

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

May 9, 2021

The Jefferson County Board of Commissioners met in regular session on May 9, 2022. Present were Commissioners Lynn Luck, Richard Malm, David Christy and County Clerk, Linda M Buttron. Assistant County Counselor Alan Vester was also present.

Vouchers were reviewed and approved by the Assistant Counselor and the Board. Lynn moved that the minutes of May 2nd be approved as presented. David seconded. All voted in favor of the motion. A shared sick leave donation was signed. The Board signed a travel request for the Health Department.

Crystal VanHoutan, Health Department Administrator met with the Board. She updated the Board on COVID, For the period from May 1-7 Jefferson County has had 6 cases. Jefferson County has had a total of 4,783 cases and 63 deaths. Crystal requested approval for purchase of 10 waiting room chairs in the amount of \$3,090 and 32 conference chairs at \$7,183.86. The chairs are being purchased through grant funding. David moved that the purchase be approved. Lynn seconded. All voted in favor of the motion.

Ben Domann, Public Works Director discussed the upcoming Every safety training. Ben has met with a representative of the Watershed Institute. They visited low water crossings for possible improvement. There may be funding to help with projects. The new road grader was received last week. He updated the Board on the Ferguson Road study (92 and Ferguson intersection) done recently.

Chris Schmeissner, Chief Information officer discussed an update to the County's website hosted by Civic Plus. Chris will be soliciting thoughts and ideas for updates to the website from Commissioners and Department Heads. As part of the normal maintenance cycle, an update is done every 5 years. This update is expected to begin in June or early July. He also discussed installation of camera's & door locks at the Meriden Ambulance station.

Dustin Parks, Community Development Director met with the Board. He asked the Board to approve a special event application for the “Remembering Alyssa ATV Poker ride”. David moved that the application be approved. Lynn seconded. All voted in favor of the motion. He discussed reappointment of several members of the Planning Commission and the Board of Zoning Appeals. The Board asked that interested persons complete an application, even for reappointment. Dustin discussed a conference session with Jay Hall from KAC regarding legislation and recent legal opinions having impact on zoning. He reported that due to public interest, he is looking at enhancing digital services. Dustin reported on a recent formal meeting with Mammoth Sports, LLC.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel with regard to employee recruitment and retention until 1:35 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:26 p.m. Present during the session were Crystal and the Board. The Board reconvened at 1:35 p.m. The chair announced that no binding action was taken during executive session.

Cottonwood, Inc. met with the Board. Current CEO Sharon Spratt introduced the incoming CEO Colleen Himmelberg. Sharon is retiring next month. She expressed appreciation for Jefferson County’s support through the years.

There being no further business to come before the Board they adjourned to meet in regular session on May 16<sup>th</sup>.