for 30 days. Richard moved that Disaster Declaration (Resolution 2020-009) be extended until April 19. Wayne seconded. All voted in favor of the motion. James reported that Emergency Management received a large shipment of Personal Protective Equipment from the State over the weekend.

Janet Allen, Appraiser updated the Board on hearings.

Phil Hoffman, Interim Public Works Director discussed a request for a tube by the Jefferson County Historical Society for Old Jefferson Town. By consensus the Board indicated that they were okay with giving them the tube but recommend that due to the current workload of county staff, they seek outside help for installation of the tube. Phil reported that bids were reviewed by Joe McAfee and himself for the Lecompton Road Project. Hamm's had the lowest bid and met all requirements for Lecompton Road Mill & Overlay Project. Wayne moved that Hamm's bid be accepted. Richard seconded. All voted in favor of the motion. Bridge work was discussed.

The Board recognized and congratulated James Tweed for his award as the Association of Public Safety Communications Officials (APCO) Director of the Year.

Wayne moved that April be acknowledged as Sexual Assault Awareness Month in Jefferson County. Richard seconded. All voted in favor of the motion.

Lynn moved that Resolutions 2020-011 be adopted transferring 2019 funds from various funds and departments to the Jefferson County Equipment Reserve Fund. Richard seconded. All voted in favor of the motion. Lynn moved that Resolution 2020-010 be approved transferring 2019

money from Ambulance to Ambulance Capital Outlay. Wayne seconded. All voted in favor of the motion. Lynn moved that Resolution 2020-12 be adopted transferring money from various funds and departments to the Jefferson County Capital Improvement fund. Richard seconded. All voted in favor of the motion. Lynn moved that Resolution 2012-016 be adopted establishing a policy for having a cash drawer in various departments with a limit of \$100. Wayne seconded. All voted in favor of the motion

Richard moved that the Appraiser's expenses for Sandra Mumaw be approved for payment. In the amount of \$1,762.45. Wayne seconded. All voted in favor of them motion.

Lynn moved that the Board recess into executive session until 2:00 p.m. to discuss matters of attorney client privilege regarding pending litigation with Attorney Adra Burks, Joe McAfee-Engineer, Phil Hoffman Interim Public Works Director and Josh Ney present for the session. Wayne seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were Adra, Joe, Phil, Josh and the Board. The Board reconvened at 2:00 p.m. The chair announced that no binding action was taken during executive session.

Interviews were held from 2:00 – 3:00 p.m. for the position of Public Works Director.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding an interview until 2:40 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:09 p.m. Present during the session was the applicant and the Board. The Board reconvened at 2:40 p.m. The chair announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel regarding an interview until 3:15 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:46 p.m. Present during the session were the applicant and the Board. The Board reconvened at 3:15 p.m. The chair announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel regarding recruitment and retention until 3:26 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 3:16 p.m. Present during the session was the Board. The Board reconvened at 3:26 p.m. The Chair announced no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 13, 2020.