

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 6, 2017 at 1:00 p.m. Those present were Commissioners, Wayne Ledbetter, Lynn Luck, Richard Malm, County Attorney/Counselor Josh Ney and County Clerk Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. A beer license was signed for Lake Perry Country Club. Wayne moved that the minutes of February 27, 2017 be approved as presented. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator met with the Board. The Board signed the document regarding annual delegation of duties in the absence of the administrator. The Board also acknowledged the Home Health and Hospice agency review and approval of the by-laws, policies, procedures, and quality assurance program to allow for the provision of Senior Services, Home Health and Hospice. With regard to Public Health, she will be bringing a document next week regarding submission of the Aid to Local Grant package. In preparedness, the department participated in a tabletop exercise with regional partners in Hiawatha. Beth has submitted the department's Continuity of Operations Plan (COOP) to KDHE for review. School nursing is focused on teaching growth and development classes to 4th, 5th and 6th graders. In Sanitation, John Heston is training the new NEKES Sanitarian. She reported that the flu is still considered widespread in Kansas and the US.

Dustin Parks, Planning & Zoning Director reported the office will be closed from 9-1 on this Thursday. They are hosting a flood plain training class that is put on by the Department of Water Resources.

Keith Jeffers, Emergency Management Director met with the Board. The Code Red contract is up for renewal at a cost of \$16,570. The Board asked that Keith make sure all departments are willing to contribute as they have in the past and also look into software used by other counties.

Bill Noll, Public Works Director met with the Board. The Board signed a right of way permit for Charles & Sharon Smith for an irrigation line. Bill discussed issues with the bids as presented last week for road oil. Due to the cost of driving to El Dorado to pickup the oil from Ergon Emulsions, Bill would favor the revised pickup bid of Vance Brothers for road oil. Josh recommended that Bill reach out to Ergon to allow them an opportunity to bid a pickup spot based on the change allowed for Vance Brothers. He will come back next Monday after reaching out to Ergon.

Susan Newell 911 Director asked for an executive session for non-elected personnel. Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 1:42 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:30 p.m. Present during the session were Susan and the Board. The Board reconvened at 1:42 p.m. The chairman announced that no binding action was taken during executive session.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel until 1:50 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 1:42 p.m. Present during the session was the Board. The Board reconvened at 1:50 p.m. The Chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on March 13, 2017.